

NOTIFICATION
SCHEDULE OF EXTENDED OPEN HOUSE COUNSELLING 2023-24
ONE YEAR POST GRADUATE DIPLOMA IN DATA ANALYTICS (PGDDA)

Venue of Counselling: - University School of Management Studies,
Room No.D-206, D Block,
Guru Gobind Singh Indraprastha University,
Sector-16-C, Dwarka, New Delhi-110078.

All the candidates who were part of the merit list displayed in first and second/open house counseling but could not attend the counseling and fresh candidates who fulfill the eligibility criteria should report at the above mentioned venue on the date and time mentioned below as per their Category.

Date	CATEGORY OF CANDIDATES	Reporting Time
01.09.2023 (Friday)	All the candidates seeking admission against seats reserved for SC/ST/PH/EWS-GEN and Defence Category AS PER PRIORITY mentioned in the Admission Brochure for session 2023-24	10.30 AM onwards
	All the candidates seeking admission against seats reserved for DELHI AND OUTSIDE DELHI GENERAL CATEGORY	
	Extended open house counseling (irrespective of any category and region)	

- For seeking admission in **ONE YEAR POST GRADUATE DIPLOMA in DATA ANALYTICS**, eligibility criteria mentioned in Admission Brochure- 2023-24 may be referred.
- The Candidate claiming the reservation under EWS/SC/ST/Physically Handicapped/Defence Category must produce certificate issued by the competent authority at the time of verification of document and allotment of seat as per Admission Brochure.
- Document(s) required at the time of Counselling /Admission.**
 - Bank Draft(s) of Rs.53,000/- drawn in favor of Registrar, Guru Gobind Singh Indraprastha University payable at Delhi. Write the name of the candidate, name of the programme and Contact No. on the back of Bank Draft.

Fee structure:

S. No.	Details	Amount
1	Counseling Fee (Non Refundable)	Rs. 1000/-
2	Alumni Fee (Non Refundable)	Rs. 2000/-
3	Security (Refundable)	Rs. 10000/-
4	Annual Course Fees	Rs. 40000/-
	Grand Total	Rs.53,000/-

- Filled-in Verification Form as per Appendix: 6 of Part E Admission Brochure 2023-24
[http://www.ipu.ac.in/Pubinfo2022/240323330%20\(1\).pdf](http://www.ipu.ac.in/Pubinfo2022/240323330%20(1).pdf)
- SC/ST/Physically Handicapped/Defence Category/EWS Certificate(s) whichever applicable, on the basis of which reservation is claimed (Original and One Self-Attested Photocopy).

The reservation certificate should be issued from the respective state/region in which the reservation is claimed
2. in case any candidate claims for the seat reserved for DSC category then he has to bring SC certificate issued by Govt. of NCT of Delhi and also passed his/her qualifying exam from Delhi.

- Conduct and Character Certificate from the Head of the Institution from where the qualifying examination has been passed or from Gazetted Officer/Notary Public.
- Certificate of Medical Fitness to be signed by a Registered Medical Practitioner holding a degree not lower than MBBS in the format as given in Appendix: 5 (Original)
[http://www.ipu.ac.in/Pubinfo2022/240323330%20\(1\).pdf](http://www.ipu.ac.in/Pubinfo2022/240323330%20(1).pdf)

Note :-

- (a) *The Original Certificates (except the medical certificate & Character certificate) will be returned to the candidates after verification.*
 - (b) *In case any of the above document(s) is/are in any language other than Hindi / English, then authentic translation in English / Hindi shall have to be produced duly verified by the issuing institution/gazetted officer/(original and photocopy) by the candidate at the time of Counselling/Admission. Failure on the part of candidate to produce the requisite authentic translation may result in refusal of admission by the Admission Officer, for which only the candidate will be responsible.*
 - (b) *In case the Degree/certificate has been obtained from some University of any other country then an equivalence certificate must be obtained from Association of Indian universities prior to attending the counselling.*
 - (d) *The required certificate(s) for reserved categories / classes will be essential at the time of the counselling/admission and no provisional admission shall be admissible for want of caste/ category certificate from the local competent authority. Further, the caste/ category certificate should invariably be in the name of candidate himself/ herself and not in favour of respective parents/ guardians.*
 - (e) *In case of married woman applying under reserved category has to produce the caste certificate in the name of herself. Certificate in the name of husband/mother/father is not acceptable.*
 - (f) *The candidates who have passed the qualifying examination through Distance/Open Education system of any recognized University/Board and fail to provide the proof of his/her study centre being located in Delhi shall not be considered for Delhi region Seats, and shall be considered for admission in the Outside Delhi Region. The proof of Study Center has to be from the Graduating University certifying that study center is their approved Study Center.*
4. **It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission. Before filling-up the verification slip at the time of Counselling/allotment of seats, candidate should ensure that he/she fulfils all eligibility conditions as laid down in the respective Admission Brochure for the session 2023-24. If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against him/her and entire fee will also be forfeited.**
 5. **Admission will be made strictly on merit basis and counselling/admissions will stop when all the seats get filled-up for the particular round.**
 6. **The candidates are also advised, in their own interest to check the details of fee, their name, programme, etc. on Admission Slip issued to him/her by the Admission Officer before leaving the counselling hall.**

Withdrawal of Admission:

All the withdrawal application shall be processed in accordance with the Refund Policy 2023-24, as notified in Part-C (Chapter-12) of Admission Brochure 2023-24. The same is available on University website www.ipu.ac.in. All the candidates are requested to note the same and withdrawal will be carried out accordingly.

25/8/23 *Udita Taneja*
(Prof. Udita Taneja)
Dean-USMS

GGSIU/USMS-Schedule-PG-Diploma/2023-24/

Dated: 25.08.2023

- Copy to:
1. JR (Admissions) GGSIP University.
 2. Head, University's Web site, with the request to upload the schedule of Counselling along with Merit List on University's Web site.
 3. Controller of Finance, GGSIP University.
 4. AR O o Hon'ble Vice-Chancellor, GGSIP University.
 5. AR O o Registrar, GGSIP University.
 6. Guard File.