

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY SECTOR -16C, DWARKA, NEW DELHI-110078

No. F.1(6)(2)/2018/Pers.-II/// 70

Dated the 34 June, 2021

CIRCULAR

Annual Confidential Reports in respect of Non-Teaching Officers and Officials are to be initiated, reported & reviewed by the Competent Authority and sent to the Personnel Branch every year within a time frame. APARs for the period from 01.04.2020 - 31.03.2021 (2020-2021) have become due.

Therefore, all Non-Teaching Officers and Officials are requested to submit their duly reported and reviewed APARs, at the earliest in the Personnel Branch

The APAR forms for Officers & Officials are available on University website.

(Brig. P. K. Upmanyu) Joint Registrar (Personnel)

No. F.1(6)(2)/2018/Pers.-II/

Dated the

June, 2021

Copy to the following for information and necessary action:-

- All Deans/ Directors/ Branch Heads/ Section Officers, GGSIP University.
- 2. Controller of Finance, GGS Indraprastha University.
- 3. Controller of Examinations, GGS Indraprastha University.
- Head, UITS Cell with the request to upload the circular on the University's website.
- 5. Assistant Registrar, Vice-Chancellor's Secretariat, GGS Indraprastha University for kind information of Hon'ble Vice-Chancellor.
- Assistant Registrar, O/o Registrar, GGS Indraprastha University for kind information of Registrar.

Guard File.

(Åjay Kumar) Assistant Registrar (P-II)