



**Guru Gobind Singh Indraprastha University**  
**Sector-16/c, Dwarka, New Delhi**  
**(General Administration Branch)**

File No.: GGSIPU/JR(GA)/CAMP/2011-12/२५०१

Dated: 13.03.2012

**Circular**

The University is organising a **Free Eye Screening Camp on 16<sup>th</sup> March 2012** at University's Health Centre from 10:00am to 04:30pm for University Employees courtesy Dr. Shroff's Charity Eye Hospital. The following shall be provided:

- Refraction & Prescription of glasses.
- Advise on treatment options incase of a pre-existing eye disease.
- Referral services to hospital.
- General Q&A about eye related issues.

This is for information to all employees of the University.

**(Dr. B.P.Joshi)**  
**Registrar**

Copy for kind information:


1. Controller of Finance
2. Controller of Examination
3. Dean, USBT / USIT/ USLLS/ USMS/ USBAS/ USAP/ USEM/ USHSS/ USCT/ USE/ USMC
4. Director Research & Consultancy
5. Director Centre for Disaster Management Studies
6. Director Legal Aid Cell
7. Director Organisation & Development
8. Director Academic Affairs
9. Director Project Monitoring Cell
10. Director International Cell
11. Director Student Welfare
12. Principal IGIT
13. Librarian
14. Chief Engineer(for necessary arrangement of electricity & water etc)
15. Chief Warden
16. JR, Affiliation / Academic / Co-ordination
17. DR (Planning)
18. DR (SDC)
19. Incharge (Pers.)
20. AR (Purchase)
21. AR(Estate & Security)(for necessary arrangement of security)
22. AR(Store)
23. AR(GA-IGIT)

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- Sector-18/c, Dwarka, New Delhi  
(General Administration Branch)
24. Chairman, UCITIM(with request to upload the same on University website)
  25. PRO
  26. Warden Boys / Girls Hostel
  27. Dispensary (with request to take necessary coordination in organising the camp)
  28. AR, Hon'ble VC Sectt.
  29. PS to Registrar
  30. Office copy
  31. Guard file

(All above-with request to kindly take necessary initiatives to get this circular circulated/information disbursed to the all staff under their charge)

  
(A.K.Verma)  
Joint Registrar(GA)