

UNIVERSITY SCHOOL OF EDUCATION Master of Education(M.Ed.)

University's Vision

The University will stimulate both the hearts and minds of scholars, empower them to contribute to the welfare of the society at large; train them to adapt themselves to the changing needs of the economy; educate them for cultural leadership to ensure peace, harmony and prosperity for all.

School's Vision

- ▣ Embodying Gandhi's dictum, "Let us become the change we seek in this world," the school would provide an innovative but inclusive pedagogical space for the creation of a new system of education.
- ▣ It will create a space for free and fearless but socially sensitive inquiry and research geared towards human dignity and social responsibility.

School's Mission

“Let noble thoughts come from all around.”

Our school of education shall be centre of learning, it will empower the students, create passion for research and development, help them and imbibe the spirit of accepting the new challenges and be committed to the overall cause of education.

Scope of the Programme:

- As per the XIth Five year plan and new education policy, India is destined to become a hub of the knowledge society. As such India requires thousands of trained qualified competent educational administrators.
- To provide higher education platform to teacher-trainers pursuing B. Ed programme in university's affiliated colleges.

- To provide research facilities in Education
- To enhance professional opportunities for teacher-trainers.

Programme Objectives:

- M.Ed. has been designed with an aim to produce dedicated Educators who believe in and pursue life long learning.
- Set high standards of professional competence, have high standards of intellectual conviction and integrity.
- Have a clear futuristic vision and aspiration for improving the teaching learning process as professionals
- Be inspiring and motivational leaders in the school, community, nation and the world
- To educate a new cadre of instructional leaders – teacher leaders school developers and school principals – who will have the capacity , skill and knowledge to create and sustain environments in modern day schools and other educational settings that foster the learning and well being of all children.
- To cover areas of educational administration, where emphasis will be laid on the transformation of education with new technologies focus on understanding the Principles of Organisational Learning and systematic change, strategies for working with multiple stakeholders, and policies to promote educational opportunity and equity.
- The goal of the program would be to prepare professionals to promote healthy social and emotional development and academic achievement through direct intervention and prevention services, programme development, advocacy, consultation and leadership. In this vein, wide range of exposure in human development and educational theory, public policy, and research would be made available to the students. Students would be able to explore a wide range of issues, including the influences of early attachment, violence and trauma, gender and sexuality, and resilience and motivating factors as they relate to educational process and prevention practices.

Action Plan:

- The curriculum has been designed keeping in view the latest changes in the educational systems and policies.
- Technology is the need of the time, so it has been kept as an integral part of the curriculum.
- An advisory and counselling committee for placement and information for new opportunities.
- Focus would be on personality development, communication skill research and inquiry.

PROGRAMME OF STUDY

Programme Duration: It is a one-year (Two Semesters) Masters Programme that would culminate in PG Degree, i.e., M.Ed.

The M.Ed Programme has been approved by the NCTE.

THE DESIGN OF THE COURSE CONTENT FOR THEORY PAPERS:

The course content for each paper would comprise four inter-related units.

PROGRAMME TRANSACTION

The M.Ed Programme involves lectures, discussions, practicum, sessional tasks and seminars.

Course Outlines

SEMESTER - I

S. No.	Course Code	Title of the Course	Teaching Hours per Week and Credits
Theory			L+T= Total Credits
1	MED 601	Philosophical and Sociological Perspective on Education	3+2=5
2	MED 603	Advance Educational Psychology	3+2=5
3	MED 605	Methodology of Educational Research	3+2=5
Electives (Any One)			
4	MED 607	Educational Management, Planning and Finance	3+2=5
	MED 609	Educational Evaluation	3+2=5
	MED 611	Teacher Education in India: Growth and Development	3+2=5
	MED 613	Educational & Vocational Guidance	3+2=5
Practical for the Core Papers			

