



Guru Gobind Singh Indraprastha University

Sector 16 C, Dwarka, New Delhi-110078

Website: www.ipu.ac.in

F. No. IPU-7/Online Counselling/2021/ 1198

Dated: 8/10/2021

SCHEDULE OF ONLINE COUNSELLING B.TECH (through JEE Main Paper-1 of 2021)
PROGRAMME, CET CODE 131
AFTER DECLARATION OF ROUND 01 & ACTIVITY OF ROUND 02

ACADEMIC SESSION 2021-22

This is in reference to the following notifications:

- I. Schedule Notification No. 19/2021 vide no. IPU-7/Online Counselling/2021/1052 dated 16.09.2021
- II. Schedule Notification No. 21/2021 vide no. IPU-7/Online Counselling/2021/1108 dated 23.09.2021
- III. Schedule Notification No. 25/2021 vide no. IPU-7/Online Counselling/2021/1163 dated 30.09.2021.

The University in larger interest of JEE Main Paper-1 of 2021 qualified candidates is giving one more opportunity for following category of candidates for participating in online counselling.

1. Candidates who have already filled Online Application Form (or registered) of GGSIPU and paid the requisite fee of Rs.1200/- (Non- Refundable), but did not register for online counselling by paying online participating fees of Rs.1000/-.
2. Candidates who have not filled Online Application Form(or not registered) of GGSIPU earlier as per notified dates by paying requisite fee of Rs.1200(Non-Refundable) and also subsequently did not register for online counselling by paying online participating fees of Rs.1000/-.

The Schedule after declaration of result of Round 01 on 08.10.2021 & Activity of Round 02 for B.TECH (through JEE Main Paper-1 of 2021), CET CODE 131 for Academic Session 2021-22 is given below:

<u>After declaration of Round 01 Result, Candidates may login to see the result</u>			
<u>Online Activities to be followed after declaration of Round 01 Result</u>			
Sl. No.	Activity by the candidate	Starting Date	Closing Date
1.	<u>Submit Willingness</u> Freeze / Float of Allotted Seat after every Round of Counselling	After declaration of result of Round 01	13.10.2021 (11.50 pm)
2.	After the allotment of seat, the candidates will have to pay the part Academic Fee of Rs 40,000/- to confirm the allotment and participation in the subsequent round of counselling, failing which, the candidate will lose any claim to the allotted seat and the candidate will not be considered further for any subsequent round of online counselling.	After declaration of result of Round 01	13.10.2021 (11.50 pm)
3.	Candidate can print 1. Provisional Allotment Letter 2. Proof of payment of Part Academic Fee Payment receipt of Rs.40,000/ will be available in candidates profile-.,	After declaration of result of Round 01	13.10.2021 (11.50 pm)

NOTE:

1. For Details Candidates are requested to refer the Admission Brochure for Academic Session 2021-22.
2. Candidates are advised to visit regularly the University Website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> till the admission process for Academic Session 2021-22 concludes.
3. The schedule after declaration of Result of Round 02 will be displayed on 28.10.2021.



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	It will be available only for the respective round within the specified period.		
4.	<p>Withdrawal of Admissions</p> <p>After depositing of Part Academic Fees of Rs.40,000/-, if a candidate wants to withdraw the admission against the allotted seat, he/she can apply for withdrawal by clicking on the withdrawal option available in his/her account in the admission website within the specified time period, following the online withdrawal procedure</p>	After declaration of result of Round 01	13.10.2021 (11.50 pm)

ACTIVITIES FOR ROUND 02

Sl. No.	Category	Activity by the candidate	Starting Date	Closing Date
1.	Candidates who have already filled Online Application Form(or registered) of GGSIPU and paid the requisite fee of Rs.1200/- (Non-Refundable)	<p>Such candidates are required to register for online counselling and pay the Counselling Participation Fee of Rs. 1000/- (Non-Refundable) through Net Banking/Credit Card and Debit Card.</p> <p><i>*Candidates have to complete both the process i.e Registration for online counselling and Payment of Counselling Participation Fees of Rs.1,000/- to be eligible for Choice Filling</i></p>	14.10.2021 (2.00 p.m.)	18.10.2021 (11.50 p.m.)
2.	Candidates who have not filled Online Application Form(or not registered) of GGSIPU earlier as per notified dates.	<p>Such candidates are required to fill online application form(or register) and pay the online application fee of Rs.1,200/- (Non-Refundable)</p> <p style="text-align: center;">&</p> <p>Also have to Register for online counselling and pay counselling Participation Fee of Rs.1,000/- (Non-Refundable) through Net Banking/Credit Card and Debit Card</p> <p><i>*Candidates have to complete both the process i.e Registration for online counselling and Payment of Counselling Participation Fees of Rs.1,000/- to be eligible for Choice Filling</i></p>	14.10.2021 (2.00 p.m.)	18.10.2021 (11.50 p.m.)

