



GGSIU NATIONAL SERVICE SCHEME (NSS) CELL
Guru Gobind Singh Indraprastha University
Sector 16-C, Dwarka, New Delhi – 110078
Ph. No.011-25302703, Email Id: nsscell@ipu.ac.in



F. No. GGSIPU/NSSCELL/2020/359

Dated: 28th July, 2020

MINUTES OF THE MEETING

The *First Virtual Meeting of the GGSIPU NSS Cell* with all NSS Program Officers (USS and Affiliated Colleges) was held on *23rd July, 2020 (Thursday), 12:00 Noon* using Zoom App., under the Chairmanship of NSS Program Coordinator, GGSIPU NSS Cell.

The following NSS Officials and Program Officers (Members listed at A, B, C & D) are present in the virtual meeting:

A. List of the Officers and Members of GGSIPU NSS Cell:

1. Prof. B.V.R. Reddy, Prof., USIC&T & NSS Prog. Coordinator -Chairman
2. Dr. S. Neeleshwar, Asstt. Professor, USBAS & Asstt. Prog. Coord.-I (USS) -Convener

B. NSS Program Officers of University School of Studies

1. Ms. Priyanka Bhutani, Asstt. Prof., USIC&T & Link Officer (Unit-A) -Member
2. Dr. Dugesh Tripathi, Asstt. Prof., USMC & Program Officer (Unit-B) -Member
3. Dr. Anuradha Jha, Asstt. Prof., USBAS & Link Prog. Officer (Unit-B) -Member
4. Dr. Rakesh Kr. Handa, Asstt. Prof., USLLS & Program Officer (Unit-F) -Member

C. NSS Program Officers and Coordinators of Affiliated Institutions

1. Ms. Pratibha Garg, Asstt. Prof., Army Institute of Education, Delhi -Member
2. Mr. Anil Kumar, Asstt. Prof., Bharati Vidyapeeth's College of Engg., Delhi -Member
3. Ms. Poojan Bathla, Asstt. Prof., Delhi School of Prof'l Studies & Research Delhi -Member
4. Dr. Rashmi Bhatia, Asstt. Prof., Jagannath Institute of Mgmt, Kalkaji, Delhi -Member
5. Prof. Shilpa Khatri Babbar, Prof., Vivekanand Inst. of Prof'l Studies, Delhi -Member
6. Prof. J.P. Mohla, Prof., CPJ College of Higher Studies & School of Law, Delhi -Member
7. Mr. Jugesh Chandra, Asstt. Prof., Dr. Akhilesh Das Gupta Institute of Technology
And Management, Delhi -Member
8. Dr. Shubham Agarwal, Asstt. Prof., New Delhi Institute of Management, Delhi -Member

9. Mr. Sanjeev Kumar, Asstt. Prof., Ambedkar Inst. of Advanced Communication Technologies and Research, Delhi -Member
10. Dr. Rajeshwari Malik, Asstt. Prof., Maharaja Surajmal Institute, Delhi -Member
11. Dr. Sanjay Singh, Asstt. Prof., Fairfield Institute of Mgmt & Technology -Member
12. Dr. B.K. Pal, Asstt. Prof., State Council of Educational Research & Training, Delhi-Member
13. Prof.(Dr.) Arunima Kumari, Prof., Bhagwan Prashuram Inst. of Technology, Delhi-Member
14. Dr. Amit Bhardwaj, Assoc. Prof., CPJ College of Higher Studies & School of Law, Delhi-Member
15. Mr. Swastik, Asstt. Prof., Fairfield Institute of Mgmt & Technology -Member

D. The following members joined in the meeting as NSS Program Officer/ or as Representatives:

1. Ms. Poonam Kathuria, Asstt. Prof., Bhagwan Parshuram Inst. of Technology, Delhi-Member
2. Mr. Sanjay Ahirwar, Asstt. Prof., State Council of Educational Research and Training, Delhi -Member
3. Mr. Jugal Kishore, Assoc. Prof. JIMS Engg. Mgmt. Technical Campus, G.Noida -Member
4. Dr. Savita Ahlawat, Asstt. Prof., Maharaja Surajmal Inst. of Technology, Delhi -Member
5. Mr. Madhav Khurana, Asstt. Prof.,
6. Ms. Astha Gupta, Asstt. Prof.,
7. Dr. Khan, Asstt. Prof.,
8. Ms. Aditi Joshi, Asstt. Prof.,
9. Ms. Parminder Kaur, Asstt. Prof.,
10. Mr. Sukhmeet Singh, Asstt. Prof.,

The following NSS Officials or Program Officers (Listed below in A, B, C) **could not attend** the meeting due to pre-occupation:

A. List of the Officers and Members of GGSIPU NSS Cell:

1. Dr. Dinesh Kumar, Asstt. Prof., USCT & Asstt. Prog. Coord.-II (SFU) -Member

B. NSS Program Officers of University School of Studies

1. Dr. Gaurav Talan, Asstt. Prof., USMS & Program Officer (Unit-A) -Member
2. Dr. Yogesh Kr. Tyagi, Asstt. Prof., USMC & Program Officer (Unit-C) -Member
3. Dr. Sayan Chatterjee, Asstt. Prof., USLLS & Program Officer (Unit-C) -Member
4. Dr. Vandana Singh, Asstt. Prof., USLLS & Link Prog. Officer-II (Unit-D) -Member
5. Dr. Zubair Ahmad Khan, Asstt. Prof., USLLS & Link Prog. Officer-II (Unit-D) -Member
6. Dr. Neelu Mehra, Asstt. Prof., USLLS & Program Officer(Unit-E) -Member

7. Dr. Gurujit Kumar, Asstt. Prof., USLLS & Program Officer(Unit-E) -Member
8. Dr. Kavita Solanki, Asstt. Prof., USLLS & Program Officer (Unit-F) -Member
9. Dr. Shivani Goswami, Associate Prof., USLLS & Program Officer (Unit-G) -Member

