



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
**SECTOR 16C, DWARKA, NEW DELHI – 110078**

Phone No. 011-25302149

011-25302150

Dated:20.09.2019

**Tender No.:-01/PUR/GGSIPU/2019-20**

**E-Tender (NIQ)**

Registrar, Guru Gobind Singh Indraprastha University invites e-tender from reputed and eligible bidder/firms in two bid system (Technical & Financial) for **Supply of sports equipments/items from eligible manufacturers/distributors/authorized dealers**. Tender document can be downloaded from Delhi Govt. e-procurement website i.e. [www.govtprocurement.delhi.gov.in](http://www.govtprocurement.delhi.gov.in) and University Website <http://ipu.ac.in> as per details given below:-

|    |   |  |
|----|---|--|
| 1. | Name of work  | <b>Supply of sports equipments/items</b> at Guru Gobind Singh Indraprastha University, Sector 16 C, Dwarka, New Delhi – 110078   |
| 2. | Estimated cost of Works   | Rs. 9,38,600/-   |
| 3. | EMD   | Rs.30,000/- (Rupees Thirty Thousand Only) in favour of Registrar, GGSIP University payable at Delhi in form of FDR only with validity of 90 days.                        |
| 4. | Last date, time and venue for uploading submission of EMD, Technical Bid and Financial Bid  | 30 <sup>th</sup> September, 2019 Upto 12:00 noon in the office of Dy. Registrar (Purchase), Ground Floor, Library Block, GGSIPU, Sector 16 C, Dwarka, New Delhi – 110078 |
| 5. | Date, time and venue for opening of technical bid   | 30 <sup>th</sup> September, 2019 at 02:30 p.m. in the office of Dy. Registrar (Purchase), Ground Floor, Library Block, GGSIPU, Sector 16 C, Dwarka, New Delhi – 110078   |
| 7. | The bids shall be submitted in two stages viz.(i) <i>Technical bid</i> (ii) <i>Financial bid</i> . Detailed specification of the item(s) to be supplied is placed at <b><u>Annexure-I</u></b> . <b>The Technical &amp; Financial bid should be uploaded on e-procurement website i.e. <a href="http://www.govtprocurement.delhi.gov.in">www.govtprocurement.delhi.gov.in</a> (No documents need to be submitted in hard copy other than EMD).</b> |  |
| 8. | Financial bid shall be opened after evaluation of technical bid and the date & time will be notified, thereafter on e-tender website <a href="http://www.govtprocurement.delhi.gov.in">www.govtprocurement.delhi.gov.in</a>   |  |

(REGISTRAR)

## Earnest Money Deposit:

EMD can be submitted in physical form or online. In case EMD is submitted in physical form, it must be reach office of Dy. Registrar (Purchase), Ground Floor, Library Block, GGSIPU, Sector 16 C, Dwarka, New Delhi – 110078 **latest by 30<sup>th</sup> September, 2019 at 12:00 noon.** The Earnest money shall be accepted in the following forms and shall be in favour of “Registrar, GGSIPU”, payable at Delhi with validity of 90 days:-

1. Fixed deposit receipt (FDR) / DD

or

EMD can also be deposited in online mode in University bank account as per details below:-

| <b>RTGS/ECS Details</b> |                       |  |
|-------------------------|-----------------------|--|
| <b>1.</b>               | Accounts Holder Name  | Registrar, Guru Gobind Singh Indraprastha University |
| <b>2.</b>               | Account No.           | 927860555  |
| <b>3.</b>               | IFSC Code             | IDIB000G082  |
| <b>4.</b>               | Bank Name             | Indian Bank  |
| <b>5.</b>               | MICR Code             | 110019071  |
| <b>6.</b>               | Account type          | SB (Saving)  |
| <b>7.</b>               | CBS Code/ Branch Code | 02029  |
| <b>8.</b>               | Branch Name & Address | GGSIPIU, Sector-16C, Dwarka, New Delhi -110078       |
| <b>9.</b>               | Banker's Phone No.    | 011-28035244   |

Tenders with no earnest money deposit will summarily be rejected. In case of successful bidder of the financial bid, the earnest money will be returned after obtaining the required 10% Performance Security in the form of FDR/BG (FDR/BG should be valid for a period of 14 months) from the date of supply.

