



**GURU GOBIND SINGH INDRAPRASTHA
UNIVERSITY SECTOR 16-C, DWARKA, NEW DELHI-
110 078
Establishment Branch (Non-Teaching)
Tel: 011-25302188, E-mail: personnel@ipu.ac.in**



Dated: 08.08.2024

No.F.1(6)(15)/2024/ESTT(NT)/

CORRIGENDUM No.1

Name of Work: Providing Manpower Services at Dwarka and Surajmal Vihar, Campus of Guru Gobind Singh Indraprastha University.

BID Number: GEM/2024/B/5150230

S. No.	PageNo.	Existing	Read as		
1	Page 2 of the tender documents	<p>Last date and time of uploading of Final Bid/tender Documents</p> <p>The Technical & Financial Bid along with proof of EMD and other all required documents/certificates /annexures be uploaded on GeM portal by the interested agencies /bidders by 22.07.2024. Original FDR/online e-receipts shall be submitted by the agencies/bidders in person by 12.08.2024 upto 2.00 P.M. in Establishment Branch (Non-Teaching) Branch, at Guru Gobind Singh Indraprastha University, Sector 16C, Dwarka, New Delhi-110078 in a sealed envelope superscribed as EMD FOR PROVIDING MAN POWER SERVICES FOR G.G.S.I.P. UNIVERSITY”</p>	<p>Last date and time of uploading of Final Bid/tender Documents</p> <p>It is clarified that the last date of submission of the Technical & Financial Bid alongwith proof of EMD and all other required documents/certificates /annexures as per NIT is 12.08.2024.</p> <p>It is further submitted that 12.08.2024 is extended to 22.08.2024. Therefore the last date may be read as 22.08.2024 for all the purposes.</p> <p>For further inquiry, please contact us at personnel@ipu.ac.in or land line number:-01125302188</p>		
2	Page 7 of the tender documents	<p>2.3 Check list for submission of bid</p> <table><tr><td>SOLVENCY CERTIFICATE</td><td>O</td></tr></table>	SOLVENCY CERTIFICATE	O	<p>2.3 Check list for submission of bid</p> <p>Please refer Tender Document ANNEXURE ‘O’ may be read as ANNEXURE ‘N’ SOLVENCY CERTIFICATE</p>
SOLVENCY CERTIFICATE	O				

3	Page 5 of the tender documents	Eligibility Criteria Gem Portal Page 1 :Years of past experience required for same /similar service-3 years	2.0 Eligibility Criteria, Point no.2.23) 3.The bidder should have executed three similar works each costing not Less than 4.84 Crores (40% of 12.10 Crores) or two similar work costing not less than 7.26 Crores (60% of 12.10Crores) or one similar work costing not less than 9.68 Crores (80% of 12.10 Crores) in a single contract during the last seven years.
4	Page 3 of the tender documents	Clause 12, RFP Payment of Bid Security (Earnest Money Deposit)- EMD shall be paid in the shape of FDR/online e-receipt of any Nationalized/scheduled bank in favour of Registrar, Guru Gobind Singh Indraprastha University, and Payable at Delhi or through online in the University bank account.	No Change
5	Page 2 of the tender documents	Uploading the outcome of the pre-bid meeting :25.07.2024	Please refer to GeM Portal and University website.
6	Page 7 of the tender documents	All the above documents countersigned by authorized signatory of the Agency, excluding EMD, shall again be required to be submitted by the lowest bidder (L1) within 7 days of opening of Financial Bid.	Yes
7	Page 18 of the tender documents	Note: Validity: The bid security should remain valid for a period of 180 Days. And Gem Portal: Bid Offer Validity (From End Date) – 180 Days RFP Page 18; Clause no. 18.6; The tender shall remain valid and open for acceptance for a period of 120 days from the last date of Submission of Tender.	Gem Portal: Bid Offer Validity (From End Date) – 180 Days

