

Special work & conduct report in connection with completion of period of probation and confirmation of staff.

1. Name of the Official
2. Designation
3. Date of appointment in the grade of regular basis.
4. Work report
5. Conduct report
6. Integrity status
7. Whether any disciplinary proceeding/ vigilance case pending/ contemplated
8. Remarks

Signature of the Reporting Officer_____

Name _____

Designation _____

Date _____