



**Guru Gobind Singh Indraprastha University**  
**Dwarka, Sector-16C, New Delhi-110078**  
**Office of Director Academic Affairs**

Ref. No.: GGSIPU/DAA/2019/ 2465

Date: 09.10.2019

**NOTICE**

**Subject: - Regarding Nomination under the scheme 'Award for College Lectures' for the year 2019-20.**

The Directorate of Higher Education, Government of NCT of Delhi implements scheme 'Award for College Lectures'. The copy of said guidelines is enclosed. The contents of guidelines are self-explanatory, to ensure compliance of all technical formalities under the scheme.

In this regard, applications are invited from the teachers for consideration for nomination. The teachers may submit the filled in application form for consideration for nomination by 30<sup>th</sup> October 2019, so as to send the nominations to DHE, GNCTD before 15<sup>th</sup> Nov. 2019.

**(Anuj Kumar Vaksha)**  
**Associate Director, Academic Affairs**

**Copy to:**

1. All Deans of University Schools of Studies with request to pass the information to all the Teachers.
2. PS to the Hon'ble Vice Chancellor for information please.
3. PS to the Registrar for information please.
4. Incharge UITs, for uploading on the University Website, the notice and the copy of the scheme.
5. Office copy.

IPU/CD/1774  
01/10/2019

GOVT. OF NCT OF DELHI  
DIRECTORATE OF HIGHER EDUCATION  
B-WING, 2<sup>ND</sup> FLOOR, 5-SHAM NATH MARG, DELHI-110054  
Email: dtehedu@gmail.com

SFA

No.F.DHE-9(18)/AFCL/2016-17/ SS 33-35

Dated: 25-9-19

To

1. The Vice Chancellor,  
National Law University,  
Sector-14, Dwarka, New Delhi-110078.
2. The Vice Chancellor,  
Ambedkar University Delhi,  
Lothian Road, Kashmere Gate, Delhi-110006.
- ✓ 3. The Vice Chancellor,  
Guru Gobind Singh Indraprastha University,  
Sector-16C, Dwarka, New Delhi-110075.

DAA

L-1  
10

Subject: Regarding nomination under the scheme 'Award for College Lecturers' for the year 2019-20.

Sir/Madam,

It is informed that the Directorate of Higher Education implements a scheme 'Award for College Lecturers'. A copy of said guidelines is enclosed. The contents of guidelines are self-explanatory, to ensure compliance of all technical formalities under the scheme. In this regard, the nominated Lecturer should compulsorily fill the prescribed application proforma (copy enclosed) duly forwarded/ recommended by the Vice-Chancellor, along with all filled-up Annexure- I to VI signed by the Members of the Committee. It is further informed that these guidelines have been amended in current financial year 2019-20. It is therefore requested to go through contents of guidelines carefully before submitting the filled application to this Directorate.

In view of the above, I am directed to request you to send the nominations, if any, under the scheme 'Award for College Lecturers' by 15<sup>th</sup> November, 2019 after completing all requisite formalities as stipulated in said enclosed guidelines.

Yours faithfully,

W

(Vineet Thakral)  
Asst. Director (Planning)  
Tel. No. 011-2610112

Encl: As above.

CCSIPUNCO/1728  
Date: 01/10/2019

B-WING, 2<sup>ND</sup> FLOOR, 5-SHAMNATH MARG, DELHI - 110054

### AWARD FOR COLLEGE LECTURERS – 2019

READ GUIDELINES BEFORE FILLING UP THE PROFORMA.

**Note:** ENCLOSE A PASSPORT SIZE PHOTOGRAPH DULY SELF ATTESTED ON THE BACK SIDE IN A SEPARATE ENVELOPE. THIS PHOTOGRAPH SHOULD NOT BE DEFACED.

Paste one  
self  
attested  
photograph

Name of University/College Lecturer (in Block Letters):

Name of University/College:

Name of University School/College Department:

**Designation:**

**Gender:**

Date of Birth:

Date of superannuation:-

Telephone No.

