



Guru Gobind Singh Indraprastha University  
University Information Resource Centre  
Dwarka, Sec-16-C, New Delhi-110078

GGSIU/UIRC/Circulation/2019/ 148-L

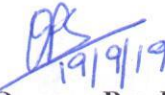
Date: 19.09.2019

**Sub: Regarding Book Bank**

UIRC is being informed by the admission branch that enrolment details of newly admitted students has been e-mailed by the admission branch to the respective Deans of various school of studies on 16<sup>th</sup> and 17<sup>th</sup> September 2019. In-charge circulation also informed this fact to all the Deans on 17<sup>th</sup> September 2019 and accordingly requested all Deans to inform the newly admitted students to download the library membership form from library web page (Library membership form can be downloaded from University Library Web page <http://www.ipu.ac.in/urc/libstdfrm201114.pdf>) and submit the duly filled library form with two passport size photograph and photocopy of university fee receipt to UIRC. Deans/Deans office of respective school is requested to collect the form, endorse it and forward the same to UIRC, so that Identity cum library card may be generated, so as to facilitate book-bank facility to the newly admitted students.

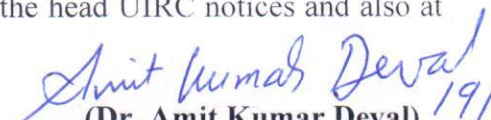
This may be treated on an urgent basis in the interest of the newly admitted students.

Submitted for further necessary action at your end please.

  
19/9/19  
(Prof. Queeny Pradhan)  
In-charge Library

**Copy to:**

1. AR to Hon'ble VC for kind information to Vice-Chancellor
2. AR to Registrar for kind information to Registrar
3. Chairman, Library Committee
4. Dean, School of Basic and Applied Sciences
5. Dean, School of Chemical Technology
6. Dean, School of Education
7. Dean, School of Humanities and Social Sciences
8. Dean, School of Architecture and Planning
9. Dean, School of Law & Legal Studies
10. Dean, School of Mass Communication
11. Dean, School of Information and Communication Technology
12. Dean, School of Management Studies
13. Dean, School of Environment Management
14. Dean, School of Bio-Technology
15. In-charge, Server Room to upload on website under the head UIRC notices and also at Notices/Circular.

  
19/09/19  
(Dr. Amit Kumar Deval)  
In-charge Circulation Section

148-L  
GGSIU/UIRC/Library  
Date: 19/9/19