5	MED 651	Philosophical and Sociological Perspective on Education	Credits - 2 *
6	MED 653	Advance Educational Psychology	Credits - 2*
7	MED 655	Methodology of Educational Research	Credits - 2*
Practical for the Elective (The one corresponding to the elective chosen)			
8	MED 657	Educational Management, Planning and Finance	Credits - 2*
	MED 659	Educational Evaluation	Credits - 2*
	MED 661	Teacher Education in India: Growth and Development	Credits - 2*
	MED 663	Educational & Vocational Guidance	Credits - 2*

**Note: Two hours Practical is equal to one Credit*

SEMESTER - II

S. No	Course Code	Title of the Course	Teaching Hours per Week and Credits
Theory			L+T= Total Credits
1	MED 602	Curriculum Development	3+2=5
Electives (Any One)			
2	MED 604	Educational Technology	3+2=5
	MED 606	Science Education	3+2=5
	MED 608	Social Science Education	3+2=5
	MED 610	Language Education	3+2=5
	MED 612	Special Education	3+2=5
Dissertation and Seminars etc.			
3	MED 614	Dissertation	6**
4	MED 616	Seminar / Viva / Project Work	4
Practical for the Core Paper			
5	MED 652	Curriculum Development	Credits - 2*
Practical for the Elective (The one corresponding to the elective chosen)			
6	MED 654	Educational Technology	Credits - 2*
	MED 656	Science Education	Credits - 2*
	MED 658	Social Science Education	Credits - 2*
	MED 660	Language Education	Credits - 2*
	MED 662	Special Education	Credits - 2*

Note: *Two hours Practical is equal to one Credit.

** A teacher would supervise student attached to him/her for five hours per week for dissertation work

*** The Dissertation is a compulsory component of M.Ed programme. It aims at providing students with an academic space to explore study and reflect the upon a chosen theme in Education. The theme is usually related to any of the courses which the student is studying. The identified theme is then consolidated into a research proposal and pursued by the student throughout the academic year.

**** Total Credits for the course = 52; the student shall have to earn all the credits.

INTAKE, FEE & ADMISSION CRITERIA

Number of Seats/Sanctioned Intake: 25

Fee Payable: Rupees Thirty Eight Thousand only (Rs. 38000/-).

Admission Eligibility: A graduate/post graduate in any discipline from a recognized university along with qualifying B.Ed. examination with **60% both in theory and practical separately.**

Admission Procedure: The admission would be strictly on merit calculated on the basis of qualifying examination.

In case of any tie, the criteria would be:

- (a) The students with higher percentage in the qualifying degree (B.Ed) shall rank higher.
- (b) In case of two students securing same percentage in aggregate (both in theory and practical) the person getting higher percentage in theory will rank higher.
- (c) In case of tie, the candidate older in age shall rank higher.

RESERVATION OF SEATS:

85% of the seats are for the students from Delhi, and 15 % are open for students outside Delhi.

Out of these the percentage of seats reserved for different categories are as follows:

- 15% - SC CANDIDATES
- 7.5% - ST CANDIDATES
- 3% -PHYSICALLY HANDICAPPED
- 5% -DEFENCE CATEGORY
- KASHMIRI MIGRANTS - One seat (supernumerary)

(i) Scheduled Castes and Scheduled Tribes

15% seats are reserved for candidates belonging to Scheduled Castes and 7.5% seats are reserved for candidates belonging to Scheduled Tribes. Any unfilled seats reserved for Scheduled Castes will be treated as reserved for Scheduled Tribes and vice-versa and will not be offered to any other reserved category. In case sufficient number of eligible candidates of Scheduled Castes and Scheduled Tribes are not available, the seats thus remaining vacant will be treated as unreserved after the second counselling of the reserved categories. A caste certificate in the name of the applicant from a competent authority will have to be submitted at the time of counselling / admission. In case the certificate is in the candidate's parent's name, admission will be provisional. In such a case, the candidate must **produce the requisite certificate in his/her name latest by 21.10.2008**. A list of approved Competent Authorities for the issuance of Scheduled Caste and Scheduled Tribe certificates is as under:

