



# Guru Gobind Singh Indraprastha University

Sector 16 C, Dwarka, New Delhi-78

Notification . 133  
2020

F.No. IPU-7/Schedule of Counselling/ADCGC/2020/798

Dated: 23/11/2020

## SCHEDULE OF 1<sup>ST</sup> COUNSELLING/ADMISSION 2020-21

### Advanced Diploma in Child Guidance and Counselling (ADCGC)- CET Code 175

Venue of Counselling: - Guru Gobind Singh Indraprastha University  
Sector-16 C, Dwarka, New Delhi-110078

The candidates must read the complete schedule and ensure their presence

1. The CET qualified candidates, whose names appeared in the merit list, drawn on the basis of CET-2020, shall report in person for 1<sup>st</sup> Counselling for 'Verification of Documents' and Allotment of Seats' at the venue for counselling on the date and time mentioned below, as per their Category and Rank. Details are as below:

Date	Category of Candidates	Time
27.11.2020 Friday	All CET qualified candidates seeking admission against seats reserved for 'PHYSICALLY HANDICAPPED (PWD/PH)' irrespective of region From Rank 1 onwards	11:30 am
	All CET qualified candidates seeking admission against seats reserved for DEFENCE Under defence priority (I to IX) irrespective of region From Rank 1 onwards	
	All CET qualified candidates seeking admission against seats reserved for 'SCHEDULED TRIBE (ST)' category irrespective of region From Rank 1 onwards	
	All CET qualified candidates seeking admission against seats reserved for 'SCHEDULED CASTE (SC)' category irrespective of region From Rank 1 onwards	
	All CET qualified candidates seeking admission against seats reserved for 'GENERAL (GEN)' category irrespective of region From Rank 1 to 100	12:30 pm
	All CET qualified candidates seeking admission against seats reserved for 'GENERAL (GEN)' category irrespective of region From Rank 101 onwards	

Admission shall be carried out on All India Basis as mentioned in clause 6.2, Chapter 6, Admission Brochure for Diploma programmes for the Academic Session 2019-20.

#### Important:

- A candidate belonging to any sub-category is also eligible to secure admission in General / Unreserved Category of his/her respective Region, purely on the merit of CET.
- For Institutions funded by the Central Government, the seats are allocated on an All India Basis with reservation as (SC: 15%, ST: 7.5%). The defence (5%) and PWD (5%) reservation shall be in all categories in an horizontal manner.
- The conversion of seats reserved for SC, ST, OBC, Minority, etc to General Category shall be done only after the completion of last counselling for the reserved categories and no such conversion will be allowed during the 1<sup>st</sup> counselling. However, while

converting the seats, any unfilled seat(s) reserved for ST Category will be offered to SC Category and vice versa and only after that the conversion of the reserved category seats shall be affected.

- Allotment of Seats will be stop as and when the seats get filled up.
- The provision for reservation in OBC category is not applicable for Post Graduation / Master Level programmes. However, the OBC category candidates shall claim seats in General Category in the order of their rank as per merit, as per their respective regions.

2. **Seat Allocation in All India Region**

For clarification on Region i.e. candidates may please refer to the Chapter 5: 'Seat Allocation', Admission Brochure, Academic Session 2020-21.

**Note:**

- i. The candidates who have passed the qualifying examination through Distance /Open Education system of any recognized University/Board and fail to provide the proof of his/her study centre being located in Delhi shall not be considered for Delhi region seats, and shall be considered for admission in the Outside Delhi Region.

3. **Reservation Policy**

Candidates shall please refer to the Chapter 6: 'Reservation Policy', Admission Brochure, Academic Session 2020-21.

4. **ELIGIBILITY CRITERIA FOR ADMISSION**

1. Any recognized Master's Degree in Social work / Psychology / Child Development / Community Resource Management / Development Communication Extension / Nursing / Special Education. Or,
2. M.Ed. from recognized University. Or,
3. Any recognized Bachelor's Degree in Social work / Psychology / Child Development / Community Resource Management / Development Communication Extension / Nursing / Special Education with minimum 05 years of experience of working with children. Or,
4. B.Ed. from recognized University with minimum 04 years of experience of working with children.  
The candidate must also have studied English (Elective / Core / Functional) (01 paper) at 10+2 level or higher.

