



**Guru Gobind Singh Indraprastha University**  
**Sector 16C, Dwarka, New Delhi -110 078**

**MINUTES OF THE MEETING**

The Pre-Bid meeting of the Tender for Providing Sanitation / Housekeeping Services for G.G.S.I.P. University was held on 07<sup>th</sup> June, 2019 at 3:00 P.M.

1) The tender was published on 27<sup>th</sup> May, 2019 on e-procurement system of Govt. of NCT of Delhi and also uploaded on University website.

(2) Total eight (08) nos. of prospective bidders were participated in pre-bid meeting:-

1. M/s Nutech Jetting Equipment India Pvt. Ltd.
2. M/s International Institute of Sulabh Systems
3. M/s Duster Total Solutions Pvt. Ltd.
4. M/s S. N. Enterprises
5. M/s Sudarshan Facilities Pvt. Ltd.
6. M/s Sunrise
7. M/s Oriental
8. M/s Aroon Aviation Services Pvt. Ltd.

S. No.	Page No. / Clause No.	Query raised by the prospective bidder	Answers / Reply
1.	Page No. 5 & 6 Clause No. 2.1.5 (Initial Eligibility Criteria)	Request to Change the said language from “AND” to “OR”	No Change
2.	Page No. 6 Clause 2.1.6 (Initial Eligibility Criteria)	Contracting statement as in point no. 5 page 6 “similar works” to amend and include “hotel/Hospital/Bank/Private Entity” to ensure a level fair playing field	No Change
3.	Page No. 17: Clause No. 9(iv) Paid Holiday (Leave Encashment) of 1.5 per month.	The periodicity of payment is not mentioned kindly clarify	Shall be reimbursed after production of proof of payment subject to admissibility and applicability for period under this tender.
4.	Page No. 17: Clause No. 9(v) Bonus.	The periodicity of payment is not mentioned kindly clarify	Shall be reimbursed after production of proof of payment subject to admissibility and applicability for period under this tender.
5.	Page No. 17: Clause No. 9(v) Gratuity.	The periodicity of payment is not mentioned kindly clarify	Shall be reimbursed after production of proof of payment subject to admissibility and applicability for period under this tender.
6.	Page No. 10 Clause No. 6	What is the male to female ratio required for deployment? Kindly clarify	As per University requirement from time to time
7.	Page No. 20 Clause No. 12.7	GGSIPIU to provide form 5 for labour license, kindly clarify	Yes GGSIPU will provide necessary documents as required to obtain license under contract labour (R&A) Act, 1970

8.	Page No. 21 Clause No. 12.13	Uniform cost to be added into pricing. Kindly clarify	Refer clause 5.1 of the tender document.
9.	Page No. 15 Clause No. 7 (X)	Cleaning of carpet & window curtain these have to normal cleaning or deep cleaning and electrical fittings with fitting like switch board, fans, a/c etc.	As per requirement of University from time to time
10.	Page No. 15 Clause No. 6 (XVIII) b	Cleaning machine and equipment of penalty of amount very high	No Change.
11.	Page No. 16 Clause No. 7 (XXII)	Who will be responsible of disposal of garbage	Refer Clause No. 7 (XXII)
12.	Page No. 17 Clause No. 9 (iv)	There should be five national holidays but mentioned only 03 national holiday	No Change
13.	Page No. 29 Annexure – V	Needs to put manpower cost, machine cost, material cost, pest control cost in financial bid	Refer clause 5.1 of the tender document.
14.	Page No. 11 Clause No. 6 (viii)	Whether dustbins brand mentioned are fixed or we can make variations	No Change
15.	Page No. 10 Clause No. 5.2.1(iv)	Service charges below 'zero' is allowed or not	Refer Clause No. 5.2.1
16.	Page No 7 Clause No. 2.3 (vii)	NSIC Certificate allowed or not for EMD exemption	Refer Clause No. 2.3 (vii)
17.	Page No. 34 Annexure – VIII (Performance Certificate)	Neither agency could attach experience certificate we got from other site or it should be made fresh in format given.	Other format are allowed subject to condition all the information should be covered given in Performance Certificate (Annexure – VIII)
18.	Page No. 5 Clause No. 2.1.5	The Solvency Certificate of Rs. 1.80 Crores should be available but need not submitted in original.	No Change
19.	Page No. 1	Estimated Cost 9.00 Crores Is it for 01 year or 02 year, please clarify	It is for a period of 02 years.
20.	Page No. 9 Clause No. 3.3	As per clause Performance Security deposit is 10%. It should be 5% and out of this, 2.5% should be taken as performance security while 2.5% to be deducted from running bill.	No Change
	Page No. 10 Clause No. 6 (ii)	Total manpower required – 180 nos. for daily cleaning but not mentioned about reliever charges, please clarify it	Refer Clause 6 (ii)
21.	Page No. 17 Clause No. 9 (i)	The wages of skilled labour has been mentioned Rs. 16,692/- while as per order it should be 16,962/- please clarify	This may be read as Rs. 16,962/- instead of Rs. 16,692/-.
22.	Page No. 19 Clause No. 10.10	The minimum wages increases by Govt. of NCT of Delhi will be given by the University	Refer Clause No. 10.10
23.	Page No. 29 Annexure – V	Consumable amount, material, equipment, uniform, service charges should be filled while wages, ESI, EPF, GST, Bonus (if applicable) will be given by the University, please clarify?	Refer clause 5.1 of the tender document.