- i) District Magistrate, Additional District Magistrate, Deputy Commissioner, Collector, Additional Deputy Commissioner, Deputy Collector, First Class Stipendiary Magistrate, City Magistrate (not below the rank of First Class Stipendiary Magistrate), Sub-Divisional Magistrate, Taluk Magistrate, Executive Magistrate and Extra Assistant Commissioner.
- ii) Chief Presidency Magistrate, Additional Chief Presidency Magistrate and Presidency Magistrate.
- iii) Revenue Officer not below the rank of Tehsildar.
- iv) Administrator, Secretary to the Administrator or the Development Officer (Lakshyadweep & Minicoy Islands).

(ii) Reservation for Defence Category

5% of the seats are reserved for Defence Category in the following order of priority:

- (i) Widows/Wards of Defence personnel killed in action.
- (ii) Wards of serving personnel and ex-servicemen disabled in action.
- (iii) Widows/wards of Defence personnel who died in peace-time with death attributable to military service.
- (iv) Wards of Defence Personnel disabled in peace-time with disability attributable to military service.
- (v) Wards of ex-servicemen and serving personnel who are in receipt of Gallantry Award.
- (vi) Wards of ex-servicemen.
- (vii) Wards of serving personnel.

For claiming reservation on a seat reserved for Defence Category, entitlement card in original issued by the Record Officer of the concerned unit or the regiment of the armed forces in case of personnel of the armed forces is to be produced at the time of counselling/admission. Widows or wards of the officers and men of the armed forces who died or were disabled in action must also submit a certificate from any one of the following authorities stating that the death or the disability, as the case may be, was attributable to military service:

- (i) Secretary, Kendriya Sainik Board, New Delhi
- (ii) Secretary, Rajya or Zila Sainik Board
- (iii) Officer-in-Charge, Record Office
- (iv) First Class Stipendiary Magistrate

(iii) Physically Handicapped

3% of seats in the programme are reserved for Physically Handicapped candidates. A certificate from the Vocational Rehabilitation Centre for Physically Handicapped 9, 10, 11 Karkardooma, Vikas Marg, Delhi 110092 is to be produced at the time of counselling/admission, who will certify that the applicant is fit for undergoing the said course.

The conversion of seats reserved for SC, ST, DEF, PH, etc. to General Category shall be done only during the second counselling and no such conversion will be allowed during the first Counselling. However, while converting the seats, any unfilled seats reserved for ST Category will be offered to SC Category and vice versa and only after that the conversion of the reserved category seats shall be effected.

Final decision regarding reservation policy is yet to be taken by the Government and the same will be announced on University's Website www.ipu.ac.in before the start of first counselling.

(iv) Kashmiri Migrants

One seat which will be supernumerary in nature is earmarked for Kashmiri Migrants. However, first preference will be given to Kashmiri migrants registered in Delhi up to 11.06.2001. In case of seat remaining vacant Kashmiri migrants settled outside Delhi will be considered. A certificate of competent authority for availing admission against Kashmiri migrant quota is to be produced by the candidate at the time of admission. (See appendix 6).

ATTENDANCE AND RE-ADMISSION

Student is required to have a minimum attendance of 75% in aggregate of all the courses taken together in a semester. However, Dean of the School may condone attendance shortage up to 5% for individual student for reasons beyond control of the student. Under no circumstance a student who has an aggregate attendance of less than 70% in a semester will be allowed to appear in the end-term examination.

In case any student appears by default in end-term examinations, who, in fact, should have been detained by the School, his/her result shall be treated as null and void. The students who are detained due to shortage of attendance will not be promoted to the next semester. They shall be required to take re-admission and repeat all courses of the said semester along with the next batch of the students.

However, re-admissions can be made by the Dean of School.

The University Enrolment Number will remain unchanged on re-admission and the student will have to pay the full fee as per University rules.

