



[Office of the Director-Development]

No.GGSIPU/DD/2023-24/Alumni-

Dated: 04.02.2024

MEETING NOTICE

The Competent authority, GGSIP University has constituted various Committee(s) for the smooth conduct of the **Grand Silver Jubilee Alumni Meet, 2024** to be held on **18th February 2024** at Dwarka Campus (Main Auditorium) as per the Order No. F.GGSIPU/IIQAC/2024/Alumni/ dated 1.02.2024.

As per meeting notice no. GGSIPU/DD/2023-24/11 dated 1.2.2024, a meeting of all Alumni Coordinators of **Affiliated Institutions** are scheduled to be **held on 5.2.2024 at 2.00 pm (E-109)**.

In regard to this and continuation of previous meeting(s) held, a meeting of all the Committee members of Grand Alumni Meet (**USS/Administration of GGSIPU**) is scheduled to be held on **5.2.2024 at sharp 11.30 am** in E-109 and **again at 2.00 pm in E-109** with alumni coordinators/co-coordinators of affiliated institutes.

The first agenda of the meeting is to discuss and finalize various issues of the Grand Alumni Meet in concern to Affiliated Institutes and its alumni participation and other concerned activities/responsibilities for its smooth functioning like : Distinguished Alumni, Registration, Guests, publicity, sponsorships, Celebrities, Standee, Banners, Stalls, alumni/event coordinators, participation, contributions etc. and all other concerned.

The various affiliated institutes and Schools/Centres are requested to constitute a committee/sub-committee and necessary to be done for the smooth and efficient conduct of the Grand Silver Jubilee Alumni Meet.

Second, to review the plan, progress, responsibilities, and various activities of Committee(s) for the efficient functioning of the said Alumni Meet.

All members of various Committees are requested to make it convenient to attend the meeting with plan of action/proposals in regard to the assigned work or to be done for the said Alumni Meet.

This meeting notice may be treated as a **Reminder and as urgent** for Affiliated Institutes and Schools/Centres participation and duty in concern to their preparation/participation for Grand Alumni Meet 2024 and to various Committee(s) constituted for their role/responsibilities and work progress.

These issues with the approval of competent authority.

SK Malik
4/2/2024

Prof. Sanjay Kumar Malik
Professor, USIC&T &
Chairman -Silver Jubilee Alumni Meet

[Signature]
Prof. A. K. Saini
Professor, USMS &
Director - Development

Copy to:

1. All Deans/Directors of University School of Studies & Centres.
2. All Directors/Principals of all Affiliated Institutions of GGSIPU.
3. Controller of Finance, GGSIP University for information and depute COF Nominee(s) as required.
4. A.R., VC Secretariat, GGSIPU (for kind information of Hon'ble Vice Chancellor)
5. P.S. to the Registrar, GGSIPU (for kind information of Registrar, please)
6. All Committee members of the Grand Silver Jubilee Alumni meet.
7. Head, UITS, to upload the notice on the University Website.
8. Guard file