



Guru Gobind Singh Indraprastha University
“A State University established by the Govt. Of NCT Delhi”
Sector 16-C, Dwarka, New Delhi – 110078



F. No.: GGSIPU/CCGPC/2024/1014

30th May 2024

Sub. Internship cum Placement opportunity for B.Tech, M.Tech and MBA students of USS, GGSIP University of the batch passing out in year 2024 or 2025 in the company “ZF Group”

Dear Placement Officer,

Greetings from CCGPC, GGSIPU!!!

Please find below details of Internship cum Placement opportunity for B.Tech, M.Tech and MBA students of USS, GGSIP University of the batch passing out in year 2024 or 2025 in the company “ZF Group” for your reference and circulation to students to apply on given link by **31st May 2024, 5:00 PM:**

Registration Link For Engineering Students – <https://forms.gle/6yUcyAVweFLKr5P48>

Registration Link For Management Students - <https://forms.gle/vf11t9tfwgYucben7>

Name of Company – ZF Group

Internship/Trainee Details:

- **Stipend:** ₹30,000 per month
- **Designation:** Interns (pursuing B.TECH/M.TECH/MBA, graduating in 2025) / Trainees (completed B.TECH/M.TECH/MBA, graduated in 2024)
- **Duration:** 6 months to 1 year
- **Work Locations:** Coimbatore, Chennai, Pune
- **Skills and Job Functions:**
 - Industrial associate/Production associate/Lean Management/supply chain (Operations)
 - Power BI/Data Analytics (Operations)
 - Purchasing & Maintenance (Operations)
 - Purchasing & Value Management (Operations)
 - Purchasing, Supplier & Cost Production (operations)

Eligibility criteria:

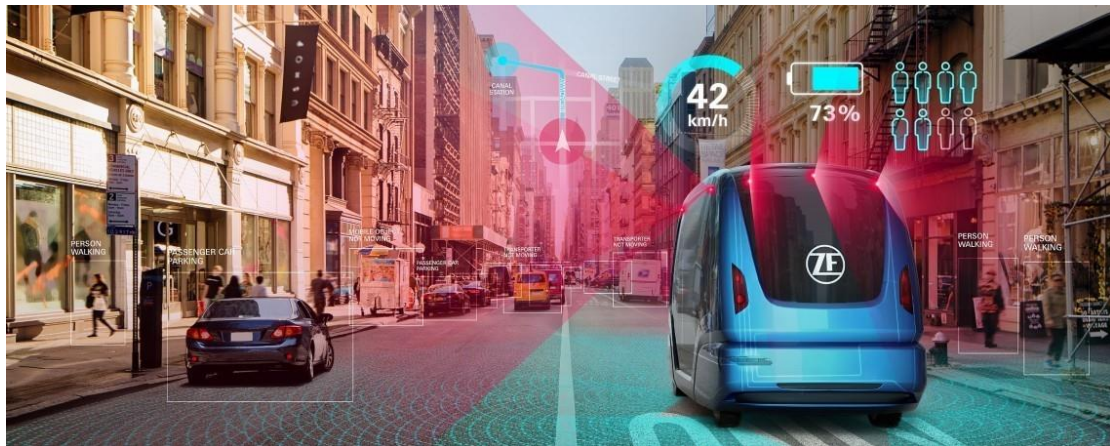
- Minimum 5.5 GPA during MBA program/ In case of engineering, 70% throughout academics
- Minimum 60% of academic track record till bachelors for MBA grads
- No Location constraints
- Degree: B.Tech/M.Tech/MBA/PGDM/PGPM, from USS only of GGSIPU.

Submission Deadline:

LAST DATE FOR REGISTRATION IS **31st May 2024, 5:00 PM**, to complete the hiring process swiftly to meet the business demands.

(Dr. Nisha Singh)
Training and Placement Officer
CCGPC, GGS IP University

Job Description – Trainee in Lean Manufacturing



At ZF:

- We curiously investigate everything and provide opportunity to solve problems analytically, creatively, and collaboratively.
- We believe in learn by doing and provide a space for an entrepreneurial mindset that's driven by hands-on experimentation.
- We embrace resilience by seeing every challenge as a learning opportunity and invitation to grow.
- We are driven by passion for product excellence for building great products with distinct customer value and apply continuous improvement and innovation.