1. Particulars of Experience in chronological order :-  
(Please attach separate sheet if required)

| Name of the College                     | From |       |      | to   |       |      | Designation | Period |
|---|------|-------|------|------|-------|------|-------------|--------|
|   | Date | Month | Year | Date | Month | Year |             |        |
|   |      |       |      |      |       |      |             |        |
|   |      |       |      |      |       |      |             |        |
|   |      |       |      |      |       |      |             |        |
|   |      |       |      |      |       |      |             |        |
|   |      |       |      |      |       |      |             |        |
| Total length of Service without Break = |      |       |      |      |       |      |             |        |



## 2. Educational Qualification:-

- a. At the time of joining:  
b. At Present:

## 3. Overall result of the highest class taught of the College :-

Page No. \_\_\_\_\_

| Year    | Class | Total Students Appeared | No. of Students Passed | PASS % |
|---------|-------|-------------------------|------------------------|--------|
| 2014-15 |       |                         |                        |        |
| 2015-16 |       |                         |                        |        |
| 2016-17 |       |                         |                        |        |
| 2017-18 |       |                         |                        |        |
| 2018-19 |       |                         |                        |        |

- No. of students who secured 90% & above in his/her subject during last five years  
(Page No. \_\_\_\_\_)

| Year    | Class | Subject | Total appeared students | No. of Students secured 90% & above marks |
|---------|-------|---------|-------------------------|---|
| 2014-15 |       |         |                         |   |
| 2015-16 |       |         |                         |   |
| 2016-17 |       |         |                         |   |
| 2017-18 |       |         |                         |   |
| 2018-19 |       |         |                         |   |



4. Overall result of highest class taught in 2018-19 is to be filled :

| Class | Subject | No. of Students Appeared | No. of students who secured 95% & above marks |
|-------|---------|--------------------------|---|
|       |         |                          |   |

5. Activities undertaken for Community Services in last two years (one activity for each year) :- NSS, NOC, etc.) (Attach copy of certificate/proof).

| Year    | Activity | Page no. of proof attached |
|---------|----------|----------------------------|
| 2017-18 |          |                            |
| 2018-19 |          |                            |

6. Efforts to save Environment through Eco Club activities, Disaster Management, Fire Safety etc, in last two years (attach copy of order /certificate/ proof).

| Year    | Activity | Page no. of proof attached |
|---------|----------|----------------------------|
| 2017-18 |          |                            |
| 2018-19 |          |                            |

8. Efforts to enhancing quality of teaching

Innovative teaching aids/methods used in enhancing quality of teaching.  
Published works in a Journal of repute during the last two years) (Attach proof)

Particulars of Professional growth during last 2 years

Particulars of Professional growth (One activity for one year during last 2 years)

(b) Particulars of participation in Conferences/Work Shops, Seminars etc., conducted by D.U., State Universities, Local Bodies etc. (Attach proof).

It is certified that all the above information furnished by me is correct.

(Signature of the applicant)

**Recommendation of the Principal** with specific remarks.

I recommend the name of Sh./Smt./Km. \_\_\_\_\_ for the Award for College Lecturers – 2019. It is certified that the College lecturer recommended has an absolute clean record of service and faultless antecedents and no complaints, enquiries or legal/criminal/vigilance proceedings of any kind, departmental or otherwise are pending against him/her.

**Principal of the College**  
**With Rubber Stamp**

**Note :-**

- Application should be complete in all respect. Incomplete application will not be considered.
- All pages should be self attested by the applicant.
- Result also be verified by the Examination In-charge of the College.

## REVISED GUIDELINES FOR RECOGNITION OF MERITORIOUS TEACHERS IN 28 GOVT. OF NCT OF DELHI FUNDED/FINANCED COLLEGES OF DELHI AND STATE UNIVERSITIES