NOTE:

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Sl. No.	Online Verification of documents by University for Reserved category candidates	Starting Date	Closing Date
3.	<p>Online Verification of documents for Reserved category candidates to be done by GGSIP University who have successfully registered and paid the requisite fees:</p> <p>(Candidates may refer chapter 6:Reservation Policy of Admission Brochure available on website of university)</p> <p>Online Verification of entitlement documents to claim benefit of Reserved Category of Registered Candidates who have paid Counselling Participation fees (i.e. SC/ST/JKM/PWD/DEFENCE/JAIN MINORITY/ SIKH MINORITY/ EWS).</p> <p>The Candidate claiming benefits under reserved category have to upload the relevant supporting documents duly issued by Competent Authority, if not uploaded earlier.</p> <p>Reservation Certificate (i.e. SC/ST/JKM/PWD/DEFENCE/JAIN MINORITY/ SIKH MINORITY/ EWS).</p> <p>The candidates may kindly read Admission Brochure (Chapter 6) to see the details of documents required for being eligible to claim benefit under Reserved Category.</p> <p>Note: All the verification of reserved category candidate's will be done online by University</p>	15.10.2021 (2.00 p.m.)	22.10.2021 (03.00 p.m.)

Sl. No.	Activity by the candidate	Starting Date	Closing Date
4.	<p><u>Choices/Preferences filling (for Round 02)</u></p> <p><u>Edit/Modify/Add/Delete</u></p>	23.10.2021 (04.00p.m.)	26.10.2021 (11.50p.m.)
Result of Round 02 to be declared on 28.10.2021			

IMPORTANT INSTRUCTIONS FOR CANDIDATES CLAIMING RESERVATION:-

- (a) The candidate seeking admission under reserved categories have to mandatorily upload the entitled supporting certificate in his/her name. The Candidates for further details must read Chapter 6 (Reservation Policy of Admission Brochure 2021-22).
- (b) The reservation certificate should be issued from the respective state under the "Region" in which the reservation is claimed.

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- (c) In case the candidate is claiming the seat reserved for DOBC/DSC/DST category then He/ She should have passed his/ her qualifying exam from Delhi School/College and must have OBC/SC/ST certificate issued by the Competent Authority of Govt. of NCT of Delhi only.
- (d) Reservation in OBC Category is not applicable for Master's Level and Postgraduate Diploma programmes.
- (e) The Reservation for EWS category is applicable only in University School of Studies and Govt. affiliated Colleges only. This will be implemented in accordance with the Govt. of India and Govt. of NCT of Delhi orders as applicable.
- (f) Reserve Category Candidates who fail either to upload documents as per notified schedule or whose documents are not in order will forfeit his/her right for the reserve category claimed and will automatically be converted to General Category as per University rules.

1. GENERAL INSTRUCTIONS:

- (a) The candidates must read the conditions of eligibility for admission as given in the Admission Brochure for 2021-22 carefully and must satisfy themselves regarding their eligibility for admission in various programmes before registering online for admission and submitting the Counselling Participation Fees.
- (b) It is the sole responsibility of the candidate to ensure that they fulfill the minimum eligibility criteria in the programmes they seek admission; the correctness of the details filled with respect to region; category or any other such details for allotment of seat. If at any stage of admission procedure the information furnished by the candidate is found to be incorrect or false the admission to the programme shall be cancelled and all the fees paid will be forfeited.
- (c) In order to avoid last minute rush, the candidates are advised to apply early enough. The University will not be responsible for network problems or any other problem of such nature for either submission of online application or any other activity during the last minute.
- (d) Candidates claiming seat in Delhi "Region" must have passed the qualifying examination (i.e.10+2/Graduation) from any of the institutes/ Colleges located in Delhi. Allotment of seats in wrong region on account of incorrect filling of form will lead to cancellation of the allotment at any later stage and candidate will automatically lose the right to the seat in his bonafied region if not available at the time of cancellation of seat.

2. REGISTRATION: ONLINE REGISTRATION PROCESS:

In this stage, all the candidates as per eligibility criteria are required to register online from any place convenient to them. The candidate can registered only once.