Your Job Description as Trainee in Lean Manufacturing

Work Location : Coimbatore

Result area	Responsibilities and accountabilities
<p>1.) Value Stream Mapping (Source - make -Deliver section)</p>	<ul style="list-style-type: none"> • Support workshop in value stream • Value Stream map generation • Value Stream map focus on KPI improvements • Value Stream driven approach to eliminate waste • Effective Tracking of Physical lead time & projection to stakeholders for optimization.
<p>2.)5S</p>	<ul style="list-style-type: none"> • Support the workshops • 5S Audit • Support the 5S system in respective Value Streams • 5S Audit / improvements @ Plant level • Support / Suggest 5S improvements projects
<p>3.) SMED</p>	<ul style="list-style-type: none"> • Support the Changeover reduction workshops • Support in changeover optimizations in value streams • Changeover standards developments • Changeover analysis / Improvements • Drives / moderates Std work in shop floor areas • Co-ordinate Std work workshop

	<ul style="list-style-type: none"> • Effective operators work content standardization • Std work audit
4.) Standardised work	<ul style="list-style-type: none"> • Support on Std work in shop floor areas • Co-ordinate Std work workshop • Effective operators work content standardization– (Man-M/c Separation etc.,) • Std work audit, Work Sampling • Production Study • Work process Analysis
5.) Lean Audit	<ul style="list-style-type: none"> • Support Lead audit for the Plant • Support the Lean Self -assessment of Plant • Evidence book creation support/ Std Roll out • System implementation • Lean Roadmap Development • Action monitoring
6.) Lean Sessions /Workshops	<ul style="list-style-type: none"> • Support Lean topics @ Plant level

<p>7.) SFM -Shop Floor Mgmt System</p>	<ul style="list-style-type: none"> • Co-ordination of SFM (Shop Floor Management) Moderation /Support on Standards • SFM Audit & Improvement actions @ plant Value stream • SFM follow up on stds & monitoring the performance
<p>8.) Lean Project Management</p>	<ul style="list-style-type: none"> • Follow upon the projects on KPI improvements in value stream. • Lean Roadmap monitoring • Project status follow up & support • Cost Improvement project follow up
<p>9.) Lean System Executions</p>	<ul style="list-style-type: none"> • Co-ordination of Lean systems (Kanban / Visual Management / JIT /CIS /Continuous improvement projects/ Lean Kaizens) Et., • Line Balancing Support
<p>10.) Lean Walk</p>	<ul style="list-style-type: none"> • Lean Gemba walk co-ordinations • Lean Gemba actions identification & plan for execution • Action Monitoring

Qualifications:

- Excellent communication skills, both written and verbal.
- Ability to work collaboratively in cross-functional teams and communicate effectively with team members at all levels.
- Detail-oriented with a commitment to accuracy and quality.
- Problem-solving mindset with the ability to identify and address issues proactively.
- Problem-solving mindset with the ability to identify and address issues proactively.
- Willingness to learn and adapt to a dynamic work environment.

Education & Experience:

Mandatory B-Schools - MBA (Preferably in Supply Chain Management/Operation Management)/BTech Industrial/Production Engineering

About ZF:

ZF is a global technology company and supplies systems for passenger cars, commercial vehicles, and industrial technology, enabling the next generation of mobility.

With its comprehensive technology portfolio, the company offers integrated solutions for established vehicle manufacturers, mobility providers and

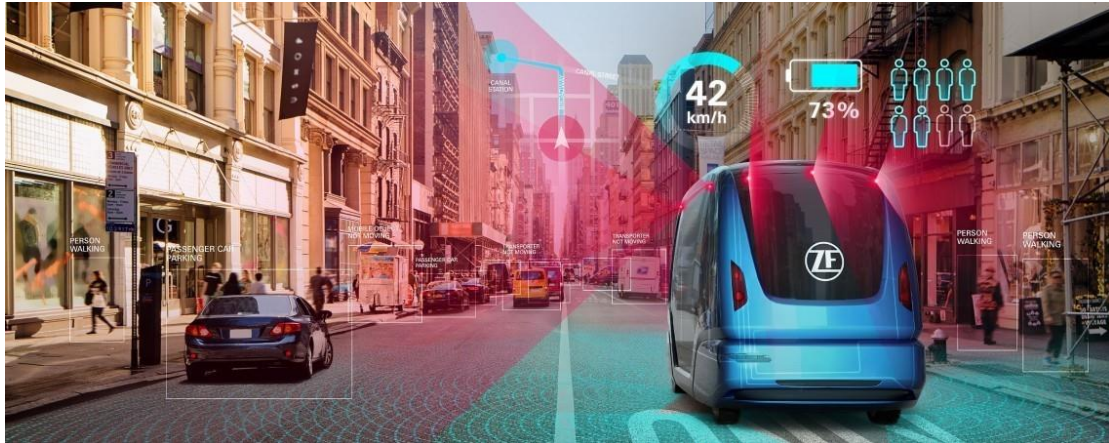
start-up companies in the fields of transportation and mobility. ZF continually enhances its systems in the areas of digital connectivity and automation to allow vehicles to see, think and act.

