



Guru Gobind Singh Indraprastha University

Sector 16 C, Dwarka, New Delhi-110078

Website: www.ipu.ac.in

F. No. IPU-7/Online Counselling/ 2020/972

Dated: 25/12/2020

SCHEDULE FOR SPOT 02 ROUND OF ONLINE COUNSELLING/ADMISSION FOR VARIOUS PROGRAMME FOR ACADEMIC SESSION 2020-21

Ref:- Schedule No. IPU-7/Online Counselling/2020/970 dated 15.12.2020

1. SPOT 02 ROUND online counselling for admissions in Academic Session 2020-21 will commence w.e.f 27-12-2020 in the Programmes given below:

S.No.	Programme	Code	CET/Nation Level Test
1.	MA(MC)	106	CET
2.	M.Sc(EM)	111	CET
3.	LLM	112	National Level Test
4.	MA (Eng.)	113	CET
5.	BCA	114	CET
6.	MBA(IT)	116	CET
7.	MA(CRIM)	118	CET
8.	M.Sc(Forensic Sc.)	119	CET
9.	M.Ed	120	CET
10.	BA LLB / BBA LLB	121	National Level Test
11.	B.Ed	122	CET
12.	M.Sc(B & C)	123	CET
13.	BBA	125	CET
14.	BA (JMC)	126	CET
15.	BHMCT	127	CET
16.	LE B.Tech (Diploma)	128	CET
17.	B.Tech (BT)	130	CET
18.	B.Tech	131	National Level Test
19.	MAHM-MCPHM	141	CET
20.	MSC(NRM)	145	CET
21.	B.Com (H)	146	CET
22.	MA(Eco)	162	CET
23.	MCA(LE)	163	CET
24.	BA (Eng)	184	CET
25.	BA (Eco)	197	CET

NOTE: 1. For Details candidates are requested to refer the Admission Brochure for Academic Session 2020-21.

2. Candidates are advised to visit regularly the University Website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in>

3. **NOTE:** AFTER DECLARATION OF RESULT OF SPOT ROUND 02 OF ONLINE COUNSELLING, THE ALLOCATED CANDIDATES MANDATORY HAS TO REPORT TO THE ALLOCATED INSTITUTIONS FOR VERIFICATION OF DOCUMENTS AND PAYMENT OF THE BALANCE AMOUNT OF FEES AS PER OFFER LETTER OF RESULT OF SPOT ROUND 02 OF ONLINE COUNSELLING.

FAILURE TO REPORT AT THE INSTITUTE/COLLEGE ALLOCATED IN SPOT ROUND 02 OF ONLINE COUNSELLING SHALL LEAD TO CANCELLATION OF ADMISSION ALLOCATED IN THIS ROUND AS WELL AS PREVIOUS ALLOTTED ADMITTED SEAT.



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2. Most Important for the Candidates willing to participate in Spot 02 Round:

A- The candidates are advised to read this paragraph to understand the procedure for participating in the Spot 2 Round of Online Counselling after taking into consideration the category under which his/her case falls. The procedure for participation in Spot 02 Round of Online Counseling will be different for different category of candidates.

B-Details of seven different categories of candidates is explained as below:

(a) Category 1- ADMITTED CANDIDATES PRIOR TO SPOT 01 Round

The Candidates qualified in National Level Test/CET who were allotted a seat in a programme in the USS/affiliated college prior to SPOT 01 Round having paid Rs. 40000/- part fee reported in the said allotted USS/affiliated colleges and got the documents verified as well as paid the balance amount of fee in the respective USS/affiliated colleges and did not thereafter participated in SPOT 01 Round online counselling. The candidates who have completed the above said process and not participated in SPOT 01 Round will be defined as 'ADMITTED CANDIDATES PRIOR TO SPOT 01 Round category 1'.

(b) Category 2- ADMITTED CANDIDATES AFTER SPOT 01 ROUND

The Candidates qualified in National Level Test/CET who were allotted a seat in a programme in the USS/affiliated college either during SPOT 01 Round or in previous rounds having paid Rs. 40000/- part fee reported in the said allotted USS/affiliated colleges and got the documents verified as well as paid the balance amount of fee in the respective USS/affiliated colleges. The candidates who have completed the above said process will be defined as 'ADMITTED CANDIDATES AFTER SPOT 01 ROUND'.

