

## GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY (Established by Government of NCT of Delhi) SECTOR-16C, DWARKA: NEW DELHI-110075

## **EMPLOYMENT NOTICE**

Guru Gobind Singh Indraprastha University is a dynamic growth oriented organization established to facilitate and promote studies and research in emerging areas of higher education with focus on professional education. The University invites applications, on the prescribed form, to fill up the post of Statistical Officer purely on contract basis for 04 months only on a consolidated remuneration of Rs.35000/- per month:

#### **Eligibility qualification:**

#### Statistical Officer: -

Master's in Statistics or equivalent. Preferably with 02 years of relevant experience.

### NOTE:

- Applications, on the prescribed form, duly filled in, and complete in all respects, should be submitted in the University or sent by post, so as to reach the Incharge (Pers.), Room No. 115, Administrative Block, Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, New Delhi-110075 latest by <u>10<sup>th</sup> August, 2011</u>.
- (ii) Incomplete applications and those received after due date shall be rejected summarily.

### Terms & Conditions:

- 1. The appointments shall be purely on contract basis for a period of 04 months only. It shall be deemed to automatically come to an end on expiry of the said contract period.
- 2. The appointment can be discontinued with one month notice by either side without assigning any reason. Also, the appointee shall not have any claim whatsoever for regular appointment on any position on the basis of contract appointment or for continuing contractual appointment and may be terminated even when a regular post is lying vacant.
- 3. The contract appointment shall be regulated as per the statute/ ordinance of the University.
- 4. The candidate should not have been convicted by any court of law.
- 5. Canvassing in any form will render the candidate disqualified for the post.
- 6. If any declaration/ information furnished is found false or any material/ fact suppressed willfully, the contractual engagement shall be terminated forthwith.

### REGISTAR

#### Last Date: 10.08.2011

self attested



Note :	<ol> <li>Fill in all the information in block letters of</li> <li>Attach separate sheet in case of insufficient</li> <li>Attach copies of the qualifying degree(s)/ce</li> </ol>	Photograph		
1.	Post applied for :			
2.	Candidate's name in full :			
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3.	Father's/husband's name :			
4.	Marital status :	5. Sex		
6.	Permanent residential address:			
0.				
		PIN		
7.	Address for correspondence :			
		PIN		
8.	(a) Telephone No. (with STD Code)			
	(b) Mobile No.:			
	(c) Fax No. (with STD Code)			
9.	E-mail address			
10.	Date of Birth :			
11.	Nationality :			

- 12. Category (Please tick)
- 13. Designation & complete postal address of current Employer

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:											
							PIN				

14. Educational Qualifications :

Examination	University/ Board	Year of passing/ award	Division	%age of marks/ grade	Subject
Matric /SSC/					
10 <sup>th</sup> Class					
10+2 or					
equivalent					
Graduation or equivalent*					
Post					
Graduation *					
Any other					

# \* Please indicate the name of degree awarded.

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15. Typing/ Data Entry Speed (in w.p.m.):				
15. Typing/ Data Entry Speed (in w.p.m.): (If applicable)	English :	w.p.m.	Hindi :	w.p.m.
(II applicable)	e	-		1

#### 16. Experience (Please start with the latest) :

Name of the institution/organization	Post held and Pay scale	Period		Nature of work	Last basic pay (in Rs.)	Reason for leaving
	-	From To			1 2 < /	(wherever applicable)

17. Language(s) Known :	(i) (i	(ii)
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18. Name and address of two persons (other than relatives) to whom reference can be made.

1.

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19. Certified that the information given by me in the application form is complete and correct to the best of my knowledge and belief and nothing has been concealed there from. I also understand that in case any information is found to be false, my services shall be liable to be terminated without notice.

I have read the instructions and guidelines issued for the candidates.

Date : Place :

Signature of the candidate

20. Recommendations of the employer (to be submitted by those who are in employment)

Date : Place :

Signature & seal of the employer