### A. Background

1. Government of Delhi funds and finances 28 colleges (12 colleges, 100% funded & 16 colleges, 5% funded) affiliated to University of Delhi. Further three State Universities namely Guru Gobind Singh Indraprastha University, Ambedkar University Delhi & National Law University are functioning under the charge of the Directorate of Higher Education. The contribution of these colleges/schools of State Universities to the creation of knowledge-based society in Delhi is significant. The faculty of a college/schools of State Universities is the most important asset that needs to be nurtured. More importantly an educational institution is known more by the names of teachers on its faculty roll than by its physical infrastructure. The purpose of this scheme is to formally acknowledge the tremendous contributions that teachers in Delhi are making in higher education towards building up of a society that values excellence in education. It is therefore only natural for the Government to reward teachers who have shown considerable zeal and enthusiasm in their work. The idea behind rewarding teachers who perform well is to not only to publicly recognize their contribution and talent in the field of education, but to motivate them to perform even better in future.
2. Previously this award was awarded every year to one lecturer from each college of 28 Delhi Govt. funded colleges of Delhi University as well as each school State University. Now It has been proposed to award **two teachers from each State University (AUD, GGSIPU, NLU)** instead of one teacher. However, one lecturer from each college of 28 Delhi Govt. funded colleges of Delhi University is considered for the award. *Each college/university would upload these guidelines on their respective website and simultaneously also display on their notice board.*
3. These guidelines have been drawn to select the best-performing teachers from Colleges and Schools of State Universities financed by Government of Delhi. The guidelines take into account the feedback from students, contribution made by a teacher in improving results, in research work, in extra-curricular activities and other spheres of academic life.
4. It is proposed to award **two** teachers from each of three State Universities and one teacher from each 28 Colleges of Delhi University financed by the Govt. of Delhi.



## B. Details of Award

5. Teachers selected by the Government of Delhi for the award would be given Rs.1,00,000/- (Rupees One Lakh only) and a certificate at a function to be held in Delhi.

## C. Guidelines

6. Apart from the specific guidelines that have been laid down to evaluate the work of teachers who choose to fill self-appraisal form, the following general guidelines would be kept in mind by the Vice Chancellors/Principals before forwarding the names of teachers to the Directorate of Higher Education.
- a) *Two awards in each of State Universities and one in each College of Delhi University funded by Delhi Govt. will be given.*
  - b) This scheme is entirely optional. Only those teachers would be considered for award who choose to apply by submitting a self-appraisal form in the office of Vice-Chancellor/Principal.
  - c) Only permanent teachers would be considered for award.
  - d) The recommended teacher should be clear from vigilance angle.
  - e) A teacher once decorated with an award would not be considered for award for the next three years.
  - f) *A State University may recommend maximum of six teachers for the award*
  - g) A College cannot recommend more than three teachers for the award.
7. The last date for receipt of self-appraisal form would be 30<sup>th</sup> August as the case may be.
8. The feedback would be obtained from students in respect of such teachers as have submitted self-appraisal form latest by last week of March.
9. *An Appraisal Committee should be constituted at University/College level to monitor and evaluate the Student Feedback form, Academic Appraisal of the Teacher and Result Evaluation as follows:-*

### College

- i) HoD (Other Deptt.)
- ii) Teacher (Other Deptt.)
- iii) Teacher belonging to any other stream from any of the other Colleges of DU funded by Delhi Govt.

### University

- i) Dean (Academics)
- ii) Teacher from any other Deptt. of the University
- iii) Teacher belonging to any other Department/ School from other State University

**10(a) Both Penultimate & Final year students** of each course taught by the Teacher will fill the evaluation form in Annexure-I in front of the **Appraisal** Committee members. The **Appraisal** Committee will oversee student evaluation process. This will be done by the end of April every year.

- (b) The Appraisal Committee will collate these proformas and prepare a final sheet as its Assessment Report as per Annexure-II.
- (c) The Committee will also evaluate the academic performance of the Teacher as provided by her in the proforma at Annexure-III.
- (d) The Committee after the completion of student evaluation work should submit its report to the Vice-Chancellor/ Principal.

11. *Vice-Chancellors/ Principals of Colleges shall strictly abide by the marking scheme given in these guidelines and forward the recommendations along with all the relevant documents duly authenticated by them latest by 30<sup>th</sup> September every year.*

12. *The names of only those teachers who have obtained 70% marks or more in the evaluation carried out in each parameter (a to d in D.1) appended with these guidelines would be forwarded for the award by their respective Vice Chancellor/Principal.*

13. *If the number of teachers who have obtained more than 70% marks in evaluation is more than three, then the Vice-Chancellor/Principal would forward the names of only top three teachers for the award*

14. *Finally for recommending the award overall marks obtained by the teacher must be at least 85% or above in all the parameters of ( D.1) appended with these guidelines.*

15. *After the last date, i.e. 30<sup>th</sup> September, for receipt of recommendations of awards to teachers, is over, the Directorate of Higher Education would place the names of recommended teachers before the Selection Committee constituted by the Government of NCT of Delhi for final selection.*