(c) Category 3- REGISTERED BUT NEVER ALLOTTED ANY SEAT UPTO SPOT 01 ROUND.

The Candidates qualified in National Level Test/CET who have registered themselves for counseling for admission in any programme in the USS/affiliated colleges and have not been allotted any seat in the said programme in USS/affiliated colleges till SPOT 01 Round.

(d) Category 4-ALLOTTED BUT NOT REPORTED

There will be two sub categories of such candidates who will be classified under this category and two sub categories will be as below.

- i. The candidates who were allotted a seat in a programme in a USS/affiliated colleges either in SPOT 01 Round or in previous rounds, paid Rs. 40000/- as part fee but thereafter failed to report in the said allotted USS/affiliated colleges for documents verification and for payment of balance fee in the said respective USS/affiliated colleges. The allotted seat of such

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candidates automatically stands cancelled for not reporting to the respective USS/affiliated colleges.

- ii. The candidates who were allotted a seat in a programme in a USS/affiliated colleges either in SPOT 01 Round or in previous rounds but did not pay Rs. 40000/- part fee. The allotted seat of such candidates automatically stands cancelled for not paying Rs. 40000/- as the part fee.

(e) Category 5-ADMISSION WITHDRAWAN CANDIDATES

The candidates who were allotted seats in any programme in the USS/affiliated colleges either in SPOT 01 Round or in the previous rounds and thereafter having paid either Rs. 40000/- or having reported in the respective allotted USS/affiliated colleges choose to withdraw his/her admission.

(f) Category 6-ADMISSION CANCELLED CANDIDATES

The candidates who had registered for counseling for admission in any programme in the USS/affiliated colleges had filled any field incorrectly and was allotted a seat in programme in USS/affiliated colleges due to incorrect information which led to cancellation of admissions of such candidates, after the same was detected at the time of reporting in the respective USS/affiliated colleges.

(g) Category 7-FRESH REGISTRATION

There is a possibility that there are candidates who had qualified the National Level Test/CLAT conducted by the university, however till SPOT 01 Round or in the previous rounds have not been able to register with the GGSIP University for counseling for admission in any programme in the USS/affiliated colleges.

C-PROCEDURE FOR PARTICIPATION IN THE SPOT 02 ROUND BY A CANDIDATE DEPENDING ON HIS/HER CATEGORY

(a) Procedure for candidates belonging to category 1 (ADMITTED CANDIDATES PRIOR SPOT 01 ROUND)

The admitted candidates who were allotted seat in a programme in USS/affiliated colleges having complete process falls in category 1 and these admitted candidates did not participated in SPOT 01 Round shall have the option either to FLOAT or to FREEZE their already allotted seat in the said programme in the respective USS/affiliated colleges.

The admitted candidates who fall in category 1 (already defined in para 2B (a) as above) shall have to exercise the option to FLOAT to participate in the SPOT 02 Round. However, the admitted candidates falling in category 1 who either have choosen to FREEZE or retain their FREEZE option shall not be able to participate in the SPOT 02 Round and thus, these candidates shall retain allotted seat.

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The admitted candidate falling in category 1 who have not earlier participated in SPOT 01 Round shall have the exercise of option to FLOAT to participate in SPOT 02 Round as well as shall have the option to edit their choices for SPOT 02 Round but shall have to pay SPOT Round participation fee of Rs.100/-

The candidates falling in category 1 who wish to participate in SPOT 02 Round shall have to pay additional SPOT Round participation fee of Rs. 100/-. The candidates who have chosen to FREEZE their seat without further participation in SPOT 02 Round shall not have to pay any additional SPOT participation fee.

(b) Procedure for candidates belonging to category 2 (ADMITTED CANDIDATES AFTER SPOT 01 ROUND)

The admitted candidates who were allotted seat in a programme in USS/affiliated colleges either in SPOT 01 Round or in the previous rounds having complete process falls in category 2 and these admitted candidates have already participated in SPOT 01 Round shall also have the option either to FLOAT or to FREEZE their already allotted seat in the said programme in the respective USS/affiliated colleges.