C. NSS Program Officers of Affiliated Institutions

1. Mr. Sudhir Kumar, Asstt. Prof., Ashtavakra Institute of Rehabilitation Sciences and Research, Delhi -Member
2. Ms. Anshika Goyal, Asst. Prof., Delhi Institute of Advanced Studies, Delhi -Member
3. Mrs. Getaksha Marwaha, Asst. Prof., Delhi Institute of Advanced Studies, Delhi -Member
4. Dr. Charu Sethi, Asstt. Prof., Guru Nanak College of Education, Delhi -Member
5. Mr. Naveen Lohan, Asst. Prof., HMR Institute of Technology & Mgmt, Delhi -Member
6. Ms. Deepshikha Kalra, Asstt. Prof., Mngt. Education & Research Inst., Delhi -Member
7. Dr. Matiri, Asstt. Prof., Mng. Education & Research Ins., Delhi -Member
8. Dr. Kirti Miglani, Asstt. Prof., Tecnia Institute of Advanced Studies, Delhi -Member
9. Ms. Bhawna Galhotra, Asstt. Prof., JIMS, Rohini, Delhi -Member
10. Mr. Manjit Singh, Asstt. Prof., Kasturba Institute of Technology, Delhi -Member
11. Ms. Bhawana Pande, Asstt. Prof., Kasturba Institute of Technology, Delhi -Member
12. Dr. Riju Agarwal, Asstt. Prof., Ch. Bharm Prakash Ayurved Charak Sansthan, Delhi-Member
13. Prof. (Dr.) N.R. Singh, Prof., Ch. Bharm Prakash Ayurved Charak Sansthan, Delhi-Member
14. Dr. Vandana Singh, Asstt. Prof., Morarji Desai National Institute of Yoga, Delhi -Member
15. Dr. Sapna Dadwal, Asstt. Prof., CPJ College of Higher Studies & Sch.of Law, Delhi-Member
16. Mr. Rebhava Raj Raghuvanshi, Asstt. Prof., Kamal Institute of Higher Education & Advance Technology, Delhi -Member
17. Mr. H.R. Meena, Asstt. Prof., Guru Nanak Dev Institute of Technology, Delhi -Member
18. Dr. Alka Srivastava, Assoc. Prof., Delhi Technical Campus, Greater Noida, U.P. -Member
19. Mr. R. Diwakar, Asstt. Prof., Delhi Technical Campus, Greater Noida, U.P. -Member
20. Mr. Aashita Chhabra, Asstt. Prof., Dr. Akhilesh Das Gupta Institute of Technology And Management, Delhi -Member
21. Mr. Raju, Asstt. Prof., New Delhi Institute of Management, Delhi -Member
22. Mr. Pankaj Lather, Asstt. Prof., Ch.B.P.Government Engineering College, Delhi -Member
23. Mr. Rakesh Chouhan, Asstt. Prof., Ch.B.P.Government Engineering College, Delhi-Member
24. Dr. Vivek Solanki, Asstt. Prof., Maharaja Surajmal Institute, Delhi -Member
25. Prof. S. Chaturvedi, Principal/Director, Gitaratan Int'l Business School, Delhi -Member
26. Dr. R. K. Raghuvanshi, Asstt. Prof., JIMS Engg. & Mgmt, Delhi -Member
27. Dr. K.K. Garg, Principal/Director, Lingaya's Lalita Devi Inst. of Mgmt & Sci., Delhi-Member
28. Dr. Karsing Patiri, Asstt. Prof., Baba Saheb Ambedkar Medical College, Delhi -Member

29. Dr. Karunapati Tripathi, Asstt. Prof., Maharaja Agrasen Inst. of Technology, Delhi-Member
30. Deepti Talwar, Asstt. Prof. Guru Nanak College of Education, Delhi -Member

Dr. S. Neeleshwar, Convenor of the virtual meeting welcomed the Chairman of the committee and all the NSS Officials along with Program Officers (Members) (USS & Affiliated Colleges). He initiated the discussions on the agenda of the meeting, referring to Covid-19 Pandemic situation facing by the country as well as the whole world. The following agenda items were discussed point wise during the meeting along with other issues:

Agenda Item I: The Chairman of the committee & NSS Program Coordinator discussed at length the objectives of NSS, about NSS manual and the role of Program Officers. He presented a list of activities undertaken by the Cell so far and discussed chapter 4 of NSS manual in preparing a work plan and activities to be undertaken (*Attached Annexure I & II*). He also stressed the importance of developing systematically work plan, work sheet entries and collection of data and photographs and sends the same to the University and the RD NSS of Delhi.

Agenda Item II: Discussed Post Covid -19 activities. Brainstorming was done to identify activities post Covid. It was decided that regular activities and special camping activities can be planned in such a way that there will be minimal movement of NSS volunteers and that they can plan activities on line, instead of field visits till the Covid situation prevails. Chairman advised the entire program officers to start the NSS activities from August 2020, online/ offline as possible for the current semester (*Attached Annexure III & IV*).

Agenda Item III: Help Line Creation for University Admissions Related Issues. Dr. Neeleshwar came up with a novel idea of promoting University and its affiliated colleges through mobile apps, Created for promotion of the various courses being run and NSS activities being undertaken. He also presented a sample video of the School of USBAS (Link: <https://youtu.be/7oRWxsTtRi8>). The intent was well conceived and requested all present to support the initiative in providing data related to NSS activities conducted by NSS groups in each affiliated college.

Agenda Item-IV - New agenda point: Nomination of convener to take up the operations of the Committee was discussed for smooth coordination and suggested the name of **Dr. Anil Kumar (Program Officer BVCOE NSS) from Bharati Vidyapeeth's College of Engg., New Delhi** to act as convener of NSS coordination for a period of one year. The suggestion was accepted unanimously.

Agenda Item-V: Any other item with the permission of chair

- a. Issue raised by Dr. Rajeshwari Malik and Dr. Shilpa Khartri Babbar and others of Regularization of NSS Unit (SFUs) of Affiliated Colleges was discussed and Prof. BVR Reddy said he will take up the matter and respond in a fortnight's time for pending cases.
- b. Train the NSS Program Officers – This was addressed by the chairman that efforts are on to do the same in near future either at GGSIPU in collaboration with JMI New Delhi.
- c. The suggestion of plantation drive was taken up and it was informed that one can approach IFFCO for Plantation Drive and contact Dr. Yadav for assistance. Mob:8130481919
- d. Quarterly Report of NSS activities done by the USS and Affiliated Colleges to be submitted to the GGSIPU NSS Cell regularly

Further deliberations that took place resulted in promoting and establishment of new NSS units in affiliated colleges. These efforts will be augmented to disburse grants to some NSS units after the approval from competent authority. NSS coordinator also informed that grants would be given to SFU's of NSS after the discussion & approval from Regional Directorate of NSS & State NSS officer. This is in active consideration of NSS RD. It was informed that proposal to award two credits to NSS/NCC activities is under active consideration and shall be notified once Academic Council considers the same.

