



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR 16-C, DWARKA, NEW DELHI - 110 078
SECURITY BRANCH

File no. GGSIPU/AR(Security)/Tender/2018/

Dated: 14-08-2019

Minutes of the Pre-Bid Meeting held on 09.08.2019 at 03:00pm

A pre-bid meeting of the Committee constituted by Competent Authority and the prospective bidders for engagement of Security Agency to provide round-the-clock Security Services in Guru Gobind Singh Indraprastha University at Dwarka Campus, was held on 09.08.2019 at 03:00 p.m. The following members were present in the meeting:-

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| 1. Ms. Sunita Shiva, COE (O) | - | Chairman |
| 2. Sh. Ajay Gupta, SE (UWD) | - | Member |
| 3. Dr. Vijay Kumar, Deputy Registrar(Purchase) | - | Member |
| 4. Sh. Surya Prakash, AFO (Accounts) | - | COF Nominee |
| 5. Sh. Prabhat Mishra, Assistant Registrar(Accounts) | - | Member |
| 6. Sh. Vijendra Singh, Assistant Registrar(Security) | - | Convener |

Representative of the following Companies also attended the meeting:-

1. M/s. Swift Securitas (p) Ltd.
2. M/s. Jai Prakash Security Agency.
3. M/s. Sudarshan Facility Pvt. Ltd.
4. M/s. Pro interactive Services India Pvt. Ltd.
5. M/s. Arm owner Security
6. M/s. Security and Intelligence Services (I) Ltd.
7. M/s. Kore Security Services
8. M/S. Good Year Security Services (Regd.)
9. M/s. Eagle Hunter Solutions Ltd.
10. M/s. Bimla Enterprises.

The details of queries asked by representatives of the aforesaid Companies and their on the spot reply furnished by the Committee are as follows:-

Name of the Company		Query asked	Answer given by the members of the Committee
M/s. Swift Securitas (P) Ltd	1.	Page no. 9 note (iii) Integrity pact & Integrity Agreement- blank to be attached with tender documents	To be signed by the Security Agency and uploaded. However, original to be submitted by L1 agency within a week of opening of financial bid.
	2.	Pg. 10-2.4 – Technical Bid Evaluation – system / criteria for evaluation of pt. 4,5 & 6.	The qualified work, in initial eligibility criteria, will only be considered for Technical Bid Evaluation & Marking.
	3.	Pg. 14. Selection criteria B.S. of 2019 is yet to be submitted. Should we attach provision for 2018-19	Copy of profit & loss account and turnover duly certified by Chartered Accountant will be accepted for the financial year 2018-19.

	4.	BOQ - ? Not clear	Agency to quote percentage for services charges which will be calculated on monthly value of wages based on the minimum wages of category of labour as notified by GNCTD time to time as per actual attendance from biometric system. Other mandatory / statutory reimbursement/ payment like EPF/ESIC etc. shall not be considered for calculating service charges.
M/s. Jai Prakash Security Agency	5.	In technical eligibility criteria we have worked with University value more 2.5 crores at a single point. Eligibility to participate for the tender. We have work order for the same order for the same but experience certificate is not yet provided by the client.	Certificate of clients is must, covering details as per tender document, to evaluate the eligibility specifically mentioned for reimbursement in tender document.
M/s. Sudarshan Facilities Pvt. Ltd.	6.	How can service charges include are expenses towards overhead, uniform etc. as it is only a profit part for agency as mentioned in para 6.11	Apart from the minimum wages & other compliance such as (EPF, ESIC etc.) all other charges to provide the security services will be covered in the Service Charges
	7.	What is exact number of manpower 184 or 190	Exact number is 190 comprising 163 SG, 06 gunman, 05 lift man(rescue), 12 fire man, 03 security supervisors, 01 Security officer
M/s. Pro interactive Services India Pvt. Ltd.	8.	PF Contribution is charged from 13.15 % to 13 % but in tender document it is mentioned 13.15%.	As per applicable Govt. rate time to time for EPF.
	9.	ESIC Contribution is also charged from 4.75% to 3.25% but in tender it is mentioned 4.75%	As per applicable Govt. rate time to time for ESIC.
	10.	Walky Talky license	No license is required for free band width. However, license is required for functioning of equipment in rest of the cases. Necessary documents as per Clause 2.3 (ix) of the tender to be submitted.
	11.	Unlimited liability – need to be reduce	Kindly comply the requisite clause of Tender Document. No change.
M/s. Arm Owner Security	12	Earnest money exemption	EMD exempted for MSME subject to production of relevant documents.
M/s. Security and Intelligence Services (I) Ltd.	13	What does peak staff mean ? page no.9,10, & 51 (point no.-2)	Peak staff denotes for maximum strength deployed.
	14	Is it compulsory to use format as per Annexure –E (page no. 42) for performance certificate? what if we use customer’s format.	All the requisite parameter must be incorporated in the performance certificate given. However, format may vary.
	15	Certificate from client reg. deployment per day (page no. 41, point no. 2) as we are getting singly WO / Agreement for entire manpower	Will be considered as per respective Clause / Annexure of the tender document. Hence, no change. Besides, specific certificate for single location out of multiple location with deployment as per eligibility is required from client.

