



NOTIFICATION
SCHEDULE OF 1st COUNSELLING/ADMISSION 2010-11
MBA/MBA(PT)/MBA (International Business) Programme,
Test Code-02

**Venue of Counselling: - University School Management Studies (USMS)
Guru Gobind Singh Indraprastha University
Kashmere Gate Delhi-110403.**

1. The qualified candidates, whose names have been appeared in the merit list, drawn on the basis of CET-2010, shall report **in person** for Counselling/Admission at the venue of counselling; on the date and time mentioned below as per their Category and Rank.

Date	Category of Candidates	Time
22.06.2010 (Tuesday)	All qualified candidates seeking admission against seats reserved for 'Delhi General Categories as per the Rank below:- ▪ Rank 1 to 100	1.30 p.m.
23.06.2010 (Wednesday)	▪ Rank 101 to 200	9.30 a.m.
	▪ Rank 201 to 300	1.30 p.m.
24.06.2010 (Thursday)	▪ Rank 301 to 400	9.30 a.m.
	▪ Rank 401 to 500	1.30 p.m.
25.06.2010 (Friday)	▪ Rank 501 to 600	9.30 a.m.
	▪ Rank 601 to 700	1.30 p.m.
26.06.2010 (Saturday)	▪ Rank 701 to 800	9.30 a.m.
	▪ Rank 801 to 900	1.30. p.m.

Note: Schedule for 1st counselling for candidates

- (a) Delhi General after Rank 900,
- (b) Outside Delhi General
- (c) Reserve categories

will be displayed on University website on 26.06.2010.

2. Document(s) required at the time of Counselling/Admission.

- Bank Draft (s) of **requisite fee** in favour of Registrar, Guru Gobind Singh Indraprastha University payable at Delhi. Write the name of the candidate, name of the programme, CET Rank & CET Roll No. on the back of Bank Draft (s).

*** For details please refer chapter 13 (4) of Admission Brochure –I, 2010-11.**

- Filled in Admission Verification Form as per **Appendix: 13**, of the Admission Brochure – I, 2010-11.
- Preference Sheet as per **Appendix: 14**, of the Admission Brochure – I, 2010-11.
- Admit Card of CET-2010 (Original).
- Proof of date of birth (Secondary School Certificate). (Original and One Photocopy).
- Certificate and Mark Sheet of the qualifying examination issued by the Board/University. In cases, where the university has prescribed a condition of passing a subject or subjects at some level, the Certificate/Mark sheet of the concerned examination in proof thereof should also be produced (Original and One Photocopy).
- In case, the students who have passed the qualifying examination through distance/open education system of any recognised university/board/institutions, the necessary documentary evidence related to location of his/her study centre should also be produced.
- SC/ST/Physically Handicapped/Defence Category/Kashmiri Migrants/OBC/Minority Status Certificate(s) **whichever applicable, on the basis of which reservation is claimed (Original and One Photocopy)**
- **The reservation certificate should be issued from the respective state/region in which the reservation is claimed e.g. In case any candidate claims for the seat reserved for DSC category than he has to bring SC certificate issued by Govt. of NCT of Delhi and also passed his/her qualifying exam from Delhi.**
- Conduct and Character Certificate from the Head of the Institution from where the qualifying examination has been passed or from Gazetted Officer (Original and One Photocopy).
- Certificate of Medical Fitness to be signed by a Registered Medical Practitioner holding a degree not lower than MBBS in the format as given in **Appendix: 4** of the Admission Brochure-I-2010-11, (Original).
- Affidavit on non-judicial stamp paper of Rs.10/- for seeking provisional admission in case the result of qualifying examination is yet to be declared, as per **Appendix: 3** of the Admission Brochure – I, 2010-11.
- Application regarding age relaxation (if necessary).

Notes: -

- (a) The Original Certificates (except the admit card, medical certificate and Affidavit) will be returned to the candidates after verification. The photocopies of these certificates admit card (in Original), medical certificate (in Original) and affidavit (in Original) shall be retained.
- (b) In case any of the above document(s) is/are in any language other than Hindi/English, then authentic translation in English/Hindi shall have to be produced duly verified by the issuing institution/gazetted officer/ (original and photocopy) by the candidate at the time of Counselling/Admission. Failure on the part of candidate to produce the requisite authentic translation may result in refusal of admission by the Admission Officer, for which only the candidate will be responsible.
- (c) In case the Degree/certificate has been obtained from some University/Board of any other country then an equivalence certificate must be obtained from Association of Indian Universities (AIU) New Delhi prior to attending the Counselling.
- (d) The candidate seeking admission under reserved categories/classes has to mandatory produce the caste/category certificate in his/her name at of either of the parent (Mother/Father) is not acceptable and the candidate will not be entitled even for provisional admission.
3. It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfil all the conditions prescribed for admission. Before filling-up the verification slip at the time of Counselling/allotment of seats, candidate should ensure that he/she fulfils all eligibility conditions as laid down in the respective Admission Brochure for the session 2010-11. If it is found at any stage during the entire period of the programme that the candidate does not fulfil the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against him/her and entire fee will also be forfeited.