The meeting ended with the vote of thanks to the chair.



Prof. (Dr. BVR. Reddy)

Coordinator NSS Cell, GGSIPU

Copy to:

1. All Directors/ Principals of all Affiliated Colleges of GGSIP University *(Through Email)*
2. All concerned Program Officers (members) of the Committee. *(Through Email)*
3. Dr. Anil Kumar, Asstt. Prof. & Program Officer, NSS BVCOE, New Delhi *(Through Email)*
4. A.R. to V.C. Secretariat, GGSIP University
5. A.R. to Registrar, GGSIP University
6. Head UITS, with the request to kindly upload the same on the University website.
7. Guard file.

Agenda Item-I

ANNEXURE – I

S. No.	List of activities and Programmes done under GGSIPU NSS Cell	Date
1.	First orientation meet of NSS volunteers & spot enrolment drive	07.03.2018
2.	Conducted Orientation-cum-Personality Development Programme in association with National Service Scheme, Ministry of Youth Affairs & Sport and Sri Sathya Sai Seva Organisation (SSSSO) for Nine Weeks Personality Development programme.	21.03.2018
3.	Organized First NSS Volunteers Enrolment drive.	22.03.2018
4.	Invited all for joining hands by the non-teaching staff of the University to promote collaborative activities involving NSS student volunteers and respective University staff in promoting NSS activities across University and its affiliated colleges for the benefit of the University and further its affiliated colleges	13.04.2018
5.	Conducted A talk on the topic “Role of NSS in Social Engineering-challenges and roadmap ahead” will be delivered by Dr. CM Jain, Head TORC, NSS under Ministry of Youth affairs and Sports	16.04.2018
6.	Conducted A talk on the topic “Role of YOGA in one’s life” will be delivered by Dr. Ramesh Kumar president Adhyatma Yoga Sansthan	17.04.2018
7.	Conducted YOGA Practice sessions for two months and celebrated International Day of YOGA, further One Year free YOGA Classes are held at the University Campus with assistance from Ministry of AYUSH, starting from Sept., 2018.	18.04.2018
8.	Conducted International YOGA Day rehearsal session 16 th to 19 th June, 2018	13.06.2018
9.	Conduct the International YOGA Day session 21 st June, 2018	21.06.2018
10.	Swachh Bharat Summer Internship Programme (SBSI -2018), a 100 hours programme, was conducted by the USS team and 13 affiliated colleges. The University bagged both University Level and State Level Awards under SBSI-2018.	18.07.2018 To 31.07.2020
11.	Organized Second NSS Volunteers Enrolment drive	31.07.2018
12.	Conducted Orientation Meet for NSS Volunteers for the Session 2018-19	15.08.2018
13.	Participated in Plantation Drive organized by General Administration Branch, GGSIPU. 1000 Saplings provided by GA to NSS.	01.08.2018
14.	Participated in Swatchta Pakhwada organized by GA Branch during 01 st August, 2018 to 15 th August, 2018	01.08.2018

15.	Conducted Five Orientation & Awareness Drives about NSS alongwith One Personality Development Session during the last six months NSS Volunteers by NSS Unit at campus.	Feb to August,2018
16.	Free British Library Subscription provided by Ministry of Youth Affairs and Sports for all NSS Volunteers under the University from 10.08.2018 to 09.08.2019	10.08.2018 To 09.08.2019
17.	Conducted regular YOGA session (one year) at University premises for all (NSS Volunteers/ University staff / teaching faculty without any cost collaboration with CCRYN, Ministry of AYUSH, Govt. of India.	01.09.2018 To 31.03.2019
18.	Participated in the Surgical Strike Day as Parakram Parva at India Gate held on 28 th -29 th September, 2018.	28.09.2019 To 29.09.2019
19.	Conducted One Day Personality Development Session by Sri Satya Sai Seva Organization on 16 th October, 2019.	16.10.2019
20.	Conducted an Interaction session between NSS Volunteers (Indian youth) and Youth of China under International Youth Exchange Program, 2019 by the request of Regional Directorate, Ministry of Youth Affairs and Sports on 22 nd November, 2019, regarding mutual exchange of ideas, values and culture amongst the youth in partnering countries. Sixty five delegates from Republic of China have visited the GGSIP University Main Campus.	22.11.2019
21.	Conducted and Celebration of NSS Day on 24 th September, 2018	24.09.2018
22.	Vice Chancellor, GGSIPU has been approved (NSS/NCC/NSO/ Clubs under Srijan) as NUES incorporated & spread across four semesters by GGSIPU NSS Cell	19.12.2019
23.	First meeting of all program officers (NSS) of University Schools of Studies (USS) and Affiliated Colleges under GGSIP University	17.01.2020
24.	Conducted a lecture on “Mapping Fundamental Duties in Contemporary Scenario”, by Prof. Amar Pal Singh, Dean, USLLS as the Celebration of ‘Constitution Day’ on 26 th November, 2019 and subsequent activities culminating in Dr. Ambedkar Jayanti on 14 th April, 2019.	17.01.2020
25.	Conducted National Nukad Naatak Competition – 2020	05.01.2020
26.	Conducted National Youth Day-2020 on the occasion of the birthday of swami Vivekananda	13.01.2020
27.	Visit to Vigyan Bhawan to attend the Inaugural session of NSS	13.01.2020
28.	Conducted Swachhta Pakhwada during the period from 23 rd January – 06 th February, 2020	23.01.2020