In the case of unsuccessful bidders, the Earnest Money Deposit will be refunded without any interest.

Those firms/ bidder which are registered with MSME /MSE for the items mentioned in the tender document, are exempted for submission of EMD only and are required to submit a copy of valid registration certificate in place of EMD as per GFR 170(i).

### **Eligibility:-**

**Only EMD alongwith covering letter must be submitted in hard copy as per the date and time mentioned above (No other documents need to be submitted in hard copy).**

1. Undertaking by the agency ON its Letterhead that:-
  - a. that it has not been barred or blacklisted by any of the Central/State Government/Departments/Organizations/Central or State PSU.
  - b. that it will ensure fair trade practice.
  - c. that the proprietor/partners of the agency do not have any relative employed with GGSIP University.
2. Should have valid registration with GST Registration Number and Income Tax Registration (PAN No.) (copy should be attached).
3. Should have minimum average annual financial turn over of Rs.10 Lakh during the financial year 2016-2017; 2017-2018 and 2018-2019 duly certified by **Chartered Accountant and a copy of Balance Sheet to be enclosed.**
4. Vender/bidder should have experience of at least three year for selling of the above mentioned items. Minimum one purchase order with minimum value of Rs.5 lacs in the last three financial years.
5. **The bidders will have to submit their samples for each item mentioned at Annexure-I in the Purchase Branch of the University alongwith EMD on 30<sup>th</sup> September, 2019 at 12:00 noon. The Financial bids of only those bidders whose samples are found as per specification and passed by the Committee will be opened.**

## **Terms & Conditions:-**

- (1) The envelop named “**Earnest Money Deposit**” shall comprise of EMD amount of the tender document and the document comprise of the technical bids should be uploaded on e-procurement website i.e. [www.govtprocurement.delhi.gov.in](http://www.govtprocurement.delhi.gov.in).
- (2) Bids without EMD will be summarily rejected.
- (3) Conditional Bids will be summarily rejected.
- (4) After the Technical evaluation of the bids, the University will open the ‘Financial Bids’ of all the bidders who have qualified the Technical Eligibility Criteria as per clauses mentioned therein. The lowest financial bidder for particular item shall only be considered for award of work.
- (5) The bidders will have to submit their samples for each item in the Purchase Branch of the University alongwith EMD. The Financial bids of only those bidders whose samples are found as per specification and passed by the Committee will be opened.
- (6) Delivery :- F.O.R. GGSIP University, Sector 16 C, Dwarka, New Delhi
- (7) Delivery period:- 07 days from the date of supply order.
- (8) The EMD of unsuccessful bidders shall be refunded after approval of competent authority, GGSIPU.
- (9) In case the successful bidder fails to supply the materials, the EMD shall be forfeited by GGSIP University.
- (10) Supply after the stipulated delivery period shall not be accepted.
- (11) In case the successful bidder fails to supply the item(s) within the delivered period, a sum equal to 0.5% of the contract price per week or part thereof until the actual delivery subject to maximum of 10% of the value of supply order shall be deducted.
- (12) **The rates will be valid for one year from the date of issue of first Purchase Order and the successful bidder will bound to deliver any number of the items as per the approved sample on the approved rates during the period of validity of the rates i.e. one year from the date of issue of first Purchase order.**
- (13) The validity of the bid will be 45 days from the date of opening of technical bids. During the validity period, the successful bidder shall not be allowed to withdraw. In case of withdrawal, the EMD shall be forfeited to GGSIP University absolutely and no claim shall be admitted in this regard. Such bidder shall not be allowed to participate in the re-quotations process.
- (14) University reserves the right to reject any or all the bids or accept them in part or reject the lowest bid without assigning any reason.
- (15) Unauthorized substitution or materials delivered in error of wrong description or quality or supplied in excess quantity or rejected goods shall be returned to the bidder at bidder’s cost & risk.
- (16) The successful bidder shall make all arrangements towards safe and complete delivery at the designated location indicated in the supply order. Such responsibility on the part of the bidder will include taking care of insurance, freight, state level permits etc. as applicable.
- (17) In case of any dispute relating to manufacturing, operation or effect of this contract or the validity or the breach thereof, University and the contractor shall make every effort to resolve amicably by direct discussion/negotiation.
- (18) In case the dispute cannot be settled amicably within 30 days of the raising of dispute by either party, either party may seek settlement of the dispute by arbitration in accordance with the provisions of the Arbitration & Conciliation Act, 1996 and the award made in pursuance thereof shall be binding on all the parties. The sole arbitrator shall be appointed by Vice Chancellor, GGS Indraprastha University and it shall be no ground to contest the award on the ground that arbitrator was appointed by the University.
- (19) The performance under this contract shall not be stopped for any reason whatsoever during the said dispute/proceedings unless the contractor is specifically directed to do so by the University.
- (20) The venue of arbitration proceedings shall be Delhi/New Delhi. The language of proceedings shall be English. The law governing the substantive issues between the parties shall be the Laws of India. All disputes are subject to Jurisdiction of Delhi Courts only.
- (21) It is also a term of the contract that if any fee payable to the arbitrator, shall be paid equally by both the parties. It is also a term of the contract that the arbitrator shall be deemed to have entered in the reference on the date he/she issues notice to both the parties calling them to submit their statement of claims and counter statement of claims.
- (22) **Force Majeure.**  
For purpose of this clause, ‘Force Majeure’ means an event beyond the control of the contractor and not involving the contractor’s fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the University either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargo.