	16	What does hire manpower mean? SIS has its own manpower on its own payroll?	Hired manpower means own manpower deployed/ deployable.
M/s. Kore Security Services	17	Bidder should have completed at least one work of value of Rs. 250.4 lacs in University. College and education institution in last five years ending last day of receipt of tender (pg. no. 7 point no. 9(a))	Experience in University/College/Educational Institute is necessary requirement as per tender clause. However, if past experience in University as per Clause 2.1 (a) of value more than 250.4 lacs, no separate experience of University/College/Educational Institute is required.
	18	Copy of performance certificate (Annexure-E) issued by officer not below rank of Executive Engineer or Equivalent should be attached. In case of experience of Private establishment, it should be supplemented with Form 26 A or TDS certificate pg.no. 7 point no. 9 (a)	All the requisite parameter must be incorporated in the performance certificate given. However, format may vary.
	19	Should have minimum wages annual turnover of Rs. 187.8 lacs (Rs. One Hundred Eighty Seven Lacs an Eighty Thousand) only for the preceding three financial years (2016-17, 2017-18 and 2018-19 pg. no. 7 point no. 9(b))	Copy of profit & loss account and turnover duly certified by Chartered Accountant will be accepted for the financial year 2018-19.
	20	License of VHF/UHF or MOU (VHF/UHF license shall be required in case the firm operates beyond license free frequency as per government norms pg no. 9 point no. 2.3 (ix))	No license is required for free band width. However, license is required for functioning of equipment in rest of the cases. Necessary documents as per Clause 2.3 (ix) of the tender to be submitted.
	21	Annexure –H Legal status of the bidder (attach copies of original documents defining the legal status) pg. no. 9 point no. (i) (Note)	Submit the documents for proof of proprietorship in form of GST/ITR/Registrar of firm etc. or as the case may be.
	22	Certificate from client regarding deployment of Guards per day to be submitted	Will be considered as per respective Clause / Annexure of the tender document. Hence, no change. Besides, specific certificate for single location out of multiple location with deployment as per eligibility is required from client.
	23	Tender submit online or offline	Online
	24	Agency quoting 0% service charges shall be summarily rejected.	Yes, service charges over and above 0% will be accepted. Agency quoting service charges 0% or less will be summarily rejected.

	25	Should have solvency for minimum value of Rs. 250.4 lacs issued by a scheduled bank. Original solvency issued for this work only be bank to be submitted by the bidder. The solvency certificate should be either addressed to Registrar, GGSIPU or should be sealed in an envelope addressed to Registrar, GGSIPU by the bank. The solvency certificate should be latest issued by the bank after the date of invitation of this tender	Fresh solvency certificate is required i.e. within one month before the last date of receipt of tender. Solvency older than this period will be invalid and bids will be rejected.
M/S. Good Year Security Services (Regd.)	26	As per Annexure-G para 2 (f) at pg. no. 8, In this regard it is stated that on subjudice matter, till the time final verdict is given by the court no adverse inference may be drawn against any firm/individual while deciding the instant tender. Even Legislators are allowed to contest the Election on pending case. Hence requested to remove the clause of <u>“Criminal Case pending against its proprietor / partners as on last date of receipt of tender”</u>	As per clause 2.1 (f) and Annexure ‘G’. No change.
	27	As per para 5.2.2 1(ii) page no. 14, Instead of considering more turnover as the selection criteria in case of quote of same service charge by the bidders, the marking system be applied as mentioned in para 2.4 page no. 10 which is more practical and viable	As per tender clause 2.4, “ Bidder should obtain should obtain minimum 60% marks in technical bid evaluation to be eligible for opening of financial bid”. Thus, obtaining the marks more 60% is qualifying in nature to make the bidder for opening of financial bid. Hence, selection criteria defined in tender clause 5.2.2.1(ii)
	28	Para 6.1 page no. 14, as per Gazette Notification (copy attached) all Security guards are placed in Skilled Category. The Gun man/Security Supervisor/Fire man / Lift Man are kept in Highly skilled Category Hence, requested that the rate of Delhi Government Minimum wages of Area ‘A’ as per Gazette notification category may be given in the tender. Further the monthly wages of COS also be increase in proportionate	The University abides by the latest minimum wage notified by labour department GNCTD from time to time as given in tender clause 6.1. No change in category of manpower. Any agency paying higher wages than minimum wages, as notified by GNCTD time to time, should accordingly quote service charges considering such higher wages.
	29	Para 6.11 page 15, as per the norms, the Security Guards are entitled to get Uniform charges and washing allowance in order to maintain the quality service. This has not been provisioned in the tender. Hence, requested to include the Uniform Charges @ 5% and washing allowance @ 3% of Minimum wage in addition to the service charges.	Agency may consider to include all such incidental charges etc. in their service charge while quoting the rate in financial bid of tender.

	<p>30 Para 8.4 page no. 17, the Directorate General of Resettlement (DGR) has clearly specified the rates for Ex-Servicemen (Security Guard, Gunman, Supervisor & Security officers). A copy of DGR rates with effect from 1st April 2019 is attached. It is requested that the rate prescribed by the DGR for Ex-Servicemen may be included in the tender.</p>	<p>The University abides by the latest minimum wage notified by labour department GNCTD from time to time as given in tender clause 6.1. No change in category of manpower. Any agency paying higher wages than minimum wages, as notified by GNCTD time to time, should accordingly quote service charges considering such higher wages.</p>
	<p>31 There is a anomaly in Terms & Condition (Clause 1.9) and Note (d) as at one place it has been asked 60 guards at single site where as at other place it has been mentioned 75 Guards. Request for correction in the tender. Also please elaborate the 60 Guards at single location. It is requested that a particular work in any tender may be treated as work at singly location.</p>	<p>Both conditions are different. 60 nos. Security Guards are with reference to past work whereas 75 nos. Security Guards are with reference running work. No change.</p>