**Admission Criteria:**

1. Admission shall be on the basis of the merit of the written test/CET

5. **Documents Required for Verification and Allotment of Seats:**

- a) Bank Draft(s) of Rs. 41,000/- (including Rs. 1,000/- Counselling Processing / Participation Fee (one time non-refundable) is required at the time counselling in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi. The candidate will write his name, date of admission, phone, address, mobile no, name of the programme, CET Rank and CET Roll Number on the back of the Bank Draft(s). Balance fee (if applicable) shall be paid by the candidate at the allotted institute.
- b) Four passport sized photographs (same as that in admit card)
- c) CET Rank Card of CET-2020
- d) CET Admit Card (in original) 2020
- e) Experience Certificate (original), if applicable.



- f) Copy of Admission verification form (Copy of Admission verification form as per Appendix 4A in Part B of Admission Brochure 2020-21.)
- g) Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
- h) **Mark-sheets / Certificates of qualifying examination:**  
The candidate will be required to bring the Original certificates / Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates / Mark-sheets of qualifying examination.
- i) **For Distance / Open Learning Cases:**  
In case of students who have passed the qualifying examination through distance / open education system of any recognized University / Board / Institution, the necessary documentary evidence related to location of his / her study centre i.e. study centre proof, certificate from the University imparting open / distance education certifying the location of the study centre to be submitted.
- j) **Physical Fitness Certificate:**  
All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in Performa of Medical Certificate in given in Part-E in Admission Brochure 2020-21 (As per Appendix 6).
- k). **Reserved Category Certificate:**  
All reservation category candidates who are seeking admission in reserved category in SC / ST / DEF / PWD must bring their reservation certificate in original along with the self attested photocopy of the certificate for claiming seat against the reserved category.. **The Defence Category candidates, in addition to all the documents, shall also bring Appendix 1 duly completed. The appendices are available in Part B of Admission Brochure 2020-21.**
- l). **Conduct and Character Certificate** in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, not more than 06 (six) months old.
- m). Application regarding age or any other relaxation with necessary approval (if necessary).
- n) The required certificate(s) for reserved categories/classes will be essential at the time of the counselling/admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste/category certificate should invariably be in the name of the candidate himself/herself and not in favour of respective parents/guardians.
6. It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission. Before filling-up the verification slip at the time of verification of documents/counselling/allotment of seats, candidate should ensure that he/she fulfils all eligibility conditions as laid down in the respective Admission Brochure for the session 2020-21. If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against his/her and entire fee will also be forfeited.

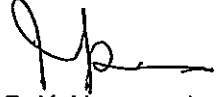


7. The Category/Sub Category and Region wise Seat Matrix for the Academic Session 2020-21 will be displayed at the time of allotment of seats at the Counselling Venue.

8. Withdrawal of Admission

Date of Withdrawal is 04-12-2020. All the refund applications shall be processed in accordance with the Refund Policy 2020-21, notified in Part C (Chapter 12) of Admission Brochure 2020-21 or as per guidelines of UGC.

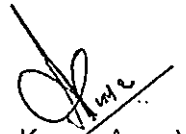
Note: The candidate who has withdrawn after 1<sup>st</sup> round of counselling will be allowed to take admission during Open House Counselling.



(Brig. P. K. Upmanyu)  
Joint Registrar (Admissions)

Copy to:

1. Controller of Finance, GGSIPU, for kind information.
2. Controller of Examinations, GGSIPU for kind information.
3. Finance Officer, GGSIPU with the request to depute an official for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
4. PRO, GGSIPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s).
5. In-charge, UITS, with the request to upload the schedule of Counselling on University's website.
6. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor.
7. AR to Registrar, GGSIPU for information of Registrar.
8. EDP section of Admissions Branch.
9. Guard file.



(Ajay Kumar Arora)  
Section Officer (Admissions)