CIRCULAR

In continuation to this office Notice No. 183 dated 13.08.14 regarding refund on account of dual payment of part academic fee of Rs. 40,000/- during online counseling 2014-15, it is hereby informed that the Accounts Branch has processed the refund in respect of 21 number of students who have submitted the desired information in proper format alongwith proof of dual payment to the Accounts Branch till date. Details of such students are as under:-

<table>
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<tr>
<th>Name</th>
<th>CET Roll No.</th>
<th>Course</th>
<th>Amount</th>
<th>favour Name</th>
<th>Account No</th>
<th>Bank</th>
<th>IFSC Code</th>
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<td>SURESH KUMAR CHANDAN</td>
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<td>CHIRANJIVI SHUKLA</td>
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<td>VISHESH GOEL</td>
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<td>VIRESH PRAKASH GOEL</td>
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<td>KAPIL KAUSHIK</td>
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<td>40000</td>
<td>NIDHI CHADHA</td>
<td>10285217844</td>
<td>SBI</td>
<td>SBIN000736</td>
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<td>RACHIN KHURANA</td>
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<td>YES BANK</td>
<td>YESB0000105</td>
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<tr>
<td>VIKASH KOLI</td>
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<td>40000</td>
<td>HARI RAM</td>
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<td>ORBC0100012</td>
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<td>POONAM NANDA</td>
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<td>NAME</td>
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<td>DEGREE</td>
<td>Z. NO.</td>
<td>LAST NAME</td>
<td>REG. NO.</td>
<td>BANK</td>
<td>ACCOUNT NO.</td>
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<td>NAINIKA SINGH</td>
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<td>AMRISH KUMAR</td>
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<td>KUMARI</td>
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<td>RAHUL RANA</td>
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<td>BCA</td>
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<td>RANA</td>
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<tr>
<td>AISHWARYA GOYAL</td>
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<td>GOYAL</td>
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<td>PNB</td>
<td>PUNBO151600</td>
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<tr>
<td>NIKHIL SAINI</td>
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<td>SAINI</td>
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<td>ANISH THIND</td>
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<tr>
<td>AMULYA ANAND</td>
<td>9720173</td>
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<td>40000</td>
<td>ANAND</td>
<td>67037580424</td>
<td>STATE BANK OF TRANVANCORE</td>
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</tr>
</tbody>
</table>

Further, it is also stated that all other remaining students who have deposited part payment of Academic Fees twice while online counseling 2014-15, are advised to submit their application in desired format i.e. Appendix-9 (copy enclosed) alongwith proof of double payment in Accounts Branch at the earliest possible so that case of refund of their dual payment of Rs. 40,000/- may be processed by Accounts Branch accordingly.

(Vijendra Singh)
Section Officer (F&A)

Copy to:-
1. Jt. Registrar, Academics - for information
2. AR to Registrar - for information
3. Incharge - Server - for uploading the same in the University website under the link of Accounts Branch.
Appendix 9

Guru Gobind Singh Indraprastha University
Sector 16 C, Dwarka, New Delhi - 110078

FORM FOR REFUND OF EXCESS FEE
(Paid at the time of Admission/Counselling)
(Must be submitted in Admission Branch only)

1. Programme & Institute :  
2. Name of Student :  
3. Parent / Guardian's Name :  
4. Address :  
   PIN :  
5. (a) Telephone :  
   (b) Mobile :  
   (c) Email address :  
6. Enrollment Number :  
7. Amount of Fees Deposited at the time of counselling :  
8. CET Roll Number :  
9. (a) Name & Relationship of the concerned in favour of whom bank transfer is to be made :  
   (b) Bank details of above concerned to be furnished in the given format:

<table>
<thead>
<tr>
<th>Name of the Bank</th>
<th>Address of the Bank</th>
<th>Complete Bank Account No.</th>
<th>IFSC Code of the Bank Branch</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

UNDERTAKING

We understand and know the refund rules of the University & agree to abide by the same and we further understand that the refund would be made in due course of time through bank transfer only as per above request.

(Signature of Parent / Guardian)  (Signature of Student)

Date:  
Compulsory Encl. : 1. A copy of Fee Receipt issued at the time of Admission / Counselling
2. Cancelled cheque of CBS Bank branch, showing the details of full bank A/c No.; IFSC code; beneficiary name etc. must be attached by the concerned student along with the Form for Refund of Excess Fee.

Refund amount will directly be transferred in the bank account submitted by the student through electronic mode (ECS/RTGS/NEFT). Therefore, student may ensure to provide correct details under S. no. 9 (a) & (b) & the required enclosures. University will not be liable for any wrong transfer of amount on account of incorrect bank information provided by the student.

Note: Use photocopy of this Form