*(a) The Selection Committee should consist of the Secretary (HE), VOGGSPU, VOGHED, Registrar (University of Delhi), Director (Education) and Director (HE) will be the Member Secretary.*



#### **D. Marking Scheme for Assessment**

*1. The assessment would be based on five parameters and the following revised weightage has been adopted to assess the performance of the teacher, detailed as under:*

- a) Student evaluation of teachers monitored by University/ College level Appraisal Committee : 20% (100 marks)*
- b) Appraisal of the Teacher assessed by Appraisal Committee : 25% (100 marks)*
- c) Result Evaluation : 30% (100 marks)*
- d) Evaluation by Principal : 10% (100 marks)*
- e) Interaction by Selection Committee : 15% (100 marks)*

*2. Maximum weightage has been assigned to Appraisal of the Teacher assessed by Appraisal Committee as well as Result evaluation of the teachers as these two parameters are the best parameter to evaluate effectiveness of teaching.*

The detailed outlines for the above parameters are given below:

- i) Student Evaluation : As far as possible both penultimate & Final year students may be asked to fill up the questionnaire which has been so designed as to enable them to evaluate teachers on a scale of 1 to 5 .  
Marks: 100  
Weightage:20%  
(100/5)  
(Annexure-I & II)*

- ii) Academic Appraisal of the Teacher:-  
Marks: 100  
Weightage:25%  
(100/5)  
Distribution of marks as per Annexure -III.*

Further the teacher must also attach the documentary proof/ evidence regarding various entries in Annexure-III along with the details of articles, papers and books published by him/her if any during the last 3 years. Annexure-III will be filled by the concerned teacher and assessed by Appraisal Committee after due consideration.



iii) **Result Evaluation:-**

**Marks: 100**

**Weightage: 30%**

- a) Analysis of result of all the previous academic year theory papers taught by the teacher must be done immediately after declaration of the results. The performance of the students should be computed *Course wise* and number of students passing in first, second and third division and also the percentage of students passing in that *course* should be computed. The **60 marks** of result evaluation should be distributed as follows :

**FORM FOR RESULT EVALUATION**

| <i>Pass Percentage in paper</i> |  | <i>60 Marks</i> |
|---------------------------------|--|-----------------|
| <i>S.NO.</i>                    | <i>Distribution of Pass percentage</i> | <i>Marks</i>    |
| 1                               | 91 and above                           | 60              |
| 2                               | 81-90                                  | 54              |
| 3                               | 71-80                                  | 48              |
| 4                               | 61-70                                  | 30              |
| 5                               | 51-60                                  | 24              |
| 6                               | 41-50                                  | 12              |

*As per Annexure-V*

- b) The remaining **40 marks** to be given on the basis of quality of result which will be computed as follows :

For Science and Commerce *courses*, students passing in first division only will be taken into consideration, whereas for Arts and Humanities, students passing in first and second division taken together will be considered for evaluation. The distribution of marks shall be as follows :

**FORM FOR QUALITY RESULT EVALUATION**

**Quality of Result : 40 Marks**

| % of students passing in :<br>I Div. for Science / Commerce OR<br>I + II Div. for Arts & Humanities | <i>Marks<br/>Awarded</i> |
|---|--------------------------|
| 60% and above   | 40                       |
| 50% -59%  | 32                       |
| 40%-49%   | 24                       |
| 30%-39%   | 10                       |
| 20%-29%   | 8                        |
| 10%-19%   | 4                        |

*(As per Annexure-VI)*

- c) This analysis should be done for each paper taught by a teacher and the average score of all the papers taught by him / her should be taken for evaluating the performance under this Head.

