



Guru Gobind Singh Indraprastha University

Sector 16C, Dwarka, New Delhi –110078

Website: www.ipu.ac.in

AFFILIATION BRANCH

No.:GGSIPU/Affiliation/Misc./2023-24/1097

Dated: 25/11/2022

The Director/Principal

Subject: Online submission of applications for consideration of Grant / Revalidation of Continuation of Provisional Affiliation from existing affiliated institutes for Academic Year 2023-24.

Sir/Madam,

The University hereby invites applications for consideration of Grant / Revalidation of Continuation of Provisional Affiliation from Existing Affiliated Institutions for the Academic Year 2023-2024 (which is co-terminus with Grant of NOC by the Govt. of NCT of Delhi / concerned State Govt) subject to Policy Guidelines to be received from DHE, Govt. of NCT of Delhi. In this regard, a unique Login ID and password will be issued to the Institute by the Affiliation Branch.

In view of the above, you are required to submit the online application form for the Academic Year 2023- 2024. Step-wise instructions regarding filling up of the form are as under:

1. Login the website ggsipu.ac.in/ipuaffiliation/login.aspx.
2. Log in with the unique login ID and password issued to you by the Affiliation Branch.
3. Old Login ID password may be used for further communication between the University and the respective Institute.
4. As you log in to the site, the stepwise instructions for filling up the online Affiliation Form for the Academic Year 2023-2024 would be visible, the Institutes have to make sure that all the fields should be filled in and the information to be uploaded should be done properly. For the existing institute the entries made during the last year will appear in the form and institute may edit the entries, if required and if there is no change in the entries of last year, the institute may submit the form as it is.
5. In case any trouble or problem arises during the filling up of the form, the affiliation branch may be contacted on the following numbers:
 - a.) 011-25302173
 - b.) 011-25302174

Authorized signatories of Societies / Trusts/Companies incorporated under Section 25 of Company Act , 1956 or Section 8 of Company Act 2013, Director / Principal of the institutions are required to ensure that the above online submission of the application is done on time before the last date given by the University. All the relevant documents should be uploaded in the respective formats wherever required during submissions of online application form.

After the last date for submission of the online application is over, the programme shall be automatically freed and no further changes / correction whatsoever would be allowed to be done by the system. Once the online submission is done, a printout of the filled in application duly signed by the Director / Principal along with all the relevant documents as mentioned in the prescribed formats shall be submitted in Affiliation Branch, along with the proof of having submitted one copy of the **same to the concerned department of Govt. of NCT of Delhi. The information provided in the online shall be considered as final, no alteration in the hard copy shall be entertained.**

In case of proposals which need statutory body approval, status of the application submitted by the Society/ Trust/Companies incorporated under Section 25 of Company Act 1956 or Section 8 of Company Act 2013, Govt. body to the concerned statutory body as per prescribed procedure of the concerned Statutory Bodies may be

intimated to the University with documentary proof, so that appropriate action as per merit can be taken by the University.

The Institution which have been granted No Objection Certificate from the concerned department of the Govt. of NCT, Delhi for 2 years or more for the programmes are also required to submit online application for continuation of provisional affiliation for the programmes without processing fee.

The application fees, processing fees, continuation of provisional affiliation fees for existing programme and provisional affiliation fees for new programme(s) are to be deposited in the University's Bank Account through NEFT/RTGS. The proof of the same is to be submitted in the Affiliation Branch. The details of bank account for payment through NEFT/ RTGS is as under:

1. Name of Account Holder : REGISTRAR, GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
2. Bank Name with Address : INDIAN BANK, GGSIP UNIVERSITY, SECTOR 16C, DWARKA, NEW DELHI 110078
3. Account Number : 7144184391
4. IFSC Code : IDIB000G082

The information about deposition of fee should be entered in the online application form within due time. University will not be responsible for any delay in deposition of fee or uploading of details and submission of the same after due time i.e. **31.01.2023 (Tuesday) till 11.59 p.m.** (for submission of online application form for affiliation) and **03.02.2023 (Friday) till 5.00 p.m.** (for submission of printout of online application form for affiliation in Affiliation Branch, Room No. 20, Administrative Block, GGSIP University, Sector 16-C, Dwarka, New Delhi - 110078).

The following fees will have to be deposited by the institute:

S. No.	Type of Fees	Amount
1.	Application fees for new programmes	Rs. 15,000/- per programme
2.	Processing Fees	Rs. 60,000/- per programme for the institutes located in Delhi (including Rs. 15,000/- DHE share) Rs. 45,000/- per programme for the institutes located in NCR.
3.	Affiliation Fees for the Academic Session 2023-24.	Vide notification no. GGSIPU/Coord/2021/40, dated 17.02.2021 available on the University website (http://www.ipu.ac.in/affiliation_branch.php)

* For MBBS & BDS programmes processing fee is (Rs. 90,000/- + Rs.15,000/-) including the share of Govt. of NCT of Delhi.

It is also informed that Cheque/Pay orders against application/ processing/ affiliation fees submitted alongwith the application form will not be entertained and the University shall not be responsible for any loss in this case. Further, it is informed that the printout of the online application for continuation of provisional affiliation will be submitted by the representative of the Institute in person and no application will be entertained by the University in case sent by Registered Post/ Speed Post/ Ordinary Post/ Courier/ E-mail. However, Institutions established and run by Central Govt., the Govt. or a State Govt., or fully funded by the Central Government/ State Govt. / PSU/Corporation etc. /Societies enacted by Act of Parliament, etc. under the direct administrative control of Central Govt./State Govt., are exempted from submitting any fee.

The Policy Guidelines dated 12.01.2016, amendments dated 03.02.2017, 10.06.2021 and letter no. DHE-4(60)/Policy/GGSIPU/2019-20/1339-1353, dated 21.03.2022 of Govt. of NCT of Delhi, Directorate of Higher Education may be referred to, for issue / revalidation of "No Objection Certificate and Other related Matters" (available on the University website). However, without prejudice to the proviso contained in any of these guidelines, any new guidelines/ revised guidelines issued by the Govt. and so adopted by the University *mutatis mutandis* at any time during the period of their validity, shall be applicable for the Academic Year 2023-24.