If a Force Majeure situation arises, the contractor shall promptly notify the University in writing of such conditions and cause thereof. Unless otherwise directed by the University in writing, the contractor shall continue to perform its obligations under this contract as far as reasonably practical and shall seek all reasonable alternative means for performance not prevented by Force Majeure event.

(REGISTRAR)

**Technical Specification for sports equipments/items:-**

| S. No | Description of the Items   | Qty.     | EMD         |
|-------|--|----------|-------------|
| 1.    | Cricket Ball Kamati (Magnet)   | 125 nos. | Rs.30,000/- |
| 2.    | Cricket Kit  | 02 nos.  |             |
|       | Cricket Bat SS (English Willow Heritage / Ton)   |          |             |
|       | Helmet – SS (Matrix)   | 02 nos.  |             |
|       | Gloves - SS (Deluxe)   | 02 pairs |             |
|       | Pad SS (Palatino)  | 02 pairs |             |
|       | Cricket Wickets (Wooden)   | 02 sets  |             |
|       | Practice Cricket Wicket (Plastic)  | 02 sets  |             |
|       | Thigh Pad - SS   | 02 sets  |             |
| 3.    | Cricket pitch cover – (canvas with nails)  | 01 no.   |             |
| 4.    | Cricket Mat (Jute) – 38ft x 5ft.   | 01 no.   |             |
| 5.    | Cricket Practice Net (Blue) - Metco  | 01 no.   |             |
| 6.    | Chuna Roller   | 01 no.   |             |
| 7.    | Volleyball Net (with wire) – Metco   | 02 pairs |             |
| 8.    | Football Net (all double) – Metco  | 02 pairs |             |
| 9.    | Basketball Net (Metco)   | 04 pairs |             |
| 10.   | Whistle Fox40 (original)   | 60 nos.  |             |
| 11.   | Tug of War Rope (Jute)   | 01 no.   |             |
| 12.   | Yoga Kit with Mat (10 Boys and 10 Girls ) 8mm light weight   | 20 nos.  |             |
| 13.   | Lawn Tennis Net (Triple layer) – Metco   | 02 nos.  |             |
| 14.   | Track Suits (Different sizes with University name and logo (front) and GGSIPU Delhi (back) printed on it) – Sports Sun             | 300 nos  |             |
| 15.   | Sports Kit (Different sizes with University name and logo (front) and GGSIPU Delhi with numbers (back) printed on it) – Sports Sun | 450 nos. |             |
| 16.   | Football (Cosco Delta Force, Maskova)  | 30 ball  |             |
| 17.   | Volleyball (Cosco Tournament, Spartan)   | 30 ball  |             |
| 18.   | Basketball (Cosco Tournament, Spartan) leather light weight  | 20 ball  |             |
| 19.   | Shuttle Cock (Yonex 350)   | 40 Box   |             |
| 20.   | Tennis Ball (Wilson, Cosco)  | 15 Box   |             |
| 21.   | TT Ball (Stiga 3 star Cosco)   | 20 Box   |             |
| 22.   | BIBS (Different sizes)   | 20       |             |