*The Appraisal Committee will supervise preparation of the above Results and give marks as per the scheme.*

**iv) Evaluation by Principal:-**

**Marks: 100**

**Weightage: 10%**

**(100/5)**

**Distribution of marks as per Annexure –IV.**

**v) Evaluation by Selection Committee:-**

**Marks: 100**

**Weightage: 15%**

**(100/5)**

*The Selection Committee will call only those nominated teachers for brief interaction who fulfill the criteria as per terms and conditions as described in para 12 to 14 of these guidelines.*

3. After evaluation of result on above five parameters the result may be tabulated in the following Table:-

| S.<br>No. | Name of the |                        | Marks Assessed        |  |                      |                               |   |       |
|-----------|-------------|------------------------|-----------------------|--|----------------------|-------------------------------|---|-------|
|           | Teacher     | University/<br>College | Student<br>Evaluation | Academic<br>Appraisal of<br>the teacher<br>assessed by<br>Appraisal<br>Committee | Result<br>Evaluation | Evaluation<br>by<br>Principal | Interaction<br>by<br>Selection<br>Committee | Total |
|           |             |                        |                       |  |                      |                               |   |       |

\*\*\*\*\*



**Annexure-I**

---

COLLEGE/UNIVERSITY

---

**STUDENTS' FEEDBACK FORM – FINAL VERSION**

In order to improve the quality of teaching and create a learning environment, the Govt. of NCT of Delhi has started a new scheme for recognition of Best Lecturer Award in 28 Delhi Govt. Colleges/ *State Universities*. We assure you of strict confidentiality of the feedback provided by you to us. The feedback provided by all the students shall be pooled together and averages shall be computed to draw inferences. In no case, individual student's response scores shall be made known to any body. To maintain anonymity of your responses avoid your identification, we are not asking for your name or roll number. Therefore, please feel free to give us your free and frank opinion about each teacher to enable us to make teaching sessions more interesting and effective in future.

Programme : \_\_\_\_\_

Semester : \_\_\_\_\_

Paper : \_\_\_\_\_

Teacher : \_\_\_\_\_

Please read each statement carefully and tick (-/) the number that you think best reflects your opinion about the teacher in respect of the statement on a continuous 1 to 5, where 1 means 'Poor', 2 means 'Fair', 3 means 'Good', 4 means 'Very good' and 5 means 'Outstanding' the teacher possesses that characteristic/trait.

Maximum Marks : 100

|     |   |   |   |   |   |   |
|-----|---|---|---|---|---|---|
| 1.  | The teacher comes prepared for classes  | 1 | 2 | 3 | 4 | 5 |
| 2.  | The teacher is effective in communicating in class  | 1 | 2 | 3 | 4 | 5 |
| 3.  | The teacher makes the subject practically relevant by linking it with the real life situations. | 1 | 2 | 3 | 4 | 5 |
| 4.  | The teacher seemed enthusiastic about taking classes.   | 1 | 2 | 3 | 4 | 5 |
| 5.  | The teaching sessions have been participative and interactive.                                  | 1 | 2 | 3 | 4 | 5 |
| 6.  | The teacher's presentations have enhanced my understanding of the subject.                      | 1 | 2 | 3 | 4 | 5 |
| 7.  | I have enjoyed attending classes of this teacher.   | 1 | 2 | 3 | 4 | 5 |
| 8.  | The teacher adequately answers questions asked in the class.                                    | 1 | 2 | 3 | 4 | 5 |
| 9.  | Students pay attention to what the teacher teaches in the class.                                | 1 | 2 | 3 | 4 | 5 |
| 10. | The teacher seems to have a command over the subject.   | 1 | 2 | 3 | 4 | 5 |
| 11. | Teaching of the course has been well-organized.   | 1 | 2 | 3 | 4 | 5 |
| 12. | The teacher seems to care whether the students have learnt.                                     | 1 | 2 | 3 | 4 | 5 |



|     |  |   |   |   |   |   |
|-----|--|---|---|---|---|---|
| 13. | Help from teacher has been readily available for questions and assignments beyond the class. | 1 | 2 | 3 | 4 | 5 |
| 14. | The teacher has stimulated my interest in the subject.                                       | 1 | 2 | 3 | 4 | 5 |
| 15. | I feel it is worth attending classes of this teacher.  | 1 | 2 | 3 | 4 | 5 |
| 16. | The teacher is regular in taking lecture classes.  | 1 | 2 | 3 | 4 | 5 |
| 17. | The teaching adequately covers all the topics listed in the syllabus.                        | 1 | 2 | 3 | 4 | 5 |
| 18. | <b>Usage of Information Communication Technique (ICT) tools in teaching</b>                  | 1 | 2 | 3 | 4 | 5 |
| 19. | <b>Accessibility of teacher for counseling of students</b>                                   | 1 | 2 | 3 | 4 | 5 |
| 20. | <b>Teacher has been able to motivate students for achievement of course outcome.</b>         | 1 | 2 | 3 | 4 | 5 |

