Notification No. 284 /2022

Guru Gobind Singh Indraprastha University

Sector 16 C, Dwarka, New Delhi-110078

Website: www.ipu.ac.in

F. No. IPU-7/Online Counselling/2022/2943

Dated: 26.10.22

SCHEDULE OF OTHER ACTIVITIES FOR PROGRAMME INTEGRATED BA LLB (HONS.)/ INTEGRATED BBA LLB (HONS.) AFTER DECLARATION OF RESULT OF SPOT ROUND I ACADEMIC SESSION 2022-23

This is in continuation to University's notification dated 25.10.2022 for programme **Integrated BA-LLB (Hons.)/Integrated BBA-LLB (Hons.) through (CLAT UG 2022) (CODE 121)**. Schedule of Activities for Programme **Integrated BA-LLB (Hons.)/Integrated BBA-LLB (Hons.) through (CLAT UG 2022) (CODE 121)** after Declaration of Result of Spot Round I Academic Session 2022-23 is detailed below:-

Sl. No	Programmes
1.	**Integrated BA-LLB (Hons.)/Integrated BBA-LLB (Hons.) through (CLAT UG 2022) (CODE 121)**

Candidates may login to see the result, Online Activities to be followed after declaration of Spot Round I Result			
Sl. No.	**Activity by the candidate**	**Starting Date**	**Closing Date**
1.	**Submit Willingness:** Freeze / Float of Allotted Seat after every Round of Counselling (Definition of Freeze/Float is defined below)	After declaration of result of Spot Round I	**31.10.2022 (11:50 PM)**
2.	After the allotment of seat, the candidates will have to pay the part Academic Fee of Rs 40,000/-*** to confirm the allotment and participation in the subsequent round of counselling, failing which, the candidate will lose any claim to the allotted seat and the candidate will not be considered further for any subsequent round of online counseling.	After declaration of result of Spot Round I	**31.10.2022 (11:50 PM)**
3.	Candidate can print 1. Provisional Allotment Letter 2. Proof of payment of Part Academic Fee Payment receipt of Rs.40,000/- will be available in candidates profile-,. It will be available only for the respective round within the specified period.	After declaration of result of Spot Round I	**31.10.2022 (11:50 PM)**
5.	**Reporting of candidates to the allotted institute/college** All documents to be carried by candidates while Reporting to the Allotted Institute/College, for more details please refer admission brochure 2022-23.	28.10.2022 (10:00 AM	**02.11.2022 (04:00 PM)**
6.	**Withdrawal of Admissions** After depositing of Part Academic Fees of Rs.40,000/-, if a candidate wants to withdraw the admission against the allotted seat, he/she can apply for withdrawal by clicking on the withdrawal option available in his/her account in the admission website within the specified time period, following the online withdrawal procedure	28.10.2022 (04:00AM)	**03.11.2022 (11:50PM)**

*** **Adjustment of Part Academic Fee in SPOT ROUND I of Online Counselling:**

Candidates whose name appeared in Common Merit List Rank 2022 of GGSIP University, who have been allotted seat in the previous rounds of Online Counselling and had paid the Part Academic Fee of Rs. 40,000/- and participated in the Spot Round I of Counseling, their part Academic Fee of Rs. 40,000/- (Rupees Forty Thousand only) paid in the earlier rounds of Online Counselling will be adjusted during the Spot Round I of Online Counselling. Such candidates, if allotted a seat in the SPOT ROUND I of Online Counselling need not pay the Part Academic Fee of Rs. 40,000/- again.

The following candidates need not to pay again the Part Academic Fee of Rs. 40,000/- (Rupees Forty Thousand Only) during admission in SPOT ROUND I of Online Counselling (i.e. if a seat is allotted in the Spot Round I of Counselling):

i) A candidate, who was allotted a seat in any round of Online Counselling and paid the Part Academic Fee and Reported.
ii) A candidate, who was allotted seat in online round of Online Counselling, paid the Part Academic Fee but did not report in the allotted institute.
iii) Any candidate, who was admitted in any round of Online Counselling, paid the Part Academic Fee and subsequently withdrawn as per procedure.