The admitted candidates who fall in category 2 (already defined in para 2B (b) as above) shall have to exercise the option to FLOAT to participate in the SPOT 02 Round. However, the admitted candidates falling in category 2 who either have chosen to FREEZE or retain their FREEZE option shall not be able to participate in the SPOT 02 Round and thus, these candidates shall retain allotted seat.

The admitted candidate falling in category 2 who have earlier participated in SPOT 01 Round shall have the exercise of option to FLOAT to participate in SPOT 02 Round as well as shall have the option to edit their choices for SPOT 02 Round without paying SPOT Round participation fee of Rs.100/-

The candidates falling in category 2 who wish to participate in SPOT 02 Round shall not have to pay additional SPOT Round participation fee of Rs. 100/-.

(c) Procedure for candidates belonging to category 3 (REGISTERED BUT NEVER ALLOTTED ANY SEAT UPTO SPOT 01 ROUND)

The candidates falling in category 3 (as defined para 2B(c) as above) shall automatically be participate in the SPOT 02 Round online counseling and these candidates will have the option to edit their choices or maintain their existing choices as on this date.

The candidates falling in category 3 who wish to participate in SPOT 02 Round are not required to pay any additional fee or charges.

(d) Procedure for candidates belonging to category 4 to 6 (as define above at para 2B)

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The Candidates belonging to category 4 to 6 are eligible to participate in the SPOT 02 Round for admission in any programme in the USS/affiliated colleges, however, candidates belonging to these categories are required to fill their choices afresh as due to withdrawal/cancellation/not reported the system has deleted their earlier filled choices. It is a **MANDATORY** for the candidates belonging to category 4 to 6 to fill the choices afresh in case they wish to participate in SPOT 02 Round online counseling.

The candidates falling in category 4 to 6 who wish to participate in SPOT 02 Round are not required to pay any additional fee or charges, if these candidates have already paid the said additional fee of Rs. 100/- for participation in SPOT 01 Round, however, those candidates who did not participate in SPOT 01 Round will have to pay an additional SPOT Counselling fee of Rs. 100/-

(e) Candidates falling in category 7 (FRESH REGISTRATION)

The candidates falling in category 7 are the candidates who have not registered with the GGSIPU University for online counseling and therefore they are required to carry out FRESH REGISTRATION. These candidates will have to pay the charges as already given in the table below.

Fresh Registration on Online Counselling Portal: (For National Level Test Based Programmes):	Fresh Registration on Online Counselling Portal: (For CET 2020 Based Programmes):
<p>(i) [In respect of candidates who had already filled Online Application Form of GGSIPU and paid the requisite fee of Rs.1,200/- (Non- Refundable)]: The candidates are required to register and pay the Counselling Participation Fee of Rs. 1,000/- (Non-Refundable) and Spot Counselling Participation Fee of Rs. 100-(Non-Refundable) through Net Banking/Credit Card and Debit Card.</p> <p>(ii) (In respect of candidates who have not filled Online Application Form of GGSIPU earlier as per notified dates.): The candidates are required to register and pay the online application fee of Rs. 1,200/- (Non- Refundable) alongwith Counselling Participation Fee of Rs. 1,000/- (Non- Refundable) and Spot Counselling Participation Fee of Rs. 100- (Non-Refundable) through Net Banking/Credit Card and Debit Card.</p>	<p>(i) [In respect of candidates who had already filled Online Application Form of GGSIPU and paid the requisite fee of Rs.1,200/- (Non-Refundable)]: The candidates are required to register and pay the Counselling Participation Fee of Rs. 1,000/- (Non-Refundable) and Spot Counselling Participation Fee of Rs. 100/- (Non-Refundable) through Net Banking/Credit Card and Debit Card.</p>

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Website: www.ipu.ac.in**IMPORTANT ACTIVITIES**

The process for registration for fresh candidates, the process for payment of SPOT participation fee, the process for choices editing/filling of fresh choices/the process for exercising option to FLOAT/FREEZE shall have to be completed by the candidates w.e.f 27.12.2020 (02:00 pm onwards to 28.12.2020 upto 11:50 pm)