### Calculation of Marks

$$\text{Marks per student} = \frac{\text{Total marks obtained}}{5} =$$

Signatures of Office

# Report of Student Feedback Form

Annexure-II

Total marks obtained per course

-----  
Total No. of Students

| S.No. | Name of the Course | Average Marks obtained per student* |
|-------|--------------------|-------------------------------------|
| 1.    |                    |                                     |
| 2.    |                    |                                     |
| 3.    |                    |                                     |
| 4.    |                    |                                     |
| 5.    |                    |                                     |
| Total |                    |                                     |

\*Average Marks  
Obtained per  
Student

Total Marks obtained per course by adding all  
the sheets filled in Annexure-I

= -----  
No. of Students who filled the Questionnaire  
In the course

Find Average = -----  
Total of all the Average Marks obtained per student

No. of Courses

\_\_\_\_\_  
(Signatures of Committee Members)

Annexure-III

ANNUAL APPRAISAL FORM FOR TEACHER

ACADEMIC YEAR :

A. Bio – Data of the Teacher

1. Name of the Teacher
2. Designation
3. Name of Department/School
4. Name of the Course taught during the year

B- Academic Appraisal for Assessment Purpose (Please attach separate sheet if required:

[Teacher must also attach the documentary proof/ evidence along with the details of articles, papers and books published by him/her if any during the last three year.

Total Marks – 100

| S. No. | Item/Details  | Maximum Marks | Marks Assessed in Academic Appraisal by Selection Committee |
|--------|---|---------------|---|
| I      | Academic Qualification covering the details of additional qualifications acquired,  | 8             |   |
| II     | Research Guidance; (Give brief description of each project and name the students and co-supervision if any, (attach separate sheets needed)   | 8             |   |
| III    | Innovation introduced in teaching in college,   | 8             |   |
| IV     | Detail of Papers Published during last three years;   | 8             |   |
| V      | Contribution in the form of Consulting assignment/Sponsored Research and Development:   | 8             |   |
| VI     | Contribution towards corporate life of the College/University :<br>a. Curriculum Development<br>b. Cultural/Extra Curricular Activities/ Sports/Community and extension Service,<br>c. Timely Evaluation of result,<br>d. Administrative Assignments,<br>e. Any other; (attach separate sheets, if necessary) | 20            |   |
| VII    | Contribution toward education through publication of Books/Book Chapter, Laboratory, Manual/Monograph, Special Lectures and Organization of Seminars, Symposiums, Summer of Winter School, etc.   | 8             |   |
| VIII   | Summer school/college, Refresher or Orientation courses or any other faculty development programme attended during the year.  | 8             |   |



| S. No.                 | Item/Details  | Maximum Marks | Marks Assessed in Academic Appraisal by Appraisal Committee |
|------------------------|---|---------------|---|
| IX                     | Membership or Fellowship of Professional/Academic Bodies, Societies, etc. with details;   | 8             |   |
| X                      | <i>Effort towards alliances with academia and industry by way of joint projects, programmes etc;</i>  | 8             |   |
| XI                     | Additional Contributions or information including mentoring/counseling not covered above and which you may like to be considered for the assessment of your activities. | 8             |   |
|                        | Total Score   | 100           |   |
| (Signature of Teacher) |   |               | Signatures of Committee Members)                            |

Assessment of Marks on *Academic Appraisal Basis*

A Total Score as Assessed by Appraisal =  
Committee out of **100 marks**

B Actual Score Assessed for the Purpose of Evaluation of **weightage (25)** = Total Score as Assessed by Appraisal Committee **out of 100 marks**

-----  
4

*Teacher of other  
College/University*

*Teacher of  
other Department*

*Dean (Academic)/HoD*

## FORM FOR EVALUATION OF TEACHER BY PRINCIPAL

ACADEMIC YEAR :

## A. BIO – DATA OF THE TEACHER

1. Name of the Teacher
2. Father's Name
3. Date of Birth
4. Designation
5. Qualification
6. Name of the Course taught during the year