**Note:- All the above items should be as per the specification as approved by the respective federation/association of India.**

**Financial/Commercial Bid**

**SUPPLY OF SPORTS EQUIPMENT/ITEMS**

| S. No.   | Description/specification  | Qty.     | Unit Price in figure | Unit Price in words | Total Amount in Rs. |
|--|--|----------|----------------------|---------------------|---------------------|
| 1.   | Cricket Ball Kamati (Magnet)   | 125 nos. |                      |                     |                     |
| 2.   | Cricket Kit  | 02 nos.  |                      |                     |                     |
|  | Cricket Bat SS (English Willow -Heritage / Ton)  | 02 nos.  |                      |                     |                     |
|  | Helmet – SS (Matrix)   | 02 nos.  |                      |                     |                     |
|  | Gloves - SS (Deluxe)   | 02 pairs |                      |                     |                     |
|  | Pad SS (Palatino)  | 02 pairs |                      |                     |                     |
|  | Cricket Wickets (Wooden)   | 02 sets  |                      |                     |                     |
|  | Practice Cricket Wicket (Plastic)  | 02 sets  |                      |                     |                     |
|  | Thigh Pad - SS   | 02 sets  |                      |                     |                     |
| 3.   | Cricket pitch cover – (canvas with nails)  | 01 no.   |                      |                     |                     |
| 4.   | Cricket Mat (Jute) – 38ft x 5ft.   | 01 no.   |                      |                     |                     |
| 5.   | Cricket Practice Net (Blue) - Metco  | 01 no.   |                      |                     |                     |
| 6.   | Chuna Roller   | 01 no.   |                      |                     |                     |
| 7.   | Volleyball Net (with wire) – Metco   | 02 pairs |                      |                     |                     |
| 8.   | Football Net (all double) – Metco  | 02 pairs |                      |                     |                     |
| 9.   | Basketball Net (Metco)   | 04 pairs |                      |                     |                     |
| 10.  | Whistle Fox40 (original)   | 60 nos.  |                      |                     |                     |
| 11.  | Tug of War Rope (Jute)   | 01 no.   |                      |                     |                     |
| 12.  | Yoga Kit with Mat (10 Boys and 10 Girls ) 8mm light weight   | 20 nos.  |                      |                     |                     |
| 13.  | Lawn Tennis Net (Triple layer) – Metco   | 02 nos.  |                      |                     |                     |
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| 19.  | Shuttle Cock (Yonex 350)   | 40 Box   |                      |                     |                     |
| 20.  | Tennis Ball (Wilson, Cosco)  | 15 Box   |                      |                     |                     |
| 21.  | TT Ball (Stiga 3 star Cosco)   | 20 Box   |                      |                     |                     |
| 22.  | BIBS (Different sizes)   | 20       |                      |                     |                     |
| <b>All Taxes (GST etc.) if any</b>               |  |          |                      |                     |                     |
| <b>Total Amount in (Rs.) inclusive all taxes</b> |  |          |                      |                     |                     |

- (1) **Note:- All the above items should be as per the specification as approved by the respective federation/association of India. The lowest financial bidder for particular item shall only be considered for award of work.**

**(SEAL, SIGNATURE & NAME OF THE BIDDER)**