



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR 16C, DWARKA, NEW DELHI

OFFICE OF THE REGISTRAR

No.GGSIPU/Registrar/Misc./2020/93
Dated: 24.08.2020

CIRCULAR

It has come to the notice that the files are unnecessary delayed and are kept pending at the different levels by the University officials. It may be ensured that no file is kept pending for more than 03 working days at one point and the other level.

In case of any violation, the officials will have to give explanation for the unnecessary delay.

(Ravi Dadhich)
Registrar

Copy to:

1. All Deans / Directors, GGSIPU
2. Chief Warden, GGSIPU
3. Proctor, GGSIPU
4. Controller of Finance, GGSIPU
5. Controller of Examinations, GGSIPU
6. Library (In-Charge), GGSIPU
7. Consultant, UWD
8. All Joint Registrars / Superintending Engineer / Dy. Registrars / Assistant Registrar / Branch Heads, GGSIPU
9. Head, UITS – with the request to upload the same on the website of the University.
10. AR to VC, GGSIPU – for kind information of the Vice Chancellor
11. Guard File