8	Page 2 of Bid Documents	GeM Portal; Time allowed for Technical Clarifications during technical evaluation – 2 Days	Time allowed for Technical clarification during Technical evaluation is 02 Days. However if required the time may be extended further.
9	Page 11 of the tender documents	Clause 6.1.11; Wages will be determined as per office order No.F.No.(142)/ 02/MW/VII /Partfile/ 52065224 Dated: 23.10.2023 of the commissioner (Labour) Government of NCT of Delhi (Labour Department) 5, Sham Nath Marg, Delhi-110054 and updated/revised from time to time as per government order of Labour Department.	Please refer to the condition's of Tender Document
10	Page 11 of the tender documents	Clause 7.0; Tentative requirement Outsource Manpower; Jr. Assistant/ Assistant/ Assistant Accountant / Stenographer – 120 Nos.	Please refer to the condition's of Tender Document
11	Page 14 of the tender documents and GeM Portal page 4 to 8.	Clause No. 9.0 Educational Qualification & Experience for Outsource Manpower, (Tender Documents Page 14) Technical Specification (GeM Portal Page 4 to 8)	Please refer to the condition's of Tender Document
12	Page 39 of the tender documents	Annexure-G, PERFORMANCE CERTIFICATE	Please refer to the condition's of Tender Document
13	Page 2 of the tender documents	Date and Time of Pre-Bid Meeting 23.07.2024 at 3.00 P.M. and Uploading the outcome of the pre-bid meeting on 25.07.2024	1. Please refer to the condition's of Tender Document . 2. Please refer to GeM Portal and University website for further information

14	Page 6 of the tender documents	<p>Eligibility Criteria; Point No.6 of RFP Page 6;</p> <p>The bidder should have at least 150 manpower on roll as on last date of receipt of tender, He should provide copy of the EPF return in support of Manpower on roll during the last financial year i.e. 2023-24.</p> <p>and</p> <p>Annexure – C, Point No. 8 of RFP Page 31;</p> <p>Form 26AS or TDS Certificate and Certificate of deployment of 150 Manpower Services for Clerical/Secretarial/Ministerial at single site, if required</p>	Please refer to the condition's of Tender Document
15	Page 42 of the tender documents	<p>Annexure - J: BIDDER PROFILE WITH LEGAL STATUS OF THE COMPANY;</p> <p>Location of Training Centre:</p>	Please refer to the condition's of Tender Document
16		<p>General: Regarding escalation of Manpower</p>	The revision in wages shall be dealt in consonance with the order issued by the Labour Department/ GNCTD time to time.
17	ClauseNo.3 of Eligibility of NIT at page no. 5	<p>The bidder should have executed three similar works each costing not less than 4.84Crores (40% of 12.10Crores) or two similar work costing not less than 7.26 Crores (60% of 12.10Crores) or one similar work costing not less than 9.68 Crores (80% of 12.10Crores)in a single contractduringthelastseven yearsendinglastdateofreceiptoftender, (details to be furnished in (Annexure-E1 & E2).</p> <p>“Similarwork”meanstheworkofprovidingmanpowerServices for clerical/Secretarial/technical etc. in Central Govt./State Govt./Universities/PSUs/Autonomous bodies of Central/State government/or Reputed Organizations.</p>	Please refer to the condition's of Tender Document

18	Clause No.4 of Eligibility of NIT at page no. 5	The bidder should submit a copy of Performance Certificate. (Annexure G)	Please refer to the condition's of Tender Document
19	Page 42 of the tender documents (S.No.8) Page 5 of the tender documents (Clause.6)	Form 26AS or TDS Certificate and Certificate of deployment of 150 Manpower Services for Clerical /Secretarial/ Ministerial at single site, if required. The bidder should have at least 150 manpower on roll as on last date of receipt of tender, He should provide copy of the EPF return in support of Manpower on roll. During the last financial year i.e.2023-24.	Please refer to the condition's of Tender Document Please refer to the condition's of Tender Document
20	Page 43 of the tender documents ANNEXURE "K"	FINANCIAL INFORMATION (ANNUAL TURNOVER AND PROFIT LOSS ACCOUNT)	Please refer to the condition's of Tender Document
21	Page 44 of the tender documents ANNEXURE "L"	Annexure -L, Financial Bid in respect of providing Manpower services in the University campus at Dwarka & Surajmal Vihar, East Campus.	Please refer to the condition's of Tender Document
22		Manpower to be deployed remains exempted from ESIC, Mediciclaim and work compensation is on reimbursable basis	Please refer to the condition's of Tender Document

Other terms and conditions will remain the same. This corrigendum No.1 shall part of the agreement.