29.	Conducted and celebrated Road Safety Week during 02 nd Jan, 2020 to 26 th Jan, 2020. A session organized for NSS Volunteers, and the guest of session by as expert of Delhi Police	24.01.2020
30.	Two Day “Paralegal Training Programme” for Law Students (USS and Affiliated Colleges) of GGSIP University (29.01.2020 to 30.01.2020)	29.01.2020
31.	Conducted and Organized Swachhta Pledge (OATH) on 30 th January, 2020 as a part of Swachhta Pakhwada (23 rd January to 06 th February, 2020)	30.01.2020
32.	Conducted Mind Over Matter Session: An online series of sessions during COVID-19 pandemic for NSS Volunteers, faculty members and others (society). Part -1 of Sessions has been completed successfully. Part-2 is running now.	Starting from 15.04.2020
33.	Conducted “One day National NSS Online Webinar” on 17 th June, 2020 with the theme “Water Conservation, Waste Management and Sanitation” by GGSIPU NSS cell (Unit-G) in collaboration with Bharati Vidyapeeth’s College of Engineering (BVCOE) (affiliated college run under GGSIPU)	17.06.2020
34.	Conducted Covid-19 Awareness Quiz Competition for NSS Volunteers and society during 20.06.2020 to 27.06.2020	20.06.2020
35.	Conducted GGSIPU NSS Cell collaboration with NSUT Journey to North East. The main motive of this trip is to spread awareness and knowledge about the North eastern States of India and their importance and this trip is going to be as exciting as a real one (But actually it is a virtual Trip). The event is from 20 th july’20 to 27 th july’20. This is a very amazing campaign.	20.07.2020 to 27.07.2020
36.	Ministry of Youth Affairs and Sports, Govt. of India has released Rs. 4,75,000/- grant for regular activities and special camping programmes of NSS for session 2019-20, to cater to 10 NSS Units.	---
37.	Established Seven (07) NSS Units under University School of Studies (USS) and created Thirty Three (33) Self Financing Units (SFUs) in 30 Affiliated Colleges under GGSIPU NSS Cell, comprising 100 students each	---
38.	Appointed Program Coordinator and Fifteen (15) Program Officers/ Link Officers at the University level for the smooth working of GGSIPU NSS cell	---
39.	Appointed Thirty Three (33+) Program Officers at each affiliated colleges under GGSIPU NSS cell.	---
40.	GGSIPU NSS Cell have 800+ NSS Volunteer at University campus and 3300+ NSS Volunteers at its Affiliated Colleges from 2018-2020.	---
41.	Adopted five villages near to University namely (1) SUREHERA, (2) PUNDWALA KALAN, (3) KHAKHARI NAHAR, (4) KHAKHARI	---

	JATMAL and (5) KHERA DABAR for conducting special camping activities.	
42.	University Advisory Committee and University Coordination Committee for GGSIPU NSS Cell are approved by Competent Authority and conducted meetings.	---
43.	NSS Cell has Digital Platforms, find link below: Facebook: https://www.facebook.com/GGSIPUNSSCELL Instagram: https://www.instagram.com/nss_ggsipu/ Mind Over Matter YouTube Channel: www.youtube.com/c/MindOverMatterSeriesNSSGGSIPU	
44.	Organized first virtual meeting of all NSS Official and Program Officers during COVID-19 Pandemic Situation in the whole world.	23.07.2020

Agenda Item-I

ANNEXURE – II

From NSS Manual: Chapter – 4 : Planning of NSS Programmes

NSS Manual Page No. 75 to 83

Calendar of Activities

Planning plays an important role in achieving the set targets and goals in a very systematic manner. It gives scope for continuous feed-back, proper monitoring and execution of the assigned task. The cardinal principle of planning not only spaces the given tasks, which are to be undertaken, but also provides clear cut design for implementation. National Service Scheme, in the present context, has reached a stage where it is strongly felt that the planning of NSS activities to achieve the assigned goals is very essential right from the grass-root level. Further, proper planning in NSS has assumed greater importance in view of frequent disturbances and curricular variations in the academic institutions.

1. Month-wise Suggested Action

The Programme Adviser's Cell, Department of Youth Affairs and Sports, New Delhi has prepared a model action plan. The model action will help the Programme Coordinators and the Programme Officers for their universities and colleges. The model action plan is given as follows:-

1.1 July

(a) Quarterly Report

Submission of Quarterly report to the NSS Programme Coordinators on MPFL and other projects and Special Camping Programme for the period April to June (7th July by the NSS units). Programme Coordinators have to submit the same (after compilation), to the State Liaison Officer and Regional Centre by 15th of July. This is the pattern for all Quarterly Reports.

(b) Enrollment

NSS Programme Officers are to launch an enrollment drive. In order to attract sincere and service- minded students, Programme Officers may take necessary steps based on local circumstances like:-

- (i) Involving senior volunteers/students to encourage new students to join NSS;
- (ii) Posters, leaflets, handbills reflecting the aims and objectives may be distribute among students and they may be displayed in college library, notice boards, etc;
- (iii) Programme Officers may hold one or two general meetings in auditorium/common hall in which the philosophy, aims and objectives of NSS may be explained to the new students and they may be encouraged to join NSS.

(c) Vanmahotsava Week 1st to 7th July

Mass Tree Plantation in the campus and adopted villages/areas and upkeep of existing trees should be undertake. In case enrollment has not been started or completed, programme may be organised involving senior NSS volunteers and general students. For saplings, Forest/Horticulture/Soil Conservation Departments may be contacted. However, plantation should be taken up only at Places where protection and survival are assured.

1.2 AUGUST

(a) Completion of Enrollment

Programme Officers are to complete enrollment (depending on admissions) in August every year followed by submission of detailed enrollment data to the concerned NSS Programme Coordinator of the university/+2 level.

(b) Constitution of College/+2 Level NSS Advisory Committee

College/+2 level NSS Advisory Committee may be constituted, if not done earlier, with the Principal as the Chairman and the Programme Officer as the member-Secretary. Lecturers/Readers/Faculty members having inclination towards social service and youth activities, representatives of local service agencies/organizations a few present and ex-volunteers may be taken as Members. Local Development Agencies may be associated along with contact persons/penchant members of the Adopted Villages/Slums area.

(c) NSS Advisory Committee

It may hold its first meeting and prepare the Annual Plan for regular as well as special camping activities and other community development programmes. The under-developed area (village cluster/slum) near the college/school is to be adopted for 11rganizing NSS activities. The Annual Plan (covering regular and special camping activities) may be

submitted to the Programme Coordinator who will prepare the University Level Annual Plan and submit it to the State Liaison Officer and the NSS Regional Centre. The State Liaison Cell, NSS will prepare the State level Annual Plan in consultation with the NSS Regional Centre and submit it to the Programme Adviser's Cell through the concerned NSS Regional Centre so that the PA Cell, New Delhi will prepare the National level Annual Plan on NSS activities.

