



Guru Gobind Singh Indraprastha University

(Established by the Govt. of NCT of Delhi)

Kashmere Gate, Delhi – 110 403

Website : www.ipu.ac.in

EMPLOYMENT NOTICE

Guru Gobind Singh Indraprastha University is a dynamic growth oriented organization established to facilitate and promote higher studies & research in emerging areas of higher education with focus on professional education. The University proposes to fill-up the following posts **on deputation basis**:

1. **Controller of Finance** in PB-4 of Rs.37,400-67,000 with GP of Rs.10,000/- (Pre-revised 16,400-450-20900-500-22400)
2. **Superintending Engineer** in PB-4 of Rs.37,400-67,000 with GP of Rs.8,700/- (Pre-revised 14,300-18,300)
3. **Dy. Registrar** in PB-3 of Rs.15600-39100 with GP of Rs.7600/- (Pre-revised 12,000-420-18,300) (with possibility of absorption as per the provisions).

The Recruitment Rules for the posts are as under:

1) Eligibility qualifications & Experience for the post of Controller of Finance:

- (i) holding analogous post; **or**
- (ii) working in PB-4 of Rs.37,400-67,000 with GP of Rs.8,700/- (Pre-revised – Rs.14,300-18,300) / PB-3 of Rs.15,600-39,100 with GP of Rs.7,600/- (Pre-revised – Rs.12,000 – Rs.16,500)
- (iii) having atleast 10 years regular service in the established cadre.

Mode of appointment : On deputation basis from following categories of officers belonging to established Finance and Accounts Cadres/Services of the Govt. of India/Delhi.

Age Limit : Preferably below 55 years

Period of deputation

The initial period of deputation shall be two years which may be extended with mutual consent.

2) Eligibility qualifications & Experience for the post of Superintending Engineer:

- (i) Officers holding analogous post in Government departments; **or**
- (ii) Officers working as Executive Engineer in PB-3 of Rs.15,600-39,100 with GP of Rs.6,600/- (Pre-revised – Rs.10,000-15,200) having a minimum of 07 years of experience in the grade in Government departments.
- (iii) having atleast 10 years regular engineering service.

Age Limit : Not exceeding 56 years

Period of deputation: The initial period of deputation shall be two years, which may be extended with mutual consent.

3) Eligibility qualifications & Experience for the post of Dy. Registrar:

Officers holding analogous posts in Govt. deptts. on regular basis; or

Atleast five years regular service in a post carrying the PB-3 of Rs.15,600-39,100 with GP of Rs.6,600/- (Pre-revised- Rs.10,000-15,200); or

Atleast eight years regular service in a post carrying the PB-3 of Rs.15,600-39,100 with GP of Rs.5,400/- (Pre-revised- Rs.8,000-13,500).

Age Limit : Not exceeding 56 years

Period of deputation: The initial period for deputation shall be for two years and there is a possibility for absorption as per the provisions.

- (i) Applications on the Prescribed Form (available on the website) complete in all respect should reach to the Section Officer (P-I & P-III), Room No. 110, GGS Indraprastha University, Administrative Block, Kashmere Gate, Delhi-110 403 latest by 25th November, 2010, through proper channel.
- (ii) Incomplete applications and those received after due date shall not be entertained.

REGISTAR

14. Educational Qualifications:

Examination	University/ Board	Year of Passing/ Award	Division	% age of marks/ grade	Subjects
Matric /SSC/ 10 th Class					
10+2 or equivalent					
*Graduation or equivalent.....					
* Post Graduation or equivalent.....					
Any other					

* **Indicate Degree Awarded**

15. Experience (Please start with the latest):

Name of the institution/organization	Post held	Pay scale	Period		Nature of work	Last basic pay (in Rs.)	Reasons for leaving (wherever applicable)
			From	To			

16.

Language(s) Known (Please tick)	Read	Write	Speak
(i) Hindi			
(ii) English			
(iii)			
(iv)			

17. Name and address of two persons (other than relatives) to whom references can be made:

1.

2.

18. Certified that the information given by me in this application form is complete and correct to the best of my knowledge & belief and nothing has been concealed there from. I also understand that in case any information is found to be false, my services shall be liable to be terminated without notice.

I have read the instructions and guidelines issued for the candidates.

Date:

Place:

Signature of the candidate

19. Recommendation of the employer (to be submitted by those who are in employment) –

Date :

Place:

Signature & Seal of the employer