



# Guru Gobind Singh Indraprastha University

Dwarka Campus, Sector-16/C, Dwarka, New Delhi-110 078

(General Administration Branch)

Phone No. 011-25302137, 138, 139 Website: ipu.ac.in



F.No. GGSIPU/SBA/2014-15(3) 440

Dated: 06/07/2015

## CIRCULAR

This has reference to D.O. No. S-16014/2015-SBM dated 29.6.2015 received from Jt. Secretary, Ministry of Drinking Water and Sanitation, Govt. of India regarding cleanliness drive from 22<sup>nd</sup>-26<sup>th</sup> June, 2015. The Hon'ble Prime Minister has desired that the "Cleanliness Drive" should continue upto 15<sup>th</sup> August, 2015, with emphasis on following:-

- (i) Upkeep and Cleaning of offices including common area premises, toilets, stairs lifts, etc.
- (ii) Upkeep and Cleaning of the areas outside the office including parking lots, pathways etc.
- (iii) Disposal of unusable furniture/electronics and electrical equipment etc.
- (iv) Weeding out of old files/records etc.

Therefore, all the Deans/Directors/HoD/Branch Heads are requested to ensure about the above said activities for Swachh Bharat Programme, Cleanliness Drive.

  
(Rajiv Kale)  
Registrar

*Copy forwarded to following for information and necessary action:-*

1. All Deans/Directors
2. C.O.E.
3. C.O.F.
4. Librarian
5. All J.R./D.R./HoD/Branch Heads
6. E.E. (UWD)
7. Head, UITS Cell (with the request to upload the same on University Website).
8. A.R. to Hon'ble V.C.
9. S.O. to Pro V.C.
10. A.R. to Registrar
11. Office Copy
12. Guard File

  
(Dr. Pankaj Agrawal)  
Deputy Registrar (GA)