The company has a global workforce of 153,500 with 271 locations in 42 countries. In 2020, ZF achieved sales of €32.6 billion. Founded in 1915, ZF has evolved from a supplier specializing in aviation technology to a global mobility technology company. With the acquisition of WABCO, the company significantly increased its competence, especially in the technology field for heavy commercial vehicles, buses, and trailers. Last year, ZF spent more than seven percent of its sales on research and development.

Opportunity for All:

ZF is an Equal Opportunity and Affirmative Action Employer. Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, disability, protected veteran status, or any other status protected by law.

Job Description – Trainee in Material Management



At ZF:

- We curiously investigate everything and provide opportunity to solve problems analytically, creatively, and collaboratively.
- We believe in learn by doing and provide a space for an entrepreneurial mindset that's driven by hands-on experimentation.
- We embrace resilience by seeing every challenge as a learning opportunity and invitation to grow.
- We are driven by passion for product excellence for building great products with distinct customer value and apply continuous improvement and innovation.

Your Job Description as Trainee in Material Management:

Work Location : Pune

- Track and analyze key performance indicators in MM
- Support tasks related to MM strategy, organization, and operations: check requirements, develop a proposition, structure the analysis, collect the necessary data, and communicate findings succinctly and thoughtfully.
- Implement action plan on strategies by gathering, reviewing and analyzing data requirements.
- Learn & use sophisticated methods, metrics, and tools to achieve the business benefits and corporate goals in areas such as Data Analysis
- Collect, consolidate, and generate frequency-based data for reporting and analytics along with the central function.
- Develop presentations that analyze activities and achievements.
- Support users in MM for internal tools & application process
- Do occasional supplier communication & event coordination.

Your Key Responsibilities as Trainee in Material Management:

- Good analytical skills
- Power BI/ Power app basic knowledge
- Excel & PowerPoint Presentation Skills
- Written and verbal communication skills
- Professional behaviour
- Ability to adhere to a consistent tempo of deliverables

Qualifications:

- Excellent communication skills, both written and verbal.
- Ability to work collaboratively in cross-functional teams and communicate effectively with team members at all levels.
- Detail-oriented with a commitment to accuracy and quality.
- Problem-solving mindset with the ability to identify and address issues proactively.
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- Willingness to learn and adapt to a dynamic work environment.

Education & Experience:

MBA (Data Analytics/Business Analytics)/BTech graduates

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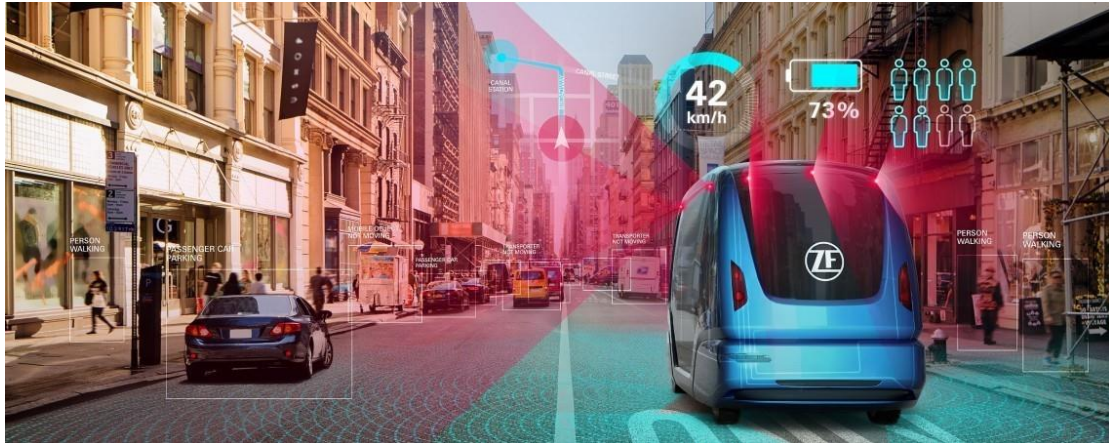
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Job Description - Trainee in Purchasing & Supplier Development:



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Your Job Description as Trainee in Purchasing & Supplier Development:

Work Location : Chennai

- Purchasing, BOM Management, Supplier follow ups.
- Cost analysis. APQP process follow ups.
- VAVE, Conducting workshops.
- Qualification: Engineering Graduate with Analytical /data management.

