

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY SECTOR-16 C, DWARKA, NEW DELHI-110078

No.F.1(6)(55)/2013/Pers.-II

Dated the

November, 2013

CIRCULAR

In order to smooth functioning and efficient working, the Health Centre of the University will function through General Administration Branch. All the files, correspondence, etc. of the University Health Centre shall be rooted through Dy. Registrar (Gen. Admn.). All the officers and staff of Health Centre shall report to Dy. Registrar (G.A.) with immediate effect.

(Dr. Bhaşkar P. Joshi) Registrar

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Copy forwarded to the following for information & necessary action :

1. All Deans, University's Schools of Studies, GGS Indraprastha University.

2. All Directors, GGS Indraprastha University.

3. Controller of Finance, GGS Indraprastha University.

4. Controller of Examinations, GGS Indraprastha University.

5. All Directors, GGS Indraprastha University.

6. Librarian, GGS Indraprastha University.

7. OSD to the Hon'ble Vice Chancellor, GGS Indraprastha University.

8. All Joint Registrars/Dy. Registrars/ Assistant Registrars/ Dy. Finance Officers/Superintending Engineer/ PRO, GGS Indraprastha University.

9. P.S. to the Registrar for kind information of the Registrar, GGS Indraprastha University.

10. Incharge, Server Room for uploading the Circular on the University's website.

11. Guard file.

(R. P. Kansal) Incharge (Pers.)