1.	Registration process/spot participation fee/choices modification/choice filling/FLOATING/FREEZING.	27.12.2020 (02:00 pm onwards) TO 28.12.2020 (upto 11:50 pm)	
2.	Declaration of Result of SPOT 02 ROUND, Candidate must login in their Account login to see the result	29.12.2020 (After 05.00 PM)	
3.	Payment of Part Academic Fee of Rs.40,000/-only through NET Banking/Credit Card and Debit Card for candidates who have been allotted seat for the first time. Please see point (I) of important note given below.	After declaration of result of Spot Round	30.12.2020 (upto 11:59 P.M)
4.	Printing of Provisional Allotment/Offer Letter of Admission	After declaration of result of Spot Round	30.12.2020 (upto 11:59 P.M)
5.	Withdrawal of admission (Online), after payment of part academic fee of Rs.40,000/-	After declaration of result of Spot Round	30.12.2020 (upto 11:59 P.M)
6.	Reporting in Allotted Institute: Candidate must report in their respective allotted Institute/ College for verification of documents and payment of the balance amount of fees (if any).	30.12.2020 (Timing: 10:30 A.M to 4:30 P.M)	31.12.2020 (Timing: 10:30 A.M to 4:30 P.M)

IMPORTANT NOTE

(I) Adjustment of Part Academic Fee in SPOT Round 02 of online counselling:

The following candidates need not to pay again part Academic Fee of Rs. 40,000/- (Rs. Forty Thousand Only) during admission in SPOT ROUND 02 of Online Counselling.

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- (i) All (National Level Test Based admissions/CET 2020 qualified Candidates) who have paid part Academic Fee of Rs. 40,000/- (Rs. Forty Thousand Only) and wish to participate in SPOT 02 ROUND OF COUNSELLING, their part Academic Fee of Rs. 40,000/- (Rs. Forty Thousand Only) paid in earlier rounds of counselling will be adjusted during SPOT 02 ROUND of Online Counselling.
- (ii) A candidate who was allotted a seat in round of online counselling, paid the part academic fee and reported;
- (iii) A candidate who was allotted seat in online round of counselling, paid the part academic fee of Rs.40,000/-but not reported in the allotted institute;
- (iv) Any candidate who was admitted in any round of online counselling and subsequently withdrawn as per procedure;

(II) PAYMENT OF FEE: (Terms and conditions for various Categories of Candidates in SPOT Round 02 of Online Counselling):

A. Terms and Conditions for Fresh Admission

(I) (For National Level Test for New Entrants and CET 2020 based programmes):

If the candidate has been allotted the seat as per his / her choice / preference, then he / she have to deposit part academic fee amount of Rs. 40,000/- and balance fee in the respective allotted University School of Studies / Institute / College.

(III) For those candidate who have have been upgraded.

(i). If the candidate has been allotted the seat as per his / her choice / preference, then he / she shall already have deposited part academic fee amount of Rs. 40,000/- shall have to pay an additional amount of Rs.5000/- as **Upgradation fee** charge alongwith fee payable to new allotted institute/programmce.

(ii). I undertake that if new seat is allocated to me in Spot round of Counselling then I abide to take the new allocated seat and do not have any claim on the previous seat.

(IV) Who all are eligible for Spot Round:-

1. Kindly refer to PARA 2 of this notification as above

(V) "The candidates who have already been allotted seats in the various rounds of online counselling and have reported in respective colleges in accordance with the University instructions, if participating in the Spot Round Online Counselling must know that if you are not allotted/upgraded in the Spot Counselling Online Counselling then you shall continue to retain the seat which was

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allotted in various rounds of online counselling and as admitted previously, however Counselling then it is mandatory for you to pay fees as per Offer Letter, balance fee at the new Allotted Institute / College and get yourself Reported otherwise your admission in the Programme for the Academic Session 2020-21 gets Cancelled as the previous seat as admitted and undertaking submitted for Participating in Spot Counselling has already been considered as vacated on allotment of new / upgraded seat as per preference opted by you in Spot Counselling

(VI) Documents Required at the time of reporting:

The Candidates are required to report and join their respective Affiliated Colleges / Institutes and University School of Studies with the Provisional Allotment Letter, Receipt of Part Academic Fee, necessary documents pertaining to academic record for verification, Medical Certificate (Appendix 6) in original, Character Certificate in original, Reserved Category Certificate/ Minority Certificate (if claimed seat in Reserved Category) and related appendices as mentioned in Admission Brochure.

