



Guru Gobind Singh Indraprastha University  
"A State University established by Govt. of NCT of Delhi"  
Sector 16-C, Dwarka, New Delhi- 110078  
Website: [www.ipu.ac.in](http://www.ipu.ac.in)



F. No. 1(4)(12)/P-III/2023/ 756

Dated: 23.10.2023

### EMPLOYMENT NOTICE

The University invites applications in prescribed format to fill up 01 post of Driver against a vacant post in Pay Level- 02 as per 7<sup>th</sup> CPC (pre-revised pay scale of PB-1 of Rs.5,200-20,200 with GP of Rs.1,900/) on regular basis.

#### 1. Eligibility :

The applicant desirous to apply to the post should be an Indian National, having age between 18-30 years (on the last date of this advertisement) having valid driving License of Heavy Motor Vehicle (HMV).


#### 2. Qualifications & Experience

- i. 10<sup>th</sup> standard from a recognized Board.
- ii. Having valid Heavy Motor Vehicle (HMV) driving license.
- iii. Experience of driving a Heavy vehicle for at least three years; and
- iv. Knowledge of Motor mechanism (The candidate should be able to remove minor-defects in vehicle);



3. Application Fee : **Rs. 500/-** through bank demand draft from any Nationalized Bank in favour of **Registrar, Guru Gobind Singh Indraprastha University, New Delhi payable at Delhi**. The candidates should write their name, post applied and mobile number on the back side of the draft.

4. The desirous candidates may submit their duly filled in applications in the prescribed format alongwith self attested copy of relevant documents as mentioned under qualifications & experience in the University or send through speed post to **Deputy Registrar (Recruitment), Room No. 021, Guru Gobind Singh Indraprastha University, Sector 16-C, Dwarka, New Delhi-110078**. The envelope containing application should be superscribed as "**Application for the post of Driver**".

Last Date for submission of Application is 06.11.2023 (Monday) by 5.00 pm.

  
23.10.2023  
(R C Kesarwani)  
Deputy Registrar  
(Recruitment)

Last date to apply: 06.11.2023

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APPLICATION FORM FOR THE POST OF DRIVER  
(To be filled in the Capital Letters)

S.No.	Details	
1.	(i) Name of Bank issuing the draft	
	(ii) Amount of Demand Draft (in Rs.)	
	(iii) Date of issue of Demand Draft	
	(iv) Demand draft no.	
2.	Name of candidate (in capital letters)	
3.	Father's Name	
4.	Date of Birth	
5.	Educational Qualification (enclose the copy of marksheet/ certificate)	
6.	Residential Address with Pin Code:	
7.	Details of valid Driving License and the date upto which it is valid (annex the photocopy )	
8.	Experience in years (attach documentary proof)	From : ..... To..... Total experience :
9.	Mention the Category i.e. UR/SC/ST/OBC/EWS (please attach documentary proof in case of reserved category)	
10.	Mobile Number	
11.	Aadhar Card No.	

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of applicant

- Applicant should attach the self- attested documents in support of Date of Birth, Educational Qualifications, Copy of Aadhar Card, Driving License and Experience certificates.
- The application form without prescribed application fee of Rs. 500/- will be summarily rejected.