

MINUTES OF THE FINANCE COMMITTEE MEETING**HELD ON 04.09.2001 AT 11.00 A.M.**

The seventh meeting of Finance Committee was held in the Chamber of Vice Chancellor, Guru Gobind Singh Indraprastha University on 04.09.2001 at 11.00 A.M. The meeting was attended by the Following:-

1. Prof. K.K. Aggarwal, Vice Chancellor, GGSIPU - Chairman
2. Sh. Ramesh Chandra, Pr. Secretary(Finance) - Member
3. Mrs. Geeta Sagar, Secretary (Education) - Member
4. Sh. Dev Trivedi - Member
5. Prof. B.P. Singh - Member
6. Sh. D.Taneja, Registrar, GGSIPU - Spl.Invitee
7. Mrs. Rita Mitra, Controller of Finance

Dr. Y.C. Chopra could not attend the meeting due to his pre-occupation.

Prof. K.K. Aggarwal, Chairman, Finance Committee welcomed the members of the Committee. He specifically welcomed the new member of the Finance Committee Mrs. Geeta Sagar, Secretary (Education). He also appreciated the services rendered by the earlier Principal Secretary(Education), Govt. of Delhi Sh. Narendra Prasad as a member of the Finance Committee and it was decided to put on record the same. After the formal introduction of the members of the Finance Committee, formal agenda was taken up.

Agenda Item No.7.1 TI:- Members confirmed the minutes of the sixth meeting held on 26th March, 2001.

Agenda Item No.7.2 As regards the item "Revision of Scale of Pay of the post of Director(Colleges)", the members were apprised that when the issue was taken up before the Board of Management meeting on 28th March, 2001, its members decided to defer this item.

Agenda Item No.7.3 i.e. Fixation of Ceiling of Expenditure. The members while discussing the budgetary ceiling of 1281.33 lacs. for the year 2001-02 noted that this ceiling should also include Rs.15 crores which are expected to be released towards the Capital Project Grant for the University's new campuses. Therefore the total budgetary ceiling may be taken as Rs.27.81 crores. While discussing the Capital Grant for the project, Secretary(Education) mentioned that the entire amount for Capital Work may not be require by the University immediately since the work was at a very initial stages and requested that the actual requirement may

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be worked out and intimated to the Department so that the Deptt. would have a more accurate picture of the likely amount from the Delhi Govt. for Capital Grant for the year 2001-2002. This may also be reflected while forwarding 'Revised Estimates' for the year 2001-2002.

Agenda Item No.7.4 While discussing the release of pension in the case of late Dr.V.K.Jain, it was opined that the University may release the C.P.F. accumulation of the officer alongwith interest due therein to his family immediately. Since at the time that he joined the University, the pension scheme was not in operation and also because the scheme has yet not been formally ratified by the Lt. Governor, the question of his eligibility for being covered under the pension scheme needed to be studied further. The Secretary(Education) said that the issue regarding family pension and gratuity may also be referred to the Dtc. of Higher Education.

Agenda Item No. 7.5 The Annual Accounts for the financial year 2000-2001 were approved by the Committee. While passing the Annual Accounts, it was also decided to establish a Student Welfare Fund and Employees Welfare Fund as also formulate rules and regulations for the same on the lines of other educational institutions.

Agenda Item No.7.6 Regarding the creation of 18 posts of Lecturers in the University Schools of Studies, the Finance Committee while concurring with the proposal asked the University authorities to ensure that during this financial year, at least an equal number of posts of the level of Professor/Reader should be made to remain vacant. It was also resolved that a comprehensive mechanism for creation of teaching posts be formulated by the Board of Management.

Agenda Item No.7.7 This was regarding the Development of Campuses for Guru Gobind Singh Indraprastha University. The Finance Committee perused project estimates/memorandum prepared for the purpose by the duly constituted committee. Principal Secretary(Finance) informed that the University being an autonomous body could evolve its own procedure to engage any agency (whether Govt. or otherwise) for the construction of the campuses. The Committee accepted this unanimously.

Agenda Item No.7.8 Regarding creation of additional posts in the University. The Finance Committee while considering approving the list of posts proposed deferred the creation of the following posts to the next meeting :

S.No. Name of Posts

- (i) Director, Physical Education,
- (ii) Asstt. Librarian
- (iii) Publication Officer
- (iv) Cultural & Public Relation Officer
- (v) Sports Officer (Coach)
- (vi) Security Supervisor
- (vii) Stenographer

The other posts i.e.

S.No.	Name of Posts	No. of Posts proposed for 2001-02	No. of Posts proposed for 2002-03	Pay-Scale
(i)	Jr. Accounts Officer	02	01	6500-10500
(ii)	Professional Assistants	04	04	5500- 9000
(iii)	Sr. Data Entry Operator	Nil	06	5000- 8000
(iv)	Examination Assistant	05	Nil	4000- 6000
(v)	Asstt. Accountant	04	02	4000- 6000
(vi)	Jr. Data Entry Operator	08	Nil	3050- 4590
(vii)	Jr. Assistant	07	Nil	3050- 4590
(viii)	Class IV	08	Nil	2550- 3200

were approved with the following observations:-

- (i) The Finance Committee agreed to creation of only two posts of Jr. Accounts Officer and two posts of Asstt. Accountants in 2001-2002. The creation of remaining posts in these two categories would be considered in the next meeting.
- (ii) The Finance Committee hoped that with the creation of posts primarily meant for Examination Branch, the University would endeavour to finalise the semester results in about one months time.
- (iii) It further noted that out of the additionally created Class IV posts, atleast 50% would be filled up on contract basis.

Agenda Item No.7.9 This was regarding the creation of posts for managing various Schools of the University. The Finance Committee approved the creation of posts as proposed in the agenda note with the following minor changes:-

- 1. Every School may not need a separate Jr. Store Keeper; so only six such posts were approved.
- 2. Every School may have only one post of Peon instead of two proposed i.e. 8 posts.

The Finance Committee also decided that out of the newly created posts of lab assistants, lab attendants and peons, at least 50% should be on contract basis.

Agenda Item No.7.10 Regarding requirement of Engineering Staff for two University Campuses at Dwarka and Surajmal Vihar, the posts as proposed at annexure 'D' were approved. It was however stipulated that the appointments for all newly created posts be done on contract basis only and the term of appointment for any individual should not be for more than three years. At the senior levels, it was opined that the persons be taken on deputation basis.