



Guru Gobind Singh Indraprastha University
“A State University established by the Govt. Of NCT Delhi”
Sector 16-C, Dwarka, New Delhi – 110078



F. No.: GGSIPU/CCGPC/2023/ 771

20th October 2023

Sub. Placement Opportunity for students of 2020, 2021, 2022 Pass out batches only from GGSIP University in the company "AtkinsRéalis" – under Trainee Recruitment Program

Dear Placement Officer,

Greetings from CCGPC, GGSIPU!!!

Please find below details of Placement Opportunity for students of 2020, 2021, 2022 Pass out batches only from GGSIP University in the company "AtkinsRéalis" – under Trainee Recruitment Program for your reference and circulation to students to apply on given link by 21st **October 2023**.

Registration Link – <https://forms.gle/PSdpWU4fQVRzV3x8A>

Name of Company – AtkinsRéalis

Role – Trainee

Duration – 3 Months, Post that 1 year contract.

Stipend – INR 20K for 3 months

Domain:

UG – B. Tech/ B.E in Civil Engineering

PG - Construction Management/Project management or MBA with Engineering background, MBA in Analytics

UG – Non Engineering Discipline (BBA or B.Com) with good analytical & communication skills.

Batch – 2020, 2021, 2022 Pass-out Only

Eligibility Criteria – 60% and above without backlog.

LAST DATE FOR REGISTRATION IS 22nd October 2023.

(Ms. Nisha Singh)
Training and Placement Officer,
CCGPC, GGSIP University

Job Description –

We're AtkinsRéalis, a world-leading Design, Engineering and Project Management organization. Created by the integration of long-standing organizations dating back to 1911, we are a world-leading professional services and project management company dedicated to engineering a better future for our planet and its people. We create sustainable solutions that connect people, data and technology to transform the world's infrastructure and energy systems. We deploy global capabilities locally to our clients and deliver unique end-to-end services across the whole life cycle of an asset including consulting, advisory & environmental services, intelligent networks & cybersecurity, design & engineering, procurement, project & construction management, operations & maintenance, decommissioning and capital. The breadth and depth of our capabilities are delivered to clients in key strategic sectors such as Engineering Services, Nuclear, Operations & Maintenance and Capital.

News and information are available at www.atkinsrealis.com or follow us on LinkedIn.

Our teams are proud to deliver on some of the most prestigious projects across the world. It's thanks to our talented people and their diverse thinking, expertise, and knowledge. Join us and you'll be part of our genuinely collaborative environment, where everyone is supported to make the most of their talents and expertise.

When it comes to work-life balance, AtkinsRéalis is a great place to be. So, let's discuss how our flexible and remote working policies can support your priorities. We're passionate about are work while valuing each other equally. So, ask us about some of our recent pledges for Women's Equality and being a 'Disability Confident' and 'Inclusive Employer'. Project & Programme Management Services (PPMS) team in Global Technology Centre (GTC), AtkinsRéalis (India) is seeking CVs for Programme management trainees. This is an excellent opportunity to build career in project and programme management whilst working on some of the most exciting and complex global projects.

As one of the world's leading consultancies operating in the built and natural environment, we offer unparalleled opportunities for talented individuals in search of a rewarding career both in India and around the world. AtkinsRéalis (India) is committed to design excellence in the delivery of first-class solutions which combine innovation, imagination, and best practices.

AtkinsRéalis is a world - leading design, engineering and project management organization connecting people, data and technology to transform the world's infrastructure and energy systems. We are bringing together the best and brightest to bring brilliant ideas to life – that's the power of 36000+ strong around the world.

Global Project & Programme Management Services (PPMS)

The Project & Programme Management services (PPMS) operates as an extended arm of the Global Project and Programme Management Practice (PPM). We are looking for candidates who are willing to build their career in Project and Programme Management to develop solutions by bringing innovation and Digital technology together.

Requirement Details:

- Program Controls role: B. Tech in Civil / PG in Construction Management/Project management or MBA with Engineering background, MBA in Analytics
- Win Work/ Business Development: Graduates in any discipline with good analytical & communication skills.
- Minimum 2 Years of Experience preferably in construction, planning project controls, project management, project coordination, proposal writing/Business development.
- Academic performance: Minimum 60 % in the graduation & post-graduation.
- Excellent communication skill + Interpersonal skills
- Good analytical ability and presentation skills.
- Must be proficient in MS office tools.
- Office 365 power platform – PowerApps, Power BI, Power Automate is desirable.
- Knowledge in data science is desirable.
- Experience or knowledge of Primavera P6, MSP, Ecosys, EVA and other project management tools will be added advantage.
- French Language proficiency will be an added advantage.
- Induction plan and training
- Shortlisted candidate will be employed as a Trainee for 3 months on a fixed stipend.
- Structured training will be given by in-house and external agency.
- After 3 months of training, the candidate will go through an internal assessment and based on the performance they will be offered Contract roles for at least 1 year.

