CIRCULAR

Officials working on the following posts are required to come in the Personnel Branch-II for signing of their Service Book as per schedule given below:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Post</th>
<th>Date</th>
<th>Timings</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>General Assistant</td>
<td>22nd August, 2013</td>
<td>3.00 p.m. to 4.30 p.m.</td>
</tr>
<tr>
<td>2.</td>
<td>Sr. Stenographer</td>
<td>23rd August, 2013</td>
<td>3.00 p.m. to 4.30 p.m.</td>
</tr>
<tr>
<td>3.</td>
<td>Assistant Accountant</td>
<td>23rd August, 2013</td>
<td>3.00 p.m. to 4.30 p.m.</td>
</tr>
<tr>
<td>4.</td>
<td>Jr. Assistant</td>
<td>22nd August, 2013</td>
<td>3.00 p.m. to 4.30 p.m.</td>
</tr>
</tbody>
</table>

(R. P. Kansal)
Incharge (Pers.)

Copy forwarded to the following for kind information and necessary action:

1. All Deans/HODs/ Jt. Registrars/ Dy. Registrars/ Branch In-charge, GGSIP University.
2. Assistant Registrar, Vice Chancellor’s Secretariat, GGSIP University.
3. PS to Registrar for kind information of the Registrar, GGSIP University.
4. Server Room In-charge.

(Kapil Kr. Sharma)
Section Officer (Pers.-II)
GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECRTOR-16 C, DWARKA, NEW DELHI-110075

No.F.1(6)(29)/2012/Pers.-II

Dated the August, 2013

CIRCULAR

Officers working on the following posts are required to come in the Personnel Branch-II for signing of their Service Book as per schedule given below:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Post</th>
<th>Date</th>
<th>Timings</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Section Officer</td>
<td>22nd August, 2013</td>
<td>02.00 p.m. to 3.30 p.m.</td>
</tr>
<tr>
<td>2.</td>
<td>Assistant Registrar</td>
<td>22nd August, 2013</td>
<td>02.00 p.m. to 3.30 p.m.</td>
</tr>
<tr>
<td>3.</td>
<td>Dy. Registrar/ Jt. Registrar</td>
<td>23rd August, 2013</td>
<td>02.00 p.m. to 3.30 p.m.</td>
</tr>
</tbody>
</table>

(R. P. Kansal)
Incharge (Pers.)

No.F.1(6)(29)/2012/Pers.-II

Dated the 26th August, 2013

Copy forwarded to the following for kind information and necessary action:

1. All Deans/HODs/ Jt. Registrars/ Dy. Registrars/ Branch In-charge, GGSIP University.
2. Assistant Registrar, Vice Chancellor’s Secretariat, GGSIP University.
3. PS to Registrar for kind information of the Registrar, GGSIP University.
4. Server Room In-charge.

(Kapil Kr. Sharma)
Section Officer (Pers.-II)