The Candidate are required to bring their original documents and one set of photocopy of documents for submission in concerned Institute/ College/ USS with him/her and pay the Balance Academic Fee (if any), as per schedule notified on the website, failing which the admission shall be cancelled automatically.

NOTE:

- (i) The balance amount of fees i.e. 39,000/- (Thirty Nine Thousand Only) in respective University School of Studies may be submitted through Demand Draft in favour of "Registrar, Guru Gobind Singh Indraprastha University".
- (ii) In Affiliated Colleges/ Institutes of GGSIPU, the balance amount of fees may be submitted through both online (Net Banking/ Credit Card/ Debit Card) / offline mode (Through Draft) as per the instructions issued by the respective Affiliated College / Institute.
- (iii) The Dean / Principal / Director of USS / Affiliated colleges may examine the request of the admitted candidates who have genuine difficulty in physically reporting for verification of documents and payment of balance fees and thereafter may allow such candidates to report online. The Dean / Principal / Director shall also may carry out the verification of documents of eligibility through online mode or through physical mode through authorized representatives of the candidate.
- (iv) Guidelines/ Instruction regarding COVID -19 issued from Govt. of NCT must be followed by the candidates and as well as by the institutes/ colleges during the reporting in concerned allotted institutes/ colleges.

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(VII) In Result Awaited / Compartment / Supplementary Cases:

All such candidates who have appeared in the qualifying examination (irrespective of the outcome of their final result) will have to submit the final result of qualifying degree proving his/her eligibility on or before 31st January 2021 to their concerned Dean/Principal/Director of their respective School/College/Institute where the admission has been granted provisionally.

The concerned Dean/Principal/Director will ensure that those candidates who have taken provisional admission on the basis undertaking that they will submit the result by 31st January 2021 and if fail to do so by 31st January 2021 shall not be allowed to sit in classes w.e.f. 1st February, 2021. The Dean / Principal / Director shall submit the list with the details of such candidates to the University by 31st January 2021. The Dean / Principal / Director shall be responsible to ensure mechanism to monitor the cases of such candidates admitted provisionally to ensure that the candidates are informed prior to 31st January 2021 that failure to submit the result by 31st January 2021 shall result in cancellation of their provisional admission. The Dean / Principal / Director will submit the list of all such candidates by 3rd February, 2021 who have failed to submit the proof of eligibility by 31st January 2021 and also certify that such candidates have been denied permission to attend the classes. In case the candidate fails to submit his/her final result of qualifying degree in the manner as prescribed above to prove his/her eligibility on or before 31st January 2021 whatsoever, the reason may be, his/her admission will be treated as null and void (cancelled) and the entire fee will be forfeited and under no any circumstances he/she will be allowed to appear in the End Term Exam.


No extension beyond 31st January 2021 shall be allowed by the University in any case.

The Dean/Director/Principal will be responsible to ensure that the eligibility of all students are checked by them to ensure correctness of admissions specially incase of provisional students. The provisional admission will automatically stand cancelled if the candidates fail to submit result in time i.e. 31st January 2021.

(VIII) Withdrawal from Counselling:

Candidates who have paid Part Academic Fee can opt to withdraw from the counselling during specified schedule. Candidate is required to enter his/her password to confirm withdrawal. Once the withdrawal is confirmed by the candidate, his/her allotted seat will be cancelled.

Candidates are advised in their own interest to visit the University website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> for regular updates.


Brig. P. K Upmanyu
Joint Registrar (Admissions)

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1. Controller of Finance, GGSIP University, for information.
2. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
3. AR, Registrar, GGSIP University, for information of Registrar.
4. Manager, Indian Bank for n/a.
5. NIC for uploading on <https://ipu.admissions.nic.in>.

Geeta Mahajan
Assistant Registrar (Admissions)

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