HOW TO APPLY

Sale of Admission Brochure: The price of this Admission Brochure along with Application Form is Rs.750/-. The cost of Admission Brochure is non-refundable. No other fee is required to be submitted along with the Application Form.

The Admission Brochure for M.Ed. along with Application Form will be on sale from **1st October, 2008** on all working days during normal Banking hours from the following branch of Punjab & Sind Bank at Delhi:

1. Extension Counter, Guru Gobind Singh Indraprastha University Campus, Kashmere Gate, Delhi-110403

NOTE: The last date for sale of admission brochure and submission of application forms is 17th October, 2008.

Submission of Completed Application Form: The Application Form complete in all respects along with the required enclosures should be submitted by hand/ post in/to the office of the Dean, University School of Education, Guru Gobind Singh Indraprastha University, Kashmere Gate, Delhi- 110403 latest by **17th October, 2008.**

Note: After the last date is over, application form sent through Registered /Speed Post/Courier or by any other means will not be accepted, irrespective of the fact when the form was despatched/posted. Therefore, candidates are advised to submit their applications at the earliest, instead of waiting for the last date.

The University will not be responsible for any loss in transit or for incorrect address given by the applicant in the Application Form. No request for change of address will be entertained till the admission is finalized.

LIST OF ENCLOSURES WITH THE APPLICATION FORM

The attested copies of the following documents are required to be submitted along with the application form:

1. Attested copy of degree certificate and mark-sheet of the qualifying examination clearly showing the marks obtained by the candidate in the degree.
2. Self attested Photograph.
3. Photocopy of documents showing work-experience up to the cut-off date.
4. Photocopy of certificates for claiming admission under reserved category.

The failure to submit any of the eligibility documents may result in rejection of the application form.

Note: The applicants are advised to retain a photocopy of the duly filled-Application Form before the same is submitted to the University.

The merit list of qualified candidates will be displayed on the University Website www.ipu.ac.in on 20th October, 2008 at 5.00 p.m. First counselling will be held on dated 21st October, 2008 at the University campus.

DOCUMENTS REQUIRED FOR ADMISSION AND AT THE TIME OF COUNSELLING/ADMISSION

- i) Bank Draft(s) of requisite fee for the programme in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi. Write the name of the candidate, and name of the programme on the back of Bank Draft(s).
- ii) Filled-in Verification Slip as per Appendix 4.
- iii) Certificate and Mark Sheet (in original) of the qualifying examination issued by the Board/University. In cases, where the university has prescribed a condition of passing a subject or subjects at some level, the Certificate/ Mark Sheet of the concerned examination in proof thereof should also be produced (Original and One Photocopy) as per Appendix 3.
- iv) SC/ST/Physically Handicapped/Defence Category Certificate(s) whichever applicable, on the basis of which reservation is claimed (Original and One Photocopy).
- v) Conduct and Character Certificate from the Head of the Institution from where the qualifying examination has been passed or from the Gazetted Officer (Original and One Photocopy).
- vi) Certificate of Medical Fitness to be signed by a Registered Medical Practitioner holding a degree not lower than MBBS in the format as per Appendix 1(Original).
- vii) No-Objection Certificate from the employer for pursuing the Programme (in case of sponsored/ employed candidates only).

Note:

- I. The Original Certificates (except the medical certificate, No-objection certificate) will be returned to the candidates after verification. The photocopies of these certificates and medical and No Objection certificate (in original) shall be retained.
2. In case any of the above document(s) is/are in any language other than Hindi/English, then authentic translation in English/Hindi shall have to be produced duly verified by the issuing institute/gazetted officer/(original and photocopy) by the candidate at the time of Counselling/Admission. Failure on the part of candidate to produce the requisite authentic translation may result in refusal of admission by the Admission Officer, for which only the candidate will be responsible.