(d) Beginning of the Regular Activities

An early beginning of the regular activities may be made at least by 15th August. If the enrollment does not take place by this date, activities can be started with the senior volunteers.

(e) Orientation

Soon after the enrollment of NSS volunteers in the beginning of the academic sessions, an orientation on NSS for 3 days covering various aspects of community service may be organised for fresh recruited NSS volunteers to be involved in various types of NSS programmes. Topics like role of youth in literacy, environment enrichment and conservation, Drug Abuse, Health, AIDS Prevention, Family Welfare, health Education and Nutrition, Social Service Programmes, Women and Child Development, etc. may be included.

(f) Environment Enrichment & Tree Plantation

Some institutions remain closed for vacation and hence, are unable to organise 'Van Mahotsav'. Therefore, depending on monsoon, the NSS units may take up tree plantation in college campus, public institutions, adopted villages/slum areas, and wasteland as one of the regular activities of the Quarter (with assured protection of trees planted).

(g) Disaster Management

NSS units may be kept ready to extend their help in hand to local authorities during emergency times like flood, cyclone, etc. Relief and rescue work inoculation and immunization, distribution of medicines, essential goods, may be undertaken in collaboration with the concerned agencies/local authorities.

(h) Adopted Village

Connections with the adopted villages may be reviewed and activities may be carried on as per the decisions of the college Advisory Committee. Programme Officers with the help of

other Government agencies may aim and plan for literacy promotion and basic facilities like drinking water, pucca/ kutchha road, school shed/buildings, cooperative/self employment scheme, etc. Such projects may be undertaken through a process of mutual consultation between the college and village. In cities, slums or underdeveloped areas may be adopted for the purpose. While organizing service camps in these areas, the NSS volunteers should also make people aware about the country's development in different fields and the need for peoples' participation in the task of Nation-building. In colleges/schools having more than one NSS unit, each NSS unit is to adopt in area or all the NSS units of one institution should adopt collectively a village/slums cluster. Each college should submit necessary information about the villages/areas adopted on the prescribed Performa to the concerned NSS Programme Coordinator at the beginning of the academic session every year.

(i) Total Literacy

Work done may be reviewed. College/+2 unit may aim and achieve 100% literacy in their adopted village/slum areas within a reasonable period of 2 or 3 years. Where full literacy has been achieved, other developmental programmes are to be taken up.

(j) Health Service & Awareness

Women college units and women volunteers of co-educational college units may take up health service/hospital service programme as one of the major activities. They may also associate in:-

- (i) Integrated Child Development Programme
- (ii) Health Education
- (iii) Healthy baby and mother competition, with special emphasis on Girl Child and her education.
- (iv) Family visits to meet lady members-explain the role of mother/lady in family set up
- (v) Motivating parents to send children to school.
- (vi) HIV/AIDS Awareness Programme.

1.3 September

- (a) Submission of Quarterly report on MPFL and Special Camping Programme for the period from July to September (by 7th of October).
- (b) Apart from continuing the Programme taken up during July and August, a few

more new programmes also may be taken up as per local needs.

- (c) Celebration of NSS Day on 24th September, from the year of 1994 onward vide Department's letter No. F.16-7/95 YS.III dated 18th May, 1994 which is given at Annexure – IV.

(a) International Literacy Day and Week (8th September)

Action agenda for involvement of NSS in the celebration of the International Literacy Day and Week is given as under:

- (i) Pledge-taking ceremony, on 8th September, by NSS volunteers to be administered by the Principal/Programme Officer/a prominent social worker. (it may be ensured that his pledge-taking should not remain a ritual but becomes a motivated action).
- (ii) Visit to adopted village/slum organise dialogue and discussion on the importance of literacy.
- (iii) Putting up hoardings, banners at prominent places in the local area as well as in campus for focusing public attention.

1.4 October

Enrollment Report

Final enrollment particulars are to be submitted to the Programme Coordinators latest by 30th September.

(a) Half yearly Reports

May be prepared and submitted to the Programme Coordinators for the period April to September.

(b) Organisation of Autumn Camp

Advisory Committee meeting may be held to discuss and decide about organisation of a special camp in September/October holidays. Advance orientation on the theme of the special camping project may be provided to the selected volunteers so that the volunteers involvement would be more effective. The main thrust during the special camping programme would be on Youth for Sustainable Development with focus on Watershed Management & Wasteland Development for 1995 onwards. The special camping theme is decided from time to time according to the national priorities.

(c) **Gandhi Jayanti (2nd October) Communal Harmony Day.**

1.5 November

Quami Ekta Week may be observed from 19th to 25th November. The following are the days to be observed during the week:

(a) 19th November: **National Integration Day:** Meetings, Symposia, Seminars, etc. to be held to emphasize the theme of secularism, anti-communalism and non- violence. The integration pledge would be taken on **19th November**. This can also form a part of the Mother's Day Celebration

(b) 20th November: **Welfare of Minorities Day:** Welfare programmes for the minorities may be initiated along with a public awareness drive. In riot-prone areas, peace- marches and special fraternal processions may be taken out.

(c) 21st & 22nd November: **Weaker Sections Day :** Special functions and programmes may be organised to enable people of each region to appreciate the heritage of other parts of India.

(d) 23rd November: **Cultural Unity Day:** Programmes to promote the cultural unity may be organised.

(e) 24th November: **Women's Day:** Programmes concerned with women's education, employment, etc. may be organised to emphasize the role of women in our society.

(f) 25th November: **Conservation Day:** Programme in association with Forest Department to environmental conservation may be arranged.

However, in case the 'week' comes in conflict with the examination schedule only on day may be celebrated with the components of all aspects of the week.

1.6 December

(a) **1st December : World's AIDS Day**

The recent surveys/researches have proved that there is a latent danger of explosion of AIDS in our country. Some surveys have estimated that within next 10 years, 40% of the population in India may suffer from AIDS. Therefore, it is a matter of great concern for the nation. The NSS should participate in creating awareness among school and college going students regarding the HIV/AIDS and preventive measures thereof. This message can be spread by organizing lectures, public discussions, film shows, rallies and street-plays in their colleges and adopted villages. The college may organize poster competitions and exhibitions on this

topic.

