



Guru Gobind Singh Indraprastha University

Sector 16C, Dwarka, New Delhi -110078

(General Administration)

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F. No. GGSIPU/GA/Vinyl/2017-18(1)/605

Dated: 12/02/2019

Circular

Sub: Agency for providing and fixing of Vinyl Board, Labels, Posters etc

The University has awarded the contract for providing and fixing of Vinyl Boards, Labels, Posters etc. to M/s Nav-Uday Enterprises.

The following rates are approved by the Competent Authority:-

S.No.	Items/Specifications	Rate per Sq.Ft.
1.	Digital Labels, (A-4 Size) (Approx size 8" x 11") Should be digital printed in Vinyl with matt finish laminated, pasted on 5 mm sun board	262/-
2.	Banner with rollup stand on flex (Approx size 6 x 3 feet). Digital printed on pet film of lamination.	55/-
3.	Banner with rollup stand on digital print vinyl (PVC media with lamination) (Approx size 6 x 3 feet).	75/-
4.	Poster (Approx size 5 x 4 feet) should be digital printed in Vinyl with matt finished laminated pasted on 5 mm sun board	125/-
5.	Signages (Approx. 12" x 8") should be digital printed in Vinyl with matt finished laminated pasted on 5mm sun board	265/-
6.	Floor plan (acrylic sandwich). Floor plan will be covered by (5 (back) + 4 (front) mm acrylic on both side of Vinyl print. And metal stunner will be used to fix the board to the wall (Approx. Size 4 x 3 feet) with digital print.	447/-
7.	Internal Signages for Direction, Vinyl pasted over acrylic 3 mm sheet with acrylic sheet (Approx. size 3 x 4 feet).	197/-
8.	Warning sign for external area. LG Vinyl pasted over acrylic 3 mm sheet with acrylic (Approx. size 3 x 4 feet).	197/-

Note: Tax extra as applicable

All Deans / Directors / Head of the departments are requested to take services for arrangement of Vinyl Boards, Labels, Posters etc. at University Campus as per approved rates, Terms & Conditions. The agency details is as under:

Mr. Pradeep Kumar
M/s Nav-Uday Enterprise,
F-120, Jawahar Park West, Laxmi Nagar,
New Delhi-110092
(Mobile: 9310803394)

Terms and conditions:-

1. Supply/Works execution completion time will be 48 hours after receipt of the work (final design)
2. Final bill will be made by actual quantity or uses.
3. All orders will be placed without giving any advance.
4. If matter or design is not as per proof checked and provided to the agency the payment will not be made for that lot.


(Dr. Pankaj Agrawal)
Dy. Registrar (GA)

Copy to:

1. AR to Hon'ble Vice Chancellor
2. SO to Pro-vice Chancellor
3. AR to Registrar
4. PS to COF
5. All Deans/Director/HODs
6. Head, UITS - with a request to upload this circular on University website.


(Kamal Kishor)
Section Officer (GA)

For upload
AR
13-02-19
T.A. UITS