(i) Candidate Registration:

The candidate is required to enter Name, Father's Name, Mother's Name, DOB, Gender etc. choose a password for subsequent logins. After successful registration, an application number will be generated by the system and provided to the candidate. Candidate will login by using system generated application number and password to complete the remaining activities.

(ii) Sign-in:

Candidate will use the Application Number and chosen password during registration for subsequent logins. After successful login, candidate will be redirected to the home page to perform the remaining activities like Application form submission, upload images and documents, registration fee payment etc.

(iii) Multistep Application Form Submission:

After submission of registration form, candidate will login to complete the remaining activities. To complete the registration process, candidate will provide personal detail, contact detail, Qualification and Competitive Exam detail etc.

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(iv) Uploading of Images/Documents:

Candidate need to upload the scanned images/Documents mandatory documents for Photo, Signature, Category and Subcategory etc as per the predefined size and format.

(v) Registration Fee Payment :

Applicant will pay the registration fee online using EPG Services after uploading of documents. The payment gateway services have the various options like credit card, debit card, net banking etc to pay the registration fee.

(vi) Downloading of Confirmation Page:

If applicant completed all the required steps then a link for downloading of "Confirmation Page" will be enabled. Applicant may take re-printout of the confirmation page, if desired. Alternatively, a confirmation email including attached confirmation page will be sent to the applicant's verified email address.

(vii) Email and Mobile Number Verification (Optional): A separate link/button will be available in candidate's home page for verification of his/her email address and mobile no.. Candidate can verify his/her email address by sending the OTP.

(viii) Editing Registration Details: Candidates can amend/edit the registration details filled in the registration form by choosing "Edit Details" option from the menu within the specified period of registration.

(ix) It is in the interest of the candidate to remember the password and keep it confidential, to avoid misuse by others for which University will not be responsible.

(x) Change password: The candidates can also change the password if required using the change Password menu.

(xi) In case the candidate has problems in registration or fails to register, he/she needs to report in person to the Helpdesk of the University with the relevant proof of depositing the Counselling Participation Fee before the end of the Registration period.

(xii) Candidates are advised to check all the filled in details before taking the print out.

(xiii) All candidates must take two print outs of the Registration Form.

3. REGISTRATION AND SUBMISSION OF COUNSELLING PARTICIPATION FEE:

a. Candidate have to Register and have to deposit a fee Rs 1000/- plus charges as applicable, as one time (non refundable) Counselling Participation Fee, as per the schedule for each CET Code. The taxes and charges applicable have to be paid by the candidate and are non-refundable.

b. For depositing the Counselling Participation Fee, the candidate has to visit the GGSIP University admission website <https://ipu.admissions.nic.in> and select the option for "payment of counselling participation fee", enter Registration details viz Application No., Date of Birth and Mobile Number etc.

c. After submission of the details, the candidate will get option of Online payment:

a. Net Banking /Credit Card and Debit Card.

d. The candidates are required to check the status of Registration/ Counselling Participation Fee payment on the website (<https://ipu.admissions.nic.in>) and must take the printout of online fee confirmation receipt with the transaction details, to be retained for all future reference. In case of payment of fee through Challan, the candidate must retain the copy of the Challan after depositing the fees.

e. Candidates are advised in their own interest to complete the process of fee submission online much before the closing date and not to wait till the last minute to avoid transaction failure or any other technical fault due to congestion on web server on account of heavy load on internet/website.

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- f. If the fee is paid through credit/debit card and status is not 'OK', it means the transaction got cancelled and the amount will be refunded to concerned credit/debit card. Such candidates have to pay the fee once again.
- g. In case of any problem regarding payment of Registration/ Counselling Participation Fee, non availability of fee confirmation receipt on the website within the specified time as mentioned in point 4, candidate can contact Helpdesk of University to resolve the issue.
- h. **Submission of Registration and Counselling Participation Fees is just a part of the counselling process; just payment of this fees does not entitle the candidate to admission.**

