



Guru Gobind Singh Indraprastha University
Dwarka, Sector 16/C, New Delhi – 110078

Date: 12.03.2020

A Meeting was held in the conference room of Vice Chancellor Secretariat to discuss the precautionary measures to be taken for prevention of Corona Virus (COVID-19).

Following action to be taken:

S. No.	Activities	Action to be taken
1.	Awareness program about transmission, reduce risk and prevention DO's & DON'Ts	Dean/Directors and Branch head.
2.	Biometric Attendance System should be stopped.	DO
3.	A declaration before the students in the class about any student having cold and cough? Those who have returned from abroad, and information about the awareness of Corona Virus (COVID 19).	All faculty members
4.	All gathering like Alumni meet, work shop, seminar, conferences, travelling (Abroad) be postponed.	All employees of the University
5.	Posters, Flex Banners, Hording on Vinyl Flex sheet for awareness DO & DON'Ts	G.A Branch
6.	Pest Spray in all the University Campus in weekend i.e 13 th to 15 th march 2020	G.A Branch
7.	To ensure the availability of soap/Liquid soap in all toilets	G.A Branch
8.	To fix dispenser with hand sanitizer (wall mounted) or with stand at the entry of all School/Departments/Hostels etc.	G.A Branch
9.	All University Staff should be sensitized by informing to take precautionary measures to reduce the risk of Corona Virus (COVID-19)	Office of Registrar

Ravi Dadhich

(Ravi Dadhich)
Registrar

Copy to:

- i) All employees of the University.
- ii) In-charge server room with a request to upload the information on the university website.