(b) Organisation of Winter Camp

The unit level Advisory Committee may be held to discuss and decide about winter camps. Efforts should be made to cover the incomplete special camping target fixed for the NSS unit during this period. Advance orientation to the selected volunteers may be arranged. Soon after the camp, report may be prepared and submitted to the Programme Coordinator.

1.7 January

(a) Submission of quarterly reports (progressive) on MPFL and special camping programme for the period October to December (by 7th January).

(b) **National Youth Week** is to be observed in an appropriate manner from 12-19 January. It may be noted that 12th January is the most important day of the youth week. In case, it is felt difficult to celebrate all the days because of other academic activities at least 12th January i.e. National Youth Day may be observed.

(c) 12th January : National Youth Day (Birthday of Swami Vivekanand)

(i) Presentation of Youth Award.

(ii) Lectures/Symposia on the philosophy and teaching of Swami Vivekanand, Mahatma Gandhi, Pandit Jawahar Lal Nehru and other national leaders as a source of inspiration to Indian Youth.

(iii) Debate on the role of youth in the contemporary situation with particular reference to character-building.

(iv) Essay/drawing competitions amongst youth on philosophy and teachings of national leaders particularly Pt. Jawaharlal Nehru/Mahatma Gandhi.

(d) Republic Day

The occasion may be celebrated in a befitting manner. If majority of the volunteers complete 240 hours /120 hours of work, they may be informed so, and the volunteers who could not complete 240/120 hours of work may be asked to complete the required service hours in February and March.

1.8 February & March

(a) List of the senior volunteers who completed the required 240 service hours, may be prepare. The general as well as the special camping certificates may be presented to the

qualified volunteers so that they will be used by the volunteers for seeking admission in higher classes/employment, wherever such weightage is given. Steps for graded certificates to the volunteers completing literacy assignment may be initiated.

(b) Women's Day (8th March)

- (i) The period 1991-2000 is being celebrated as **SAARCH DECADE FOR THE GIRL CHILD.**
- (ii) Special programmes may be made to give significant role to women and also to girl child. Issues like status of women in the society and the need for gender justice may be highlighted.
- (iii) Identification of new adopted village/slum area by the NSS units may be initiated, if the work in the present adopted areas has been completed.
- (iv) **MPFL**

All advance preparations for literacy drive must start in this month. The Programme Officers may provide and supply kits to at least 50% of the volunteers so that they can take up the literacy programme in summer vacation soon after the final examination. Henceforth, the NSS approach towards MPFL would be two pronged:-

- (i) Individual- to-individual basis (each-one-teach-one)
- (ii) **Area based** to be concentrated on the NSS adopted villages and urban slums to achieve 100% literacy. However, the emphasis should be on neighborhood through area-based approach. The entire literacy campaign of the institution will be coordinated by the Principal and the NSS Programme Officer. The Programme Officer should prepare a phase-wise Action Plan for total literacy of the area at unit level and send the same to the Programme Coordinator concerned.

(c) Advisory Committee Meeting

The committee may meet to review the activities of the year and planning may be made for the special camp to be organised in summer vacations.

1.9 April

Accounts, Quarterly reports (January to March), Half Yearly reports (October to March), etc., may be prepared and submitted to the Programme Coordinator latest by 7th April. Planning

for the programme during summer vacations, contacting developmental agencies, etc.

1.10 May & June

- (a) Continuation of Literacy Campaign.
- (b) Organisation of special camps on the theme 'Youth for Sustainable Development with the focus on Watershed Management and Wasteland Development'.
- (c) Preparation and submission of progress reports on literacy, camping, etc. the first quarterly report in the prescribed proforma to be submitted by the NSS unit to the concerned Programme Coordinators indicating adopted villages/slum areas, volunteers and learners enrollment by 30th June. The II, III and IV quarterly reports will indicate cumulative progress made as on 30th September, 31st December and 31st March.

(d) World Environment Day (5th June)

Environment enrichment programmes may be organised in the adopted village/slum areas. Programme Officers/Principals may contact the agencies working for wasteland Development, Social Forestry, Horticulture, Soil Conservation, etc. Plantation programme in the identified projects, with assured protection. Mass awareness programmes about global warming, green house effect, ozone depletion, soil, water and air pollution, etc. may be initiated to sensitize the people.

Agenda Item-II

ANNEXURE – II

List of suggested activities to be undertaken by NSS volunteers

The program officers concerned are advised to document stories in the form of small write ups for upward forwarding, help NSS volunteers in coordinating and executing activities without any volunteer venturing out of their homes. Only those NSS volunteers who have enrolled using google form issued by Delhi district administration may join social service activities informing their parents and taking their consent. NSS program coordinator or NSS district administration will not suggest any volunteer to join such activities till lock down is in force.

This is a long war and NSS volunteers are advised to take all precautions during COVID -19 pandemic and help in ways possible and brain storm activities to be taken up after the lock down period is over and post COVID measures can be discussed and the role of NSS volunteers can be decided. Some suggestive activities are as under.

1. To download *arogya setu app*. And help using the app and promoting all known members of society to follow. Download all possible apps for awareness of COVID and circulate it to all.
2. To promote poster making and circulate on themes such as social distancing, practicing hygiene, mask making, hand glove making, paper napkin use, sanitization liquid making etc.,
3. To attend on line counselling sessions being organized by the university and promote others to watch such sessions to improve awareness, relieve stress or anxiety, depression and other symptoms during lockdown and post lockdown challenges.
4. Food distribution to needy and feeding animals and birds in your vicinity.
5. Any application idea or development of software for measures to mitigate, or disseminate information to avoid COVID – 19.
6. To help preparation of homemade sanitizer for distribution among poor.
7. To help preparation of hand gloves and face masks and distribution among poor.
8. Brain storming of activities: role of NSS volunteers in fighting post CORONA virus, good practices and their implementation by NSS units.