4. Fee Structure

(i) For University School of Management Studies (USMS)

S. No	Programme	Fee payable at the time of counselling
1.	MBA	Rs. 48,000 (Forty Three Thousand Only)

(ii) For Self Financing Institutes #

S. No	Programme	Fee payable at the time of counselling
1.	MBA	Rs. 58,000/- (Fifty Eight Thousand Only)
2.	MBA (PT)	Rs. 38,750/- (Thirty Eight Thousand Seven Hundred Fifty Only)

The Institutes are further allowed to charge Rs.1,000 per student per annum as Students Activity fee and Rs. 5,000 (one time payment-Refundable) as Security Deposit over the above the Total Fee Payable (from 7th August to 17th August, 2010) . Further, institute wise additional fee to be paid in the respective institutes is detailed in Appendix: 12 of

Admission Brochure-I for the session 2010-11. The candidates are advised to submit balance fee is which He/She got the admission to the concerned institute /College.

5. The Category wise Seat Distribution will be displayed at the time of Counselling/Admission. Addition of fresh seats if any, after start of first counselling, will only be included in the seat matrix at the time of 2nd counselling.

6. **Withdrawal of Admission after 1st counselling.**

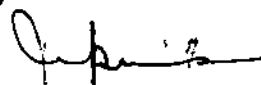
i) The candidates after getting admission in first counselling will be **allowed to withdraw the admissions up to 5.00 p.m. of 19th July, 2010.** All the requests for withdrawal of admission in the prescribed Performa (**Appendix-9**) are to be submitted at the Reception Counter, Academic Branch, Room No. 108, Administrative Block, Guru Gobind Singh Indraprastha University, Kashmere Gate, Delhi – 110403. A proper receipt for withdrawal will be issued. The candidates will be required to surrender the original Admission Slip issued at the time of Counselling/Admission (**BOTH COPIES**) while applying for withdrawal of admission. **No request for withdrawal of admission would be entertained without both copies of admission slip.**

ii) In case the written request is received on or before the above mentioned date and time, the admission will be cancelled and the candidates will be refunded the fee after deduction of Rs. 1,000/-.

iii) **No request for withdrawal of admission will be entertained after 5.00 p.m. of 19th July, 2010 unless it reaches the officer of Joint Registrar (Academic) at Room No. 108, Administrative Block, Guru Gobind Singh Indraprastha University, Delhi – 110403, before the said date and time. Any dropout after this notified time and date will lead to the forfeiture of the full fee deposited by the candidate and no subsequent request for refund of fee will be entertained.**

7 The resultant vacancies due to withdrawal(s) or any other reason(s) will be notified along with the schedule of 2nd Counselling on 20th July, 2010 at 5.00 p.m. on the University's website as well as on its Notice Board.

8. **Classes will commence from 2nd August, 2010.** All the candidates who get admission in 1st Counselling must report to their respective institutes/University Schools on 2nd August, 2010.

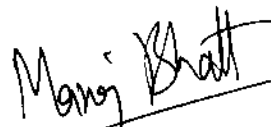

(Col. P. K. Upmanyu)
Joint Registrar, (Academic)

F.No. IPU-7/Schedules of Counselling/MBA/2010/ 786/

Dated : 21/06/10

Copy to:

1. Dean, University School of Management Studies, GGSIP University.
2. Joint Registrar (G.A.) & Store and Purchase GGSIP University with the request to make necessary arrangements at Counselling Venue.
3. Dr. Tapan Jain, Asstt. Prof. USBAS, and Admission Officer, MBA programme, G. G. S. I. P. University.
4. Dr. Sanjay Dhingra, Lecturer, USMS, and Admission Officer, MBA programme, G. G. S. I. P. University.
5. Dr. Vijayta Agarwal, Lecturer, USMS and Admission Officer, MBA programme G.G.S.I.P. University.
6. PRO, GGSIP University with a request to display Counselling/Admission schedule on the University's Notice Board (s).
7. In-charge University's Web site, with the request to upload the schedule of Counselling on University's Web site.
8. Finance Officer, GGSIP University.
9. PS to Hon'ble Vice-Chancellor, GGSIP University.
10. PS to Registrar, GGSIP University.
11. Supporting Staff, Sh. Ranjeet, Jr. Asstt., USMS.
12. Supporting Staff, Asstt., Personnel Branch
13. Supporting Staff, Sanjeev kumar, Jr. Asstt. CMS.
14. Supporting Staff, Ms. Monika Steno, USCT.
15. Supporting Staff, Ms Kanika , LA-11, USMS.
16. Supporting Staff, Ritesh, Jr. Asstt. USIT.
17. Supporting Staff, Ms. Urmila, Jr. Asstt. USMS
18. Supporting Staff, Mr. Sarvesh Mishra, GA,
19. Supporting Staff , Ravinder Bhusal, Peon, Coordination
20. Supporting Staff, Manohar, Peon, Planning Branch.
21. Bank Manager Punjab & Sind Bank G. G. S. I. P. University.
22. All Supporting Staff, copy enclosed .
23. Academic Reception Counter.
24. Guard File.


(Dr. Manoj Bhatt)
Asstt. Registrar, (Academic)