



Guru Gobind Singh Indraprastha University

Sector 16-C, Dwarka, New Delhi-110078, Website: www.ipu.ac.in

EXAMINATION DIVISION

Ref. No.: GGSIPU/Exam/Conduct/2022/

Dated: 18-01-2022

NOTICE

Subject: Schedule for Collection & Submission of Registration Chart(s) for BA(JMC)/BJMC Programme for ODD Semester Final Year Supplementary Examinations (February 2022).

All the Affiliated Institutes & Colleges are hereby informed that the Registration Chart (RCs) for the Odd Semester Final Year Supplementary Examinations (February 2022) for students have been processed. All Affiliated Institutes & Colleges are hereby directed to take the printout of the Registration Chart attached herewith.

Duly checked & signed Registration Chart (**ODD Semester**) by the students in respect of your School/Institute/College must be verified by the Director/ Principal and submit a **Hard copy in duplicate alongwith reappear fees** in the Room No. 25, Examination Conduct Branch **on or before 21-01-2022 (Friday) by 04:00 PM positively.**

It is pertinent to mention that Registration Chart for ODD semester Final Year Supplementary Examination was already sent to the respective Institute(s) during the month of December 2021, and received back duly filled in. However, another opportunity is given to the students to submit the re-appear fee for appearing in the ODD Semester supplementary exams as the examination for ODD semester supplementary exam was not held earlier. Further, those students who have already paid re-appear fee for ODD semester supplementary examination need not pay again, but should submit / attached the proof of re-appear fees paid with registration chart.

All Director/ Principal please ensure that no ineligible students be allowed to sign the Registration Charts under any circumstances.

All the Affiliated Institutes / Colleges are also requested to submit a single Bank Draft / Demand Draft. In case of more than one DD, the same should be provided in the format given below in soft and hard copy.

S. No.	Name	Enroll. No.	Sem.	Batch	Code	Bank Name	DD No. & date	Amount
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Please take this on priority.

(Dr. A.D. Lamba)
Dy. Registrar, Conduct

Copy to :

1. Finance Officer (Exam) GGSIPU.
2. Bank Manager-Indian Bank with a request to allow the Affiliated Colleges/ Institutes to deposit reappear (supplementary) fees.
3. PS to COE for kind information to Controller of Examinations please.
4. Guard file