Important Note:-

i) Admitted Candidates who are allotted an upgraded seat in the Spot Round I of Counselling need to pay an additional amount of Rs. 5000/- at the newly allotted University School/Affiliated College **in the form of DD in the name of Registrar, GGSIPU.**

ii) **The upgraded candidates have to pay the balance academic fee (if any), at the newly allotted college/institute/University School. The balance fee paid by such candidates in their previously allotted/reported college/institute shall be refunded to them by the respective college/institute at the earliest.**

iii) It is the responsibility of the candidates to ascertain whether he/she possesses the requisite eligibility and qualifications for admission.

iv) Candidates upgrading a seat in the same institute/college (due to change in category/programme/shift) shall also report within stipulated date and time.

Details of Balance Academic Fee to be paid at the time of reporting in various University School of Studies

Attached herewith is a Notice F.No. GGSIPU/Accts/Bank/2022-23 dated 14.09.2022 titled "Online Collection of Various Fees" providing links for Balance Academic Fee to be submitted by the candidate admitted in University School of Studies through counseling during the Academic Session 2022-23.

Office of Deans of University School of Studies shall verify all the documents and credentials of the admitted candidates to ensure correctness of the seat so allotted to him/her and then advise the candidate to submit the Balance Academic Fee through the link provided in the aforesaid notice. The candidate shall download the Fee Receipt of Balance Academic Fee and submit to their respective Deans to complete Student Admission File in University School of Studies.

Reporting of candidates to the allotted institute/college:

The following documents are required at the time of Reporting:

a) Four passport sized photographs (same as that in admit card)
b) CET Rank Card/Merit Order and CET Admit Card 2022.
c) NLT Score/Rank Card and NLT Admit Card 2022.
d) Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
e) Mark-sheets / Certificates of qualifying examination:

f) The candidate will be required to bring the Original certificates/Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates/ Mark-sheets of qualifying examination.

g) For Distance / Open Learning Cases:
In case of students who have passed the qualifying examination through distance / open education system of any recognized University / Board / Institution, the necessary documentary evidence related to location of his / her study centre i.e. study centre proof, certificate from the University imparting open / distance education certifying the location of the study centre to be submitted.

h) Physical Fitness Certificate:
All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in Performa of Medical Certificate in given in Part-E in Admission Brochure 2022-23 (As per Appendix 5).

i) Copy of Online Reserved Categories verification slip.

j) Reserved Category Certificate:
All reservation category candidates who are seeking admission in reserved category in SC / ST / DEF / PWD must bring their reservation certificate in original along with the self attested photocopy of the certificate for claiming seat against the reserved category. The Defence Category candidates, in addition to all the documents, shall also bring Appendix 1 duly completed. The appendices are available in Part E of Admission Brochure 2022-23.

k) Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, not more than 06 (six) months old.

l) Application regarding age or any other relaxation with necessary approval (if necessary).

m) The required Certificate(s) for reserved categories / classes will be essential at the time of the counselling / admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste / category certificate should invariably be in the name of the candidate himself / herself and not in favour of respective parents / guardians.

n) Proof of payment of Part Academic Fee Payment receipt of Rs.40,000/ will be available in candidates profile-,.

Important Note:-

a) **In Affiliated Colleges/Institutes of GGSIPU**: The balance amount of fees may be submitted through both Online (Net Banking/ Credit Card/ Debit Card) and Offline (through Demand Draft) as per the instructions issued by the respective Affiliated College/Institute.

b) The Dean/Director/Principal will be responsible to ensure that the eligibility of all the students are checked by them to ensure correctness of admission specially in case of provisionally admitted students.

c) It is the sole responsibility of the candidates to ascertain whether he/she possesses the requisite eligibility and qualifications for admission.

All candidates who wish to participate in the online counselling for admission are advised in their own interest to visit the University website www.ipu.ac.in as well as the online admission website **https://ipu.admissions.nic.in** for regular updates.

Brig P K Upmanyu (Retd.)
Incharge (Admissions)

Copy for information and needful to:

1. Controller of Finance, GGSIF University, for information.
2. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
3. AR, Registrar, GGSIP University, for information of Registrar.
4. PRO, GGSIP University with a request to display Schedule on the University's Notice Board(s).
5. Incharge –UITS, GGSIPU with a request to upload the schedule on the university website.
6. Guard File.

(Ajay Kumar Arora)
Assistant Registrar (Admissions)