## B- ASSESSMENT BY PRINCIPAL

Total Marks – 100

Rating Scale- Unsatisfactory      Average      Good      Very Good      Excellent

1                      4                      6                      8                      10

| S. No | Item/Details  | Maximum Marks | Marks Assessed by Principal |
|-------|---|---------------|-----------------------------|
| 1     | Punctuality and Regularity  | 10            |                             |
| 2     | Courtesy and Politeness in Interaction and Behavior With Colleagues & Seniors | 10            |                             |
| 3     | Conscientiousness Towards Executive Duties                                    | 10            |                             |
| 4     | Willingness to Undertake Additional & Higher Responsibilities                 | 10            |                             |
| 5     | Ability to Work as A Team Member  | 10            |                             |
| 6     | Openness Towards New Ideas  | 10            |                             |
| 7     | Interest in Student Development and Welfare                                   | 10            |                             |
| 8     | Interaction with Students Through Seminars/Conferences                        | 10            |                             |
| 9     | <i>Helping students in enhancing professional competency.</i>                 | 10            |                             |
| 10    | Involvement of students for Community Services i.e. NCC, NSS etc.             | 10            |                             |
|       | <b>TOTAL</b>  | <b>100</b>    |                             |

## Assessment of Marks by the Principal

| S. No. | Item  |
|--------|---|
| A      | Total Score as Assessed by Teacher out of <b>100 marks</b> =  |
| B      | Actual Score Assessed for the Purpose of Evaluation of weightage (10)      Total Score as Assessed = by Principal out of <b>100 marks</b> |
|        | -----<br><b>10</b>  |

( Signature of the Principal)

Annexure-VI

**FORM FOR QUALITY OF RESULT EVALUATION**

**Quality of Result : 40 Marks**

| % of students passing in:<br>I Div. for Science / Commerce<br>or<br>I + II Div. for Arts & Humanities | <b>Marks Awarded</b> | <b>Course 1</b> | <b>Course 2</b> | <b>Course 3</b> | <b>Course 4</b> | <b>Course 5</b> | <b>Total MARKS</b> |
|---|----------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------------|
| 60% and above   | <b>40</b>            |                 |                 |                 |                 |                 |                    |
| 50% -59%  | <b>32</b>            |                 |                 |                 |                 |                 |                    |
| 40%-49%   | <b>24</b>            |                 |                 |                 |                 |                 |                    |
| 30%-39%   | <b>10</b>            |                 |                 |                 |                 |                 |                    |
| 20%-29%   | <b>8</b>             |                 |                 |                 |                 |                 |                    |
| 10%-19%   | <b>4</b>             |                 |                 |                 |                 |                 |                    |
|   |                      | <b>TOTAL</b>    |                 |                 |                 |                 |                    |

NOTE: (i) Information in respect of all Courses taught by the teacher.

TOTAL OF ALL MARKS IN LAST  
COLUMN

(ii) AVERAGE MARKS =  $\frac{\text{TOTAL OF ALL MARKS IN LAST COLUMN}}{\text{NO. OF COURSES}}$



**FORM FOR RESULT EVALUATION****Pass Percentage 60 Marks**

| S.NO.        | Distribution of Pass percentage | Marks | Course 1 | Course 2 | Course 3 | Course 4 | Course 5 | Total MARKS |
|--------------|---------------------------------|-------|----------|----------|----------|----------|----------|-------------|
| 1            | 91 and above                    | 60    |          |          |          |          |          |             |
| 2            | 81-90                           | 54    |          |          |          |          |          |             |
| 3            | 71-80                           | 48    |          |          |          |          |          |             |
| 4            | 61-70                           | 30    |          |          |          |          |          |             |
| 5            | 51-60                           | 24    |          |          |          |          |          |             |
| 6            | 41-50                           | 12    |          |          |          |          |          |             |
| <b>TOTAL</b> |                                 |       |          |          |          |          |          |             |

**Note: (i)** Pass Percentage in a **Course** i.e. No. of Students Passed in a **Course**  
 -----  
 Total Students

**(ii)** Information in respect of all **Courses** taught by the teacher.

**(iii)** **AVERAGE MARKS** = 
$$\frac{\text{TOTAL OF ALL MARKS IN LAST COLUMN}}{\text{NO. OF COURSES}}$$