Prof. B. V. Ramana Reddy
Program Coordinator, GGSIPU NSS Cell

Agenda Item-II

ANNEXURE – IV

Reference from NSS Manual – Part-III – Special Camping Programme

Page Number – 24 to 26

Suggestive list of activities during Regular as well as Special Camping

1.3 The aim of the Regular and special Camping Programme is to bring youth face to face with the community and make efforts to improve their life. The NSS volunteers are to devote about 80 hours in Regular Activities for the development of the adopted village. Special Camping has been conceived as an opportunity to live with that community for 10 days, and experience the conditions and problems of the people. The NSS volunteers need to be inspired to take initiatives for the improvement of their condition. Although the focus of the Special Camps change periodically and regular programmes are organised in response to the community needs at the micro-level, some broad areas of activities are enumerated below:-

(a) **Environment Enrichment and Conservation:**

Whereas the main theme for the special camping programme would be “Youth for Sustainable Development”, activities aimed at environment – enrichment would be organised under the sub-theme of” Youth for Better Environment”. The activities under this sub-theme would inter-alia, include:

- (i) plantation of trees, their preservation and upkeep (each NSS unit should plant and protect at least 1000 saplings);
- (ii) creation of NSS parks/gardens, Tarun Treveni Vanas.
- (iii) Construction & maintenance of village streets, drains, etc. so as to keep the environment clean;
- (iv) Construction of sanitary latrines etc.
- (v) Cleaning of village ponds and wells;
- (vi) Popularization and construction of Gobar Gas Plants, use of non-conventional energy;
- (vii) Environmental sanitation, and disposal of garbage & composting;
- (viii) Prevention of soil erosion, and work for soil conservation,
- (ix) Watershed management and wasteland development

- (x) Preservation and upkeep of monuments, and creation of consciousness about the preservation of cultural heritage among the community.

(b) **Health, Family Welfare and Nutrition Programme:**

- (i) Programme of mass immunization;
- (ii) Working with people in nutrition programmes with the help of Home Science and medical college students;
- (iii) Provision of safe and clean drinking water;
- (iv) Integrated child development programmes;
- (v) Health education, AIDS Awareness and preliminary health care.
- (vi) Population education and family welfare programme;
- (vii) Life style education centres and counseling centres.

© **Programmes aimed at creating an awareness for improvement of the status of women:**

They may, inter-alia, include:

- (i) programmes of educating people and making them aware of women's rights both constitutional and legal;
- (ii) creating consciousness among women that they too contributed to economic and social well-being of the community;
- (iii) creating awareness among women that there is no occupation or vocation which is not open to them provided they acquire the requisite skills; and
- (iv) imparting training to women in sewing, embroidery, knitting and other skills wherever possible.

(d) **Social Service Programmes:**

Depending on the local needs and priorities, the following activities/programmes may be undertaken:-

- (i) work in hospitals, for example, serving as ward visitors to cheer the patients, help the patients, arranging occupational or hobby activities for long term patients; guidance service for out-door-patients including guiding visitors about hospital's procedures, letter writing and reading for the patients admitted in the hospital; follow up of patients discharged from

the hospital by making home visits and places of work, assistance in running dispensaries etc.

- (ii) work with the organisations of child welfare;
- (iii) work in institutions meant for physically and mentally handicapped;
- (iv) organizing blood donation, eye pledge programmes;
- (v) work in Cheshire homes, orphanages, homes for the aged etc.;
- (vi) work in welfare organisations of women;
- (vii) prevention of slums through social education and community action;

(e) **Production Oriented Programmes:**

- (i) working with people and explaining and teaching improved agricultural practices;
- (ii) rodent control land pest control practices;
- (iii) weed control;
- (iv) soil-testing, soil health care and soil conservation;
- (v) assistance in repair of agriculture machinery;
- (vi) work for the promotion and strengthening of cooperative societies in villages;
- (vii) assistance and guidance in poultry farming, animal husbandry, care of animal health etc.;
- (viii) popularization of small savings and
- (ix) assistance in procuring bank loans

(f) **Relief & Rehabilitation work during Natural Calamities:**

These programmes would enable the students to understand and share the agonies of the people affected in the wake of natural calamities like cyclone, flood, earthquakes, etc. The main emphasis should be on their participation in programmes, and working with the people to overcome their handicaps, and assisting the local authorities in relief and rehabilitation work in the wake of natural calamities. The NSS students can be involved in:-

- (i) assisting the authorities in distribution of rations, medicine, clothes etc.;
- (ii) assisting the health authorities in inoculation and immunization, supply of medicine etc.;

- (iii) working with the local people in reconstruction of their huts, cleaning of wells, building roads etc.;
- (iv) assisting and working with local authorities in relief and rescue operation;
- (v) collection of clothes and other materials, and sending the same to the affected areas;

(g) Education and Receptions:

Activities in this field could include:

- (i) adult education (short-duration programmes);
- (ii) pre-school education programmes;
- (iii) programmes of continuing education of school drop outs, remedial coaching of students from weaker sections;
- (iv) work in crèches;
- (v) participatory cultural and recreation programmes for the community including the use of mass media for instruction and recreation, programmes of community singing, dancing etc.;
- (vi) organisation of youth clubs, rural land indigenous sports in collaboration with Nehru Yuva Kendras;
- (vii) programmes including discussions on eradications of social evils like communalism, castism, regionalism, untouchability, drug abuse etc.;
- (viii) non- formal education for rural youth and
- (ix) legal literacy, consumer awareness.

1.4 The above is only an illustrative list of the type of activities that can be undertaken. Under the programme it would be open to each NSS Unit to undertake one of these programmes or any other activity which may seem desirable to them according to local needs. The NSS Unit should aim at the integrated development of the area selected for its operation which could be a village or a slum. It has also to be ensured that at least a part of the programme does involve manual work.