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Assistant Registrar (Establishment-NT)
GGSIPU

Bid Corrigendum

GEM/2024/B/5150230-C1

Following terms and conditions supersede all existing "Buyer added Bid Specific Terms and conditions" given in the bid document or any previous corrigendum. Prospective bidders are advised to bid as per following Terms and Conditions:

Buyer Added Bid Specific Additional Terms and Conditions

1. **OPTION CLAUSE:** The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration
2. Provisions for workmen compensation, insurance, public liability, property damage, insurance etc. to be ensured by the contractor. Also, safety measures prescribed for working in Extra High Voltage & use of personnel protective equipment must be adhered to.
3. **AVAILABILITY OF OFFICE OF SERVICE PROVIDER:** An office of the Service Provider must be located in the state of Consignee. **DOCUMENTARY EVIDENCE TO BE SUBMITTED.**
4. Bidders can also submit the EMD with Account Payee Demand Draft in favour of Registrar, GGSIP University payable at New Delhi

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

5. Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgor. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date
6. Bidders can also submit the EMD with Banker's Cheque in favour of Registrar, GGSIP University payable at New Delhi

Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

7. Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name Registrar, GGSIP University
Account No.
927860555
IFSC Code
IDIB000G082
Bank Name
INDIAN BANK
Branch address
GGSIPU, Sector-16C, Dwarka, New Delhi - 110078

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

8. **Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.
9. Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
10. Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)
11. Buyer Added text based ATC clauses

CORRIGENDUM No.1

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		<p>ng not less than 9.68 Crores (80% of 12.10 Crores) in a single contract during the last seven years ending last date of receipt of tender, (details to be furnished in Annexure-E1 & E2).</p> <p>“Similar work” means the work of providing manpower Services for clerical/Secretarial/technical etc. in Central Govt./State Govt./Universities/PSUs/Autonomous bodies of Central/State government/or Reputed Organizations.</p>	
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Other terms and conditions will remain the same. This corrigendum No.1 shall p
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**2.3 1. Checklist for submission of bid (please refer tender documen
t uploaded in Buyer uploaded document.**

S.No.	Description/Prescribed	Annexur e	Yes or No	Page N o.
1.	INTEGRITY PACT	A & A1		
2.	INTEGRITY AGREEMENT	B		
3.	BIDDER DETAIL FORM	C		
4.	LETTER OF TRANSMITTAL	D		
5.	DETAILS OF PAST SIMILAR WORKS O F PROVIDING MANPOWER SERVICES	E1 & E2		
6.	POWER OF ATTORNEY	F		
7.	PERFORMANCE CERTIFICATE	G		
8.	DECLARATION OF NOT BLACKLISTIN G/DEBARRING	H		
9.	DECLARATION OF NO CRIMINAL CAS E PENDING	I		
10.	BIDDER PROFILE WITH LEGAL STAT US OF THE COMPANY	J		
11.	FINANCIAL INFORMATION-ANNUAL T URNOVER AND PROFIT LOSS ACCOU NT	K		

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12.	FINANCIAL BID	L		
13.	FORM OF PERFORMANCE SECURITY (GUARANTEE)	M		
14.	SOLVENCY CERTIFICATE	O		

Bidder is requested to clearly attach/enclose all the Annexures as per the checklist & must assign page No. to each annexure & mention the same in the checklist for proper evaluation of the Bid.

All the above documents countersigned by authorized signatory of the Agency, excluding EMD, shall again be required to be submitted by the lowest bidder (L 1) within 7 days of opening of Financial Bid.

Note: EMD should be submitted in Hard Copy in the office of Assistant Registrar, Establishment Branch(Non- Teaching) Room No 115.GGS IP University. Any postal delay university is not responsible..

12. Buyer uploaded ATC document [Click here to view the file.](#)
13. Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.
14. Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.
15. Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of Registrar, GGSIP University payable at New Delhi
. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.
16. Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of Registrar, GGSIP University A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.
17. Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name Registrar, GGSIP University
Account No.
927860555
IFSC Code
IDIB000G082
Bank Name
INDIAN BANK
Branch address
GGSIPU, Sector-16C, Dwarka, New Delhi - 110078
. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field

at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for attached categories, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

*This document shall overwrite all previous versions of Bid Specific Additional Terms and Conditions.

This Bid is also governed by the General Terms and Conditions