



**Guru Gobind Singh Indraprastha University**  
**Sec 16 C Dwarka New Delhi 110078**  
**Admissions Branch**

F. No

Dated: 10/10/2022

**NOTIFICATION**

**(Offline Spot round Counselling)**

**Schedule of Spot round Counselling / Admission 2022-23**  
**Programme –M.Plan (Urban Regional Planning), Code: 368**

**Venue of Counselling:**      **USAP Office, (University School of Architecture and Planning.)**  
**Guru Gobind Singh Indraprastha University**  
**Sector-16C, Dwarka, New Delhi-110078.**

1. All registered candidates, shall report in person for spot round Counseling for 'Verification of Documents' and 'Allotment of Seats', at the venue of Counseling; on the date and time mentioned below, as per their Category and Rank :-

**'Verification of Documents' and 'Allotment of Seats' of registered candidates**

Date	Activity	Category of Candidates	Time
17/10/2022 (Monday)	Verification of Documents & Preparation of Rank/ Merit List	All candidates who have registered in GGSIP University for seeking admission against seats reserved for 'All Categories (SC/ST/PWD/DEFENCE/ UR&EWS/ GENERAL)	10:00 a.m.
	Display of Rank List		
	Allotment of Seats	Allotment of Seats as per the Rank/ Merit List displayed by the University	01:30 p.m.

**Note:**

- Open House Counselling / spot counselling: Counselling on the Open Day will be held only if any seat(s) remains vacant after two rounds of counselling. The said seat(s) will be offered on that day to the qualified candidate(s) in order of merit. The seat(s) shall be offered to the qualified candidate(s) in order of merit irrespective of his/her Region provided he/she has reported for counselling on that day. A counselling processing fee of Rs. 1000/- shall have to be paid by all eligible candidates to participate in the open house counselling. A transfer fee of Rs. 5000/- shall have to be deposited by the candidate for change of seat, if already admitted in the programme of study of the concerned CET. The schedule of the open house counselling shall be notified with the 2nd counselling schedule.

Diary No. 1197 Date 10-10-22  
 University School of Architecture  
 and Planning  
 GGSIP University  
 Sector-16-C, Dwarka, New Delhi-110078



- For further clarification refer GGSIPU Admission Brochure 2022-23.

## 2. **Seat Allocation in Delhi and Outside Delhi Region**

For clarification on Region i.e. Delhi or Outside Delhi, candidates may please refer to the Chapter 5: 'Seat Allocation', Part-A, Admission Brochure 2022-23.

## 3. **Reservation Policy**

Candidates shall please refer to the Chapter 6: 'Reservation Policy', Part-A, Admission Brochure 2022-23 and as notification issued by the GGSIP University from time to time in this regard.

## 4. **Eligibility Criteria & Admission Criteria for Programme M.Plan, CET Code-368**

### **Eligibility Criteria:**

Minimum 55% or equivalent in the qualifying examination as under:

1. B. Planning or B.Tech (Planning) or equivalent
2. B. Arch or equivalent
3. B.E/B.Tech in Civil Engineering or equivalent
4. Master Degree in Geography/ Sociology/ Economics

**Note:** Equivalence for the qualifying degree shall be as per AICTE Gazette Notification ADVT-III/4/Ext./40/2017(162) dated 28th April 2017 for Major Disciplines of Engineering/Technology or latest Gazette notification or COA guidelines/ regulation.

### **Admission Criteria:**

The admission would be based on the merit list prepared on the basis of qualifying degree marks.

**Note:**

1. For the purpose of percentage calculation in the qualifying degree, for the candidates who have completed their qualifying degree from GGSIPU, if the candidate has been awarded the final consolidated Cumulative Performance Index (CPI), then the Cumulative Performance Index (CPI) shall be taken as the percentage of marks while if the candidate has been awarded the final consolidated Cumulative Grade Point Average (CGPA), then the CGPA x 10 shall be taken as the percentage of marks.
2. In case any Board/ University awards grades instead of marks, the calculation of equivalent marks would be based on the procedure prescribed by the Board/ University awarding the qualifying degree. Document regarding the conversion must be provided by the candidate himself. In case a University does not have any scheme for converting CGPA into equivalent marks, the equivalence would be established by dividing obtained CGPA with the maximum possible CGPA and multiplying the resultant with 100.

### **Fee structure:**

**Bank Draft(s) of Rs. 1,09,000/- (Rs. One Lakh Nine Thousand Only)** in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi. The candidate will write his name, date of admission, phone, address, mobile no, name of the programme, Rank on the back of the Bank Draft(s).

## 5. **Documents Required for Verification and Allotment of Seats:**

### a) **Mark-sheets / Certificates of qualifying examination:**

The candidate will be required to bring the Original certificates / Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates / Mark-sheets of qualifying examination.

### b) **Physical Fitness Certificate:**



All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in Performa of Medical Certificate in given in Part-E in Admission Brochure 2022-23 (As per Appendix 5).

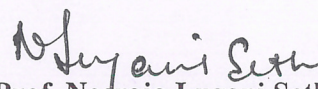
- c) Four passport sized photographs (same as that in admit card)
- d) Copy of Admission verification form (Copy of Admission verification form as per Appendix 4A in Part E of Admission Brochure 2022-23.)
- e) Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
- k). Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, not more than 06 (six) months old.
- l) Application regarding age or any other relaxation with necessary approval (if necessary).
- m). The candidate claiming reservation against UR&EWS category must produce certificate issued after 31.03.2021 by the Competent Authority and valid for year 2022-23 at the time of verification of documents and allotment of seat.

6. **Name of Institutes/USS:**

- a. University School of Planning & Architecture,

7. **Seat Matrix:** To be displayed at the time of counselling.

All candidates who wish to participate in the Offline counselling for admission are advised in their own interest to visit the University website [www.ipu.ac.in](http://www.ipu.ac.in) for regular updates.

  
(Prof. Neeraja Lugani Sethi)  
Dean, USAP  
University School of Planning  
and Architecture  
GGSIU University, Sector-10-C,  
Gurgaon, New Delhi-110070

Copy to:

1. Dean, USAP, GGSIPU, for kind information
2. Controller of Finance, GGSIPU, for kind information
3. Controller of Examinations (O), GGSIPU for kind information
4. Finance Officer, GGSIPU with the request to depute an official for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
5. Deputy Registrar, GA, GGSIPU, to make the necessary arrangements keeping in view of COVID 19 pandemic.
6. PRO, GGSIPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s)
7. In-charge, UITS, with the request to upload the schedule of Counselling on University's website.
8. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor
9. AR to Registrar, GGSIPU for information of Registrar
10. EDP section of Admission Branch.
11. Guard file.