COUNSELLING/ADMISSIONS

Procedure for Admission through First Counselling

- a. The candidates should report at the notified venue and time for counselling/admission in-person along with the required documents. On reaching the venue, the candidates must mark the Attendance. Allotment of seats to the candidates will be made only when he/she attends the counselling session in person.
- b. The candidates will be called in order of merit/rank and shall have to produce the required documents for verification. Depending upon the merit, the seats will be offered to the candidates as per availability at that point of time.
- c. Admission Officer will give a duly signed Admission Slip after the deposition of the full fee by the candidate.
- d. The candidates are also advised, in their own interest, to check the details of fee, their name, programme, etc. on Admission Slip issued to him/her by the Admission Officer before leaving the counselling hall.
- e. Admissions will be made strictly on merit basis and counselling/admissions will stop when all the seats get filled-up. Notice regarding closure of counselling will be displayed on University's Website. Parents/candidates are advised to check University's Website before coming for counselling. University will not be responsible for any inconvenience caused to parents/candidates due to closure of the counselling prior to dates notified in the Counselling Schedule.
- f. The conversion of seats reserved for SC, ST, DEF, PH etc. to General Category shall be done only during the second counselling and no such conversion will be allowed during the first counselling. However, while converting the seats during second counselling, any unfilled seats reserved for ST Category will be offered to SC Category and vice versa and only after completing this exercise, the conversion of the reserved category seats to general category shall be affected.

Withdrawal of Admission after First Counselling and Refund of Fee

- (i) The candidates after getting admission in first counselling will be allowed to withdraw the admissions up to 23rd October, 2008. All

the requests for withdrawal of admission in the prescribed proforma (Appendix 2) are to be submitted in the Office of the Dean, University School of Education, Guru Gobind Singh Indraprastha University, Kashmere Gate, Delhi- 110403. A proper receipt for withdrawal will be issued. The candidates will be required to surrender the original Admission Slip issued at the time of Counselling/Admission (BOTH COPIES) while applying for withdrawal of admission. No request for withdrawal of admission would be entertained without both copies of admission slip.

- (ii) In case the written request is received on or before the above mentioned date and time, the admission will be cancelled and the candidates will be refunded the fee after **deduction of Rs. 1,000/-**.
- (iii) No request for withdrawal of admission will be entertained after 5.00 p.m. on 23rd October, 2008. Any dropout after this notified time and date will lead to the forfeiture of the full fee deposited by the candidate and no subsequent request for refund of fee will be entertained.

Admission through Second Counselling

- (i) The vacancies due to withdrawal(s)/any other reason(s) for the programme will be calculated and notified along with the schedule of Second Counselling on the University's website and its Notice Board on 24th October, 2008.
- (ii) The second counselling will commence from rank one onwards for all categories and the seats will be allotted strictly on the basis of merit of the candidates. Such candidates, who were absent in the First Counselling will also be permitted to attend the second counselling.
- (iii) A candidate who fails to appear in person on the notified date and time for counselling, shall forfeit his/her claim for the seat which could have been offered to him/her, had he/she been present on his/her turn.

IMPORTANT INFORMATION

- i) If it is found at any stage during the entire period of the programme that the candidate has furnished any false or incorrect information in the application form or at the time of counselling/admission, his/her candidature for the programme will be cancelled summarily. In addition, disciplinary action may be taken against him/her as per the University rules.
- ii) If the University is not satisfied with the character, past behaviour or antecedents of a candidate, it can refuse to admit him/her to the course.
- iii) The Vice Chancellor may cancel the admission of any student for specific reasons and debar him/her for a certain period.
- iv) It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfil all the conditions prescribed for admission. Before filling up the verification slip at the time of counselling/ allotment of seats, candidate should ensure that he/she fulfils all eligibility conditions as laid down in this Admission Brochure. If it is found at any stage during the entire period of the programme that the candidate does not fulfil the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against him/her and entire fee will also be forfeited.

JURISDICTION OF COURTS

Any dispute with regard to any matter referred to herein will be subject to the jurisdiction of Delhi Courts.