Qualifications:

- Excellent communication skills, both written and verbal.
- Ability to work collaboratively in cross-functional teams and communicate effectively with team members at all levels.
- Detail-oriented with a commitment to accuracy and quality.
- Problem-solving mindset with the ability to identify and address issues proactively.
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- Willingness to learn and adapt to a dynamic work environment.

Education & Experience:

Engineering Graduate with Mechanical/Electrical and Communication/
Analytical/data management/MBA post-graduates.

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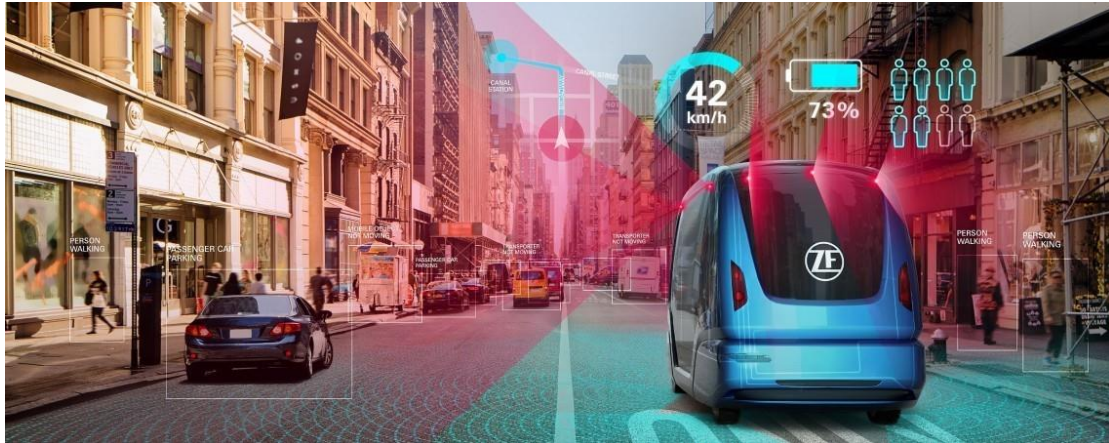
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Job Description - Trainee in Purchasing & Supplier Development:



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Your Job Description as Trainee in Purchasing & Supplier Development:

Work Location : Coimbatore/Pune

- Market intelligence and research
- ZF Business fundamental follow-up with suppliers
- Support in purchasing tools like SAP, COP's, MAPS, SWAT etc.
- Preparation & distribution of internal & external communications such as emails, reports, results etc
- Collaborate with team members to gather and compile information for various projects.
- Follow-up with suppliers to do on time project delivery.
- Perform basic data entry and database management tasks.
- Support the team by conducting research, collecting data, and preparing presentations.
- Coordinate with suppliers to collect required data and update at the ZF Group level.
- Ensure disciplined data collection, data validation, data analysis and data upload.
- Perform data consolidation & analysis and highlight the result area.

Your Key Responsibilities as Trainee in Purchasing & Supplier

Development:

- Excellent organizational skills with strong attention to detail.
- Strong analytical skills
- Strong interpersonal skills and ability to collaborate effectively with colleagues.
- Proficient with MS Suite applications (including Word, Excel and PowerPoint)
- Experience in SAP as End user is preferred.
- Basic Purchasing and Automotive Industry Knowledge
- Fluent in English.

Qualifications:

- Excellent communication skills, both written and verbal.
- Ability to work collaboratively in cross-functional teams and communicate effectively with team members at all levels.
- Detail-oriented with a commitment to accuracy and quality.
- Problem-solving mindset with the ability to identify and address issues proactively.
- Problem-solving mindset with the ability to identify and address issues proactively.
- Willingness to learn and adapt to a dynamic work environment.

Education & Experience:

Bachelor's degree with the specialization of Mechanical or Production or Automobile/MBA post-graduates

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