



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector-16C, Dwarka, New Delhi-110 075
[General Administration Branch]

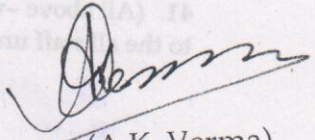
No.GGSIPU/JR(GA)/2012/2043

Dated: 16th January 2012

Circular
Sub: Plastic Chairs Return

Reference above subject, 400 Plastic Chairs were purchased by the University to meet the various emergent needs. These plastic chairs are been used by various Deans and faculty members etc. as per their requirement and choice.

Now that desks and flap chairs have been provided for the classrooms and tutorial rooms, all concerned are hereby requested to kindly release the plastic chairs now as per the directions of the Hon'ble Vice-Chancellor most urgently so that the same could be used by the University during various functions/lectures etc. **THE MATTER MAY BE TREATED AS MOST URGENT AND NEEDFUL MAY KINDLY BE DONE.**


(A.K. Verma)
Joint Registrar (GA)

Copy to: -

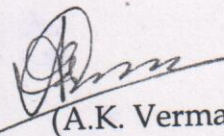
1. Dean USBT
2. Dean USIT
3. Dean USLLS
4. Dean USMS
5. Dean USBAS
6. Dean USAP
7. Dean USEM
8. Dean USHSS
9. Dean USCT
10. Dean USE
11. Dean USMC
12. Director Research & Consultancy
13. Director Centre for Disaster Management Studies
14. Director Legal Aid Cell
15. Director Organization & Development
16. Director Academic Affairs
17. Director Project Monitoring Cell
18. Director International Affairs
19. Director Co-ordination
20. Director Students Welfare

-----Contd.p/2-----

No.GGSIPU/JR(GA)/2012/

Dated: 16th January 2012

21. Controller of Finance
22. Controller of Examination
23. Librarian
24. Chief Engineer/SE(UWD)
25. JR (General Admin.)
26. JR (Affiliation)
27. JR (Academic)
28. DR (Planning)
29. Incharge (Pers.)
30. Chairman UCITIM (with request to upload the same on University website)
31. PRO
32. Chief Warden
33. Warden Boys Hostel
34. Warden Girls Hostel
35. AR (Stores)
36. AR (Purchase)
37. PS to VC (for information)
38. PS to Registrar (for information)
39. Office Copy
40. Guard file
41. (All above -with request to kindly take necessary initiatives to get this notice circulated/information disbursed to the all staff under their charge).


(A.K. Verma)
Joint Registrar (GA)

- Copy for -
1. Dean USIT
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 3. Dean USLS
 4. Dean USMS
 5. Dean USAS
 6. Dean USAP
 7. Dean USAM
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