Title – Programme Management Trainee

The trainee engineer is an important role in project & program management services. The primary objective of this role is to support the Project Manager and/or Programme Manager in the delivery of a project, in line with the time/cost/quality requirements.

The nature of role of a trainee engineer takes a centre point for a project along with the project manager. A trainee engineer ensures smooth running of the project by assisting project managers with the development and implementation of projects, including project plans, policies and solutions and contributes to issue resolution and escalation, research, analysis activities and planning and monitoring activities.

We have 100+ trainees inducted till now and post training absorbed into the organization. This is a fantastic way to provide a strong foundation for staff in their early careers to grow in the project controls/project management career path. Once they successfully finish the 3-month training period, they will be deployed into one of the following disciplines of project & program management services:

- Win Work/Business Development
- Project & programme management
- Project Controls (including cost controls & Planning)
- Cost & Estimation
- PIMS (Project Information Management System)
- Document Controls

Roles & Responsibilities

Assist in the management and reporting of project finances and cash flow that would involve:

- Use of financial database tools to collate data.
- Preparation of financial reports in formats defined by the PM.
- Raising payment certificates and invoice templates.
- Collating and monitoring cost accruals and invoicing.
- Tracking spends and contractor timesheets.
- Producing project KPI dashboards using technological advancements.
- Maintain project progress-tracking databases and assist the PM in liaising with project teams to record and monitor task progress. Further trainees:
- Keep a close watch on the project schedule and monitor deadlines for each project task. They ensure that every deadline is attainable and report any potential delays to the project manager.
- Are the custodians of project information – and the control of it.
- Manage the release of incoming and outgoing correspondence.
- Manage registers and file systems to ensure compliance with quality procedures.
- Assist PM with keeping project KPIs up to date.
- Assist PM in ensuring compliance as per the Project Plan and keeping the Project Plan updated.
- Are responsible for maintaining crucial project documents that track project progress, by ensuring their accuracy and acceptance with the PM, and filing them in an appropriate database or library.
- Also, provide the support in Quality Assurance
- Support audits, reviews, compliance, health checks, gateways, and configuration management.
- Support project managers or technical leads in implementing correct quality assurance processes and procedure.
- Analysis and reporting of quality KPI.
- What We Can Offer You
- Varied, interesting and meaningful work.
- A hybrid working environment with flexibility and great opportunities.
- Opportunities for training and, as the team grows, career progression or sideways moves.
- An opportunity to work within a large global multi-disciplinary consultancy on a mission to change the ways we approach business as usual.

Why work for AtkinsRéalis?

We at AtkinsRéalis are committed to developing its people both personally and professionally. Our colleagues have the advantage of access to a high ranging training portfolio and development activities designed to help make the best of individual's abilities and talents. We also actively support staff in achieving corporate membership of relevant institutions.

Meeting Your Needs

To help you get the most out of life in and outside of work, we offer employees 'Total Reward'. Making sure you're supported is important to us. So, if you identify as having a disability, tell us ahead of your interview, and we'll discuss any adjustments you might need.

Additional Information

We are an equal opportunity, drug-free employer committed to promoting a diverse and inclusive community - a place where we can all be ourselves, thrive and develop. To help embed inclusion for all, from day one, we offer a range of family friendly, inclusive employment policies, flexible working arrangements and employee networks to support staff from different backgrounds. As an Equal Opportunities Employer, we value applications from all backgrounds, cultures and ability.

We care about your privacy and are committed to protecting your privacy. Please consult our [Privacy Notice](#) on our Careers site to know more about how we collect, use and transfer your Personal Data.

Link: [Equality, diversity & inclusion | Atkins India \(atkinsrealis.com\)](#)

Worker Type - **Contingent Worker**

Job Type - **Loan of Personnel**

At SNC-Lavalin, we seek to hire individuals with diverse characteristics, backgrounds and perspectives. We strongly believe that world-class talent makes no distinctions based on gender, ethnic or national origin, sexual identity and orientation, age, religion or disability, but enriches itself through these differences.

SNC-Lavalin cares about your privacy. SNC-Lavalin and other subsidiary or affiliated companies of SNC-Lavalin (referred to throughout as "SNC-Lavalin") are committed to protecting your privacy. Please consult our [Privacy Notice](#) on our Careers site to know more about how we collect, use and transfer your Personal Data.

By submitting your personal information to SNC-Lavalin, you confirm that you have read and accept our Privacy Notice.