



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
Sector-16 C, Dwarka, New Delhi – 110078


F.1(1)(26)/2012/P-II/ 9341

Dated the 29<sup>th</sup> March, 2019

**NOTICE**

All the faculty Members/Officers and Staff of the Guru Gobind Singh Indraprastha University are hereby directed to submit their request(s) of Conferences/Seminar/Symposia/Short term courses/Orientation/LTC etc. well in advance so that the same could be processed well in time. No faculty/Officer/staff should proceed for Conferences/Seminar/Symposia/Short term courses/Orientation/LTC etc. prior to approval of Competent Authority, submission of application(s) may not be treated as approval.

This issues with the approval of the Competent Authority.


  
(Sunita Shiva)  
Jt. Registrar (Pers.)

F.1(1)(26)/2012/P-II

Dated the 29<sup>th</sup> March, 2019

Copy forwarded to the following for information and necessary action:-

1. All Deans/Directors, GGSIP University.
2. Controller of Finance, GGSIP University.
3. Controller of Examinations, GGSIP University.
4. Librarian/Chief Warden/Proctor, GGSIP University.
5. All Branch Heads/Jt. Registrar/Dy. Registrar/Dy. Librarian, GGSIP University.
6. AR to Vice Chancellor for kind information of Hon'ble Vice Chancellor, GGSIP University.
7. SO to Pro Vice Chancellor for kind information of Pro Vice Chancellor, GGSIP University.
8. AR to Registrar Office for information of the Registrar.
9. ✓ Head, UITS with request to upload the same on University website.
10. Guard file.

  
(Dr. Neelima Markanday)  
Asstt. Registrar (Pers.-I)