4. Choice Filling

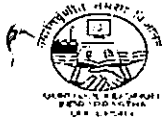
1. Choice filling is compulsory for allotment of seat. Candidate will not be considered for online allotment of seat without the filled in choices/preferences.
2. After registration, candidate has to fill choices for allotment, from the list of all possible combinations of all institutes and courses available, in the order of his/her preference, during the choice filling period.
3. Once the period for filling of choices/preferences is over, choices/preferences filled by candidate will be used for allotment of seat.
4. Candidates are advised and encouraged in their own interest to fill maximum number of choices, as it increases the possibility of getting the desirable seat. For the benefit of the candidates, the streamwise and institute-wise and rank-wise Admission Rank cut off data is available on University Website and as relevant link in <https://ipu.admissions.nic.in>.
5. From previous experiences, it has been noted that some candidates fill up very few / limited number of choices, may result in non allotment of seat during seat allotment. Therefore it is once again advised that the candidates should fill as many choices as possible to ensure that they have better chances of allotment of seat.
6. Candidates, however, will be given the opportunity to edit/modify/add/delete preferences after allotment of seat in Round 01 for the subsequent round of counselling.
7. The candidates are also advised to fill choices/preferences, then save the same and then take the print out of the saved choices/preferences to be retained for future reference. |

5. Result / Allocation of Seats in every round

1. After the choice filling period is over, all the choices/preferences filled by the candidate will be considered for online allotment of seat as per merit and respective category and region.
2. All such candidates, as listed below, will not be considered for allotment of seat:
 - i. Candidates who have not paid the counselling participation fee,
 - ii. Paid the counselling participation fee but not registered or vice versa,
 - iii. Paid the counselling participation fee and registered but not filled choices/preferences.
 - iv. Candidates who were allotted a seat in any round but did not pay the part academic fees of ` 40000/- shall not be considered in subsequent round of counselling.
 - v. Any other condition as defined by the communication of the University.
3. Results can be checked by the candidate through his/her account login given during the registration process.
4. Candidate can print Provisional Allotment Letter, if the seat is allotted to him/her.
5. The option of printing the Provisional Allotment Letter will be available only for the respective round; within the specified period and the record will not be available in the subsequent round of online counselling.
6. After the allotment of seat, the candidates will have to pay the part Academic Fee of Rs 40,000/- to confirm the allotment and participation in the subsequent round of counselling, failing which, the candidate will lose any claim to the allotted seat and the candidate will not be considered further for any subsequent round of online counselling, even if he wishes to.

NOTE:

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2. Candidates are advised to visit regularly the University Website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> till the admission process for Academic Session 2021-22 concludes.
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7. Candidate can pay the admission fee against the provisionally allotted seat through Online option which are same as in case of the Counselling Participation Fee.
 - i. Through Net Banking/Credit Card/Debit Card.
8. Candidate can print
 1. Provisional Allotment Letter
 2. Proof of payment of Part Academic Fee Payment receipt of Rs.40,000/ will be available in candidates profile-.,.

It will be available only for the respective round within the specified period.

6. Freeze / Float of Allotted Seat after every Round of Counselling

1. After every round of Counselling, if the candidate is satisfied with the seat allotted to him and does not want to participate in subsequent rounds of counselling for upgradation, he/she can freeze his/her allotted seat by clicking the freeze option available in his/her account in the counselling website within the specified time period.
2. If the candidate wants to upgrade his/ her choice by participating in next round of counseling as per his/ her filled choices should choose option Float.
3. Those candidates who opts „FLOAT“ option will be able to participate in next round of counselling and his/ her allotted seat will get retained if the candidate is not able to get higher choice.

7. Withdrawal and Fee Refund after online Rounds of Counselling

1. After depositing of Academic Fees, if a candidate wants to withdraw the admission against the allotted seat, he/she can apply for withdrawal by clicking on the withdrawal option available in his/her account in the admission website within the specified time period, following the online withdrawal procedure.
2. All candidates who have withdrawn, freed their seat, not paid the Part Academic Fee of Rs. 40,000/- and who do not fulfill the eligibility criteria, will not be participating in the subsequent round of online counselling and the vacancies with respect to such candidates will be considered for allotment of seat in subsequent Rounds.

All candidates who wish to participate in the online counselling for admission are advised in their own interest to visit the University website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> for regular updates.

Geeta Mahajan
Deputy Registrar (Admissions)

Copy to:

1. Dean / Directors, GGSIP University for information
2. Controller of Finance, GGSIP University, for information.
3. Consultant, Admissions for information
4. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
5. AR, Registrar, GGSIP University, for information of Registrar.
6. PRO, GGSIP University with a request to display Schedule on the University's Notice Board(s).
7. Manager, Indian Bank for n/a.
8. NIC for uploading on <https://ipu.admissions.nic.in>.
9. EDP Section of Admissions Branch.
10. Guard File.

Sanjay Dalal
Section Officer (Admissions)

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