

16

DOCUMENTS REQUIRED FOR ADMISSION AT THE TIME OF COUNSELLING

- (i) Bank Draft(s) of requisite fee in favour of Registrar, Guru Gobind Singh Indraprastha University payable at Delhi. Write the name of the candidate, name of the programme, CET Rank and CET Roll Number on the back of Bank Draft(s).
- (ii) Filled-in Verification Form as per **Appendix : 13**
- (iii) Preference Sheet as per **Appendix : 14**
- (iv) Admit Card of CET-2008 (Original).
- (v) Proof of date of birth (Secondary School Certificate (Original and One Photocopy).
- (vi) Certificate and Mark Sheet of the qualifying examination issued by the Board/University. In cases, where the university has prescribed a condition of passing a subject or subjects at some level, the Certificate/Mark Sheet of the concerned examination in proof thereof should also be produced (Original and One Photocopy).
- (vii) In case of students who have passed the qualifying examination through distance / open education system of any recognized university / board / institution, the necessary documentary evidence related to location of his / her study centre.
- (viii) SC/ST/OBC/Physically Handicapped/Defence Category / Kashmiri Migrants / Minority Status Certificate(s) whichever applicable, on the basis of which reservation is claimed (Original and One Photocopy).
- (ix) NATA Score Card (Original) (if applicable)
- (x) GATE Score Card(Original) (if applicable)
- (xi) Experience Certificate (Original) (if applicable)
- (xii) Conduct and Character Certificate from the Head of the Institution from where the qualifying examination has been passed or from Gazetted Officer (Original and One Photocopy).
- (xiii) Certificate of Medical Fitness to be signed by a Registered Medical Practitioner holding a degree not lower than MBBS in the format as given in **Appendix : 4** (Original).
- (xiv) Affidavit on non-judicial stamp paper of Rs.10/- for seeking provisional admission in case the result of qualifying examination is yet to be declared, as per **Appendix : 3**.
- (xv) Application regarding age relaxation (if necessary) as per para 4 of Chapter 6.

Note :-

1. *The Original Certificates (except the admit card and medical certificate) will be returned to the candidates after verification. The photocopies of these certificates, admit card (in original) and medical certificate (in original) shall be retained.*
2. *In case any of the above document(s) is/are in any language other than Hindi / English, then authentic translation in English / Hindi shall have to be produced duly verified by the issuing institution/gazetted officer/(original and photocopy) by the candidate at the time of Counselling/Admission. Failure on the part of candidate to produce the requisite authentic translation may result in refusal of admission by the Admission Officer, for which only the candidate will be responsible.*