


GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

(A State University established by the Govt. of NCT of Delhi)
Sector-16-C, Dwarka, New Delhi-110078



F. No. IPU/Admissions/Counselling/2023-24/4294

Dated: 01/09/2023

SCHEDULE OF 1st COUNSELLING/ADMISSION SESSION: 2023-24
Master of Occupational Therapy (Neurology) (CET Code: 108)

Venue of Counselling: Guru Gobind Singh Indraprastha University,
Sector 16 C, Dwarka, New Delhi-110078.

1. All the eligible (CET 2023 qualified) candidates, whose names appeared in the merit list, drawn on the basis of CET 2023, shall report in person for 1st counseling for 'Verification of Documents' and for 'Allotment of Seats', at the venue of counseling on the date and time mentioned below as per their Category and Rank. Details are as below:

Verification of Documents and Allotments of Seats

Date	CATEGORY	Time
05.09.2023	All the eligible (CET 2023 qualified) candidates, whose names appeared in the merit list, drawn on the basis of CET 2023, shall report in person for 1 st counseling for 'Verification of Documents' and for 'Allotment of Seats', at the venue of counseling on the date and time mentioned below as per their Category and Rank 1 onwards	11:00 am

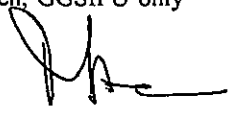
- a) Allotment of Seats will stop as and when the seats get filled up.
 - b) A candidate belonging to any sub-category is also eligible to secure admission in General / Unreserved Category of his/her respective Region, purely on the merit of CET.
2. **Seat Allocation in Delhi and Outside Delhi Region**
For clarification on Region i.e. Delhi or Outside Delhi, candidates may please refer to the Chapter 5: 'Seat Allocation', Part-A, Admission Brochure 2023-24.
 3. **Reservation Policy**
Candidates shall please refer to the Chapter 6: 'Reservation Policy', Part-A, Admission Brochure 2023-24.
 4. **Eligibility Criteria for Programme- Master of Occupational Therapy (Neurology) CET Code 108.**
Pass in Bachelor of Occupational Therapy (BOT) with 50% marks in aggregate from a recognized University
 5. **Offline Counselling Procedure**
Candidates shall please refer to the Chapter 8: 'Offline Counselling Procedure' Part-A, Admission Brochure 2023-24.
 6. **Fee**
Bank Draft(s) of Rs. 61000/- (including Rs 1000/- counselling participation fee non refundable) is required at the time counselling in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi. The candidate will write his name, date of admission, phone, address, mobile no, name of the programme, CET Rank and CET Roll Number on the back of the Bank Draft(s). Balance fee (if applicable) shall be paid by the candidate at the allotted institute.

Documents Required for Verification and Allotment of Seats:

- a) Four passport sized photographs
 - b) CET Rank Card/Merit Order of CET-2023 (copy)
 - c) CET-2023 Admit Card (in original) 2023.
 - d) Filled Admission verification form as per Appendix 4A of Part E of Admission Brochure 2023-24.
 - e) Filled Preference sheet as per Appendix 7 of Part E of Admission Brochure 2023-24.
 - f) Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
 - g) Mark-sheets / Certificates of qualifying examination:
 - h) The candidate will be required to bring the Original certificates/Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates/ Mark-sheets of qualifying examination.
 - i) For Distance / Open Learning Cases:
In case of students who have passed the qualifying examination through distance / open education system of any recognized University / Board / Institution, the necessary documentary evidence related to location of his / her study centre i.e. study centre proof, certificate from the University imparting open / distance education certifying the location of the study centre to be submitted.
 - j) Physical Fitness Certificate:
All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in Performa of Medical Certificate in given in Part-E in Admission Brochure 2023-24 (As per Appendix 6).
 - k) Reserved Category Certificate:
All reservation category candidates who are seeking admission in reserved category in SC / ST / DEF / PWD must bring their reservation certificate (the caste/category certificate should invariably be in the name of candidate himself/herself and not in favour of respective parents/guardians) in original along with the self attested photocopy of the certificate for claiming seat against the reserved category. The Defence Category candidates, in addition to all the documents, shall also bring Appendix 1 duly completed. The appendices are available in Part E of Admission Brochure 2023-24.
 - l) Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, not more than 06 (six) months old.
 - m) There is no OBC and EWS seats in self financed and minority institute.
 - n) Application regarding age or any other relaxation with necessary approval (if necessary).
 - o) The required Certificate(s) for reserved categories / classes will be essential at the time of the counselling / admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste / category certificate should invariably be in the name of the candidate himself / herself and not in favour of respective parents / guardians.
7. It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission. Before filling-up the verification slip at the time of verification of documents/counselling/allotment of seats, candidate should ensure that he/she fulfils all eligibility conditions as laid down in the respective Admission Brochure for the session 2023-24. If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against his/her and entire fee will also be forfeited.
8. **Seat Matrix:** Region wise and category wise seat matrix will be notified well before the commencement of counselling.


9. DATE AND TIME OF WITHDRAWAL OF ADMISSION

Last Date of Withdrawal is 11.09.2023 from MOT (N) programme. The same shall be submitted in the Admissions Branch, Administrative Block, Guru Gobind Singh Indraprastha University, Sector 16 C, Dwarka, New Delhi – 110078. A proper receipt for withdrawal will be issued in lieu thereof. It is once again informed that the request for withdrawal has to be made in the Admissions Branch, GGSIPU only and in the prescribed format necessarily.


(Brig P K Upmanyu) Retd
Incharge (Admissions)

Copy to:

1. Controller of Finance, GGSIPU, for kind information and needful.
2. Controller of Examinations, GGSIPU for kind information
3. Finance Officer, GGSIPU with the request to depute an official at the counselling venue for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
4. PRO, GGSIPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s).
5. In-charge, UITS, with the request to upload the schedule of Counselling on University's website.
6. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor.
7. AR to Registrar, GGSIPU for information of Registrar.
8. Guard file.


✓ (Dr. Vijay Kumar)
Deputy Registrar (Admissions)