Agenda Item-II

SUGGESTIVE LIST OF NSS ACTIVITIES PROPOSED

DURING PANDEMIC PERIOD

A. Daily Activities

Orientation Programme – 20 hours are dedicated to orientation programme through lectures, Audio Visuals etc. NSS Volunteers should acquaint with the Philosophy of Mahatma Gandhi with regards to the present Problems. The same can be organized as online lectures targeting all NSS volunteers of your institution and other institutions offering NSS programmes for good outreach. Plan to deliver e-certificates and program officers should consider entering into log books for evaluating the student for assigning 240 hours of regular activities and special camping activities and further can certify for earning 2 credits being a part of the curriculum

B. Special Camping Programme

Themes for Special Camps activities at adopted villages or slums in adjoining areas of the college: The NSS units are free to choose any one of the following programs and can plan other activities too. Plan to conduct the same with minimal movement and maximum mileage in planning special camping activities as abridged models involving online and offline models. The essence of the camping should be intelligently planned to ensure the “seeing is believing” concept using virtual means of audio video interactions, Google based survey forms for data collection, data analysis and report writing. University NSS cell has developed Google forms for data collection for analyzing Covid-19 situation prevailing in adopted villages of the University. These formats are available and can be obtained on demand.

1. Health
2. Environment
3. Rural Development
4. Skill Acquisition
5. Value Education
6. Pandemic situations and remedies

C. Flagship Programmes

In order to stream line activities, the University NSS units are assigned Flagship programmes to motivate and the group and distribute the social work activities uniformly. It is indicative to identify social service activities following the theme and is not restricted to other units. Each unit can collaborate with other units in planning involving and executing tasks. One can name these units of the respective colleges. For ex. The seven units of the University are named Unit-A, Unit-B, & Unit-G. Please refer the following links:

(1) List of NSS Program Officers <http://ipu.ac.in/Pubinfo2019/nssofficer281119.pdf> &

(2) List of NSS Volunteers: [http://ipu.ac.in/Pubinfo2020/nt040320%20\(3\).pdf](http://ipu.ac.in/Pubinfo2020/nt040320%20(3).pdf).

The flagship activities of these units are:

- Unit A:** Orientation and creating awareness about Swatch Bharat and related activities covering all USS, Affiliated Colleges and Dwarka Area. Support various Departments/Schools/colleges in organizing such activities.
- Unit B:** Orientation and creating awareness about a forestation and green cover among all USS and All affiliated colleges under GGSIP University.
- Unit C:** Orientation and creating awareness about Health habits, harmonious living, health and related issues among all USS and All affiliated colleges under GGSIP University.
- Unit D:** Orientation and creating awareness about NSS among all USS and All affiliated colleges under GGSIP University
- Unit E:** Conduct of Personality Development Courses, Thought Lab, Develop Teams for Awareness Programmes, Rallies, Workshops, National & International Conferences.
- Unit F:** Water Conservation and Management activities for the university and adopted villages.
- Unit G:** Challenges due to Covid – 19 and implementation of post covid roadmap to pandemic activities.

The colleges can decide the names of their units for example names of National leaders, Rivers etc., one can follow some of the suggested list as flagship programmes of each unit or decide on their own interest.

- I. Water Conservation and Management
- II. Energy Conservation and Management
- III. Anti Drug, Anti Liquor, Anti Tobacco Campaign
- IV. Skill Acquisition Programme
- V. Household Self Sufficiency and Waste Management

I. Household Self Sufficiency and Waste Management

Self sufficiency in Food, Fruits and Vegetables. Waste Land Management, Organic Farming, Creating Farming Culture, Terrace Farming etc, Organic Manures, Organic Pesticides, Palekkar Farming. (Zero Budget Farming). Preservation of indigenous varieties of seeds and animal breeds. Planting medicinal herbs and fruit bearing trees.

Household waste disposal. Propagating the slogan 'Waste in Wealth' Different waste management techniques, Awareness on Bio-gas plants, Awareness on Pipe, Ferrocement tank – Non-co-operation to plastic through different training programmes for paper bag and cloth bag making.

E-Waste management programme – Awareness on the toxins deposited by wastages from mobile phones, personal computers and other electronic devices. State level & district level programmes.

II. Water Conservation and Management

Environment Enrichment Programmes – Bio-diversity programme - Sahajeevanam Athijeevanam - Bio-diversity parks in campus-Awareness Programmes for conservation of Pure water - Digging water percolation Pits, rain harvesting Programmes water analysis in adopted villages and households. State Level and District Level water literacy camps.

III. Energy Conservation and Management

Household energy management-Solar energy-Energy Auditing Programme

IV. Anti Drug, Anti Liquor, Anti Tobacco and Total Health Campaign

Kalajatha-massive state wide awareness campaign focusing all educational institutions.

V. Skill Acquisition Programme

Personality development Programmes, Communication skill, Personal skills, Soft-skills – Programmes to equip youth for a Global village.

Special Programmes

A. Campus to Community

Durable asset creation, like NSS bhavans - collecting books from households and establishing NSS Libraries in adopted villages with the help of gram panchayats. Online education modules can be beamed through video modes to the schools situated in villages.

Help them to teach about respect to women, superstitions, dept trap, financial mismanagement etc.,

NSS programmes should be conducted in orphanages, old age homes and hospital premises – Regular visit to nearby hospitals and Cancer institutes - Performing Cultural Programmes in hospitals, interaction with patients - Palliative care programmes. Interaction with Organs donated personalities - Awareness on behavioural discipline for students in public spaces. Where ever possible one should try to maintain social distancing and or use online tools to innovatively reach the society.

B. Road Safety

Awareness measures and First AID training – Disaster management training. Use on line tools wherever possible during covid - 19

C. Blood Donation

Donation camps can be done using online tools in promoting eye donation – Organ donation, blood donation, plasma donation and further Awareness programmes involving the government agencies or NGOs.

D. Knowing the Neighbours

Programmes to study and include 10 immediate neighbors in NSS activities. For upkeep of parks, rallies for helping the neighborhood

E. Formation of Santisena clubs as a task force for campus peace and propagation of Ahimsa and for prevention of Ragging and Cyber crimes.

H. Women Empowerment

Skill development programmes for village women Pre-marital classes for degree volunteers, Awareness programmes on adolescent health issues - Swimming and self defence techniques.

I. Special programmes focusing the **'Differently abled'** persons.

J. 15 State level programmes including **Youth Conventions**

L. Formation of **NSS Alumni in all units – State co-ordination committee** for NSS Alumni.

M. **NSS Affiliated college level co-ordination committees** including all 137 colleges.

Link of NSS Manual

<http://ipu.ac.in/pubinfo/NSSmanual160418.pdf>

Link of NSS Cell on the University Website

<http://ipu.ac.in/nsscellmain.php>