

MINUTES OF THE MEETING (RECORD OF THE PROCEEDINGS)

The Indraprastha University Internal Quality Assurance Cell (IIQAC) meeting was held on July 23 at 11.00 AM in the online mode. The following Members attended the meeting:

1.	Prof. (Dr.) Mahesh Verma, Hon'ble Vice Chancellor, GGSIPU	Chairperson
2.	Prof. A.K. Saini, Director (Development), GGSIPU	Member Secretary
3.	Mr. Ravi Dadhich-Registrar, GGSIPU	
4.	Dr. Jatinder Singh, Director, Ph.D Chamber of Commerce & Industry	Member
5.	Dr. C.N. Maheshwari, CEO, Dalmia Refineries Limited	Member
6.	Maj. Gen. N.K. Dhir, Convenor, Indian Standards of QMS	Member
7.	Prof. Manoj Kumar, USICT, GGSIPU	Member
8.	Prof. Sanjay Dhingra, USMS, GGSIPU	Member
9.	Prof. Varun Joshi, USEM, GGSIPU	Member
10.	Dr. Anjali Shokeen, USE, GGSIPU	Member
11.	Dr. Sachin Bharti, USMC	Member
12.	Dr. Dinesh Kumar, USCT, GGSIPU	Member
13.	Mr. Sumant Sharma, USAP, GGSIPU	Member
14.	Dr. Rinu Sharma, USBT, GGSIPU	Member
15.	Dr. Zubair Ahmad Khan, USLLS, GGSIPU	Member
16.	Dr. Shipra Mittal, USBAS, GGSIPU	Member
17.	Dr. Prarthana Aggarwal, Goel, USHSS	Member
18.	Ms. Shikha Aggarwal, Dy. Registrar (Coordination)	Member
19.	Ms. Sarika Guliyani, Director & Head-ICT, Digital Economy & FICCI-ILIA Division	
20.	Prof. M N Hoda, Director, Bharti Vidyapeeth Institute of Computer Applications and management,	

Dr. Neeja Bhatla, Department of Obstetrics & Gynaecology, AIIMS, New Delhi could not attend the meeting due to her preoccupation.

The Member Secretary welcomed all the members to the meeting. After exchange of pleasantries, and well-being of all during the covid-19 and lockdown, it was informed that a workshop on "Adjusting with Online Teaching: Tools for Effective Teaching" was conducted on 15/06/2021 under the aegis of IQAC. It was well attended by over 67 faculty members from all Schools.

the agenda was taken up as under:-

Agenda -1: To confirm the minutes of the meeting held on May 17, 2021 at 11.00 am in the online mode.

- Minutes were circulated to all by email.
- No comments have been received. Minutes were deemed to be confirmed.

Agenda-2: To review the Action Taken Report for the points emerging from last meeting.

- Placed and circulated to all members through email alongwith agenda. (copy enclosed as Annexure -'A')
- The brief summary of the funds of the employee welfare committee headed by Prof. Anuj Vaksha was presented with the salient features of the report. Dr. C.N. Maheshwari has suggested exploring the possibilities to CSR Funds for the Employee Welfare Fund of the university.

Agenda-3: To review the progress of AQAR preparation for the year 2019-20.

It was informed that majority of the report data has been prepared. The work has been undertaken to collect the remaining data from respective sections, branches and Schools. Once available, the report would be prepared and will be submitted as annual requirement to NAAC. The report is to be filled online. It was informed that the last date of submission has been extended upto 31st August 2021.

Agenda-4: To review the progress for 3rd Cycle of NAAC's Assessment and Accreditation of the University.

A full time dedicated team comprising of Prof. Neena Sinha and Prof. Manoj Taleja is working on NAAC work. They are assisted by the 2 member team for each of the seven criteria of the NAAC Self Study Report. The work is under process and the first draft will be ready around 1st week of Sept. 2021.

The team has also requested the Deans of various USS/Section Heads/School Coordinator to provide the remaining data as per the desired format, for the completion of the first draft.

It is planned to file the NAAC SSR Report and DVV for the 3rd cycle of NAAC Accreditation of the University in next 2 months time.

All members assured full support for the completion of the same.

Agenda-5: To discuss the setting up of Idea bank for efficiency improvements and innovation in various activities

The concept of Idea bank was very much appreciated by all the members. Mr. Akhil Chaudhary explained the success for the same in the corporate sector for the benefit of the organizations. He cited his own and couple of such success stories. He suggested developing an eco system for the Idea bank so that the idea can be collected from all sections of the stakeholders and adopting them after due screening and filtering. It was proposed to even develop a mechanism to include the reward system for the selected ideas. Similar framework should also be adopted for encouraging entrepreneurial activities of the university in the incubation centre. He gave example for similar initiatives of his own company called UDAN which is highly successful for nurturing the innovation among the employees.

This was approved by all the members.

Agenda-6: To plan events and activities on awareness about NEP 2020 and its adoption in the curriculum and other related domains.

It was informed that University has already constituted a NEP Task Force for the implementation of the recommendations of NEP 2020 provisions. Few Schools have already undertaken revision of course curriculum in line with NEP. Few points are still unclear to be adopted from regulatory bodies.

The following activities are planned to be undertaken by IIQAC:

- Action plan for NEP implementation.
- Attainment of Course Outcomes, etc.
- Methodology for Publication in high impact journals and art of writing research papers.
- Stress Management among students and staff.
- Machine Learning: Impact on Teaching Pedagogy
- Conference on Gender Sensitisation and Women Empowerment.
- Industry Academic Meet, Industry Interaction and TPO meet

Agenda-7: To discuss the measures to promote, improve the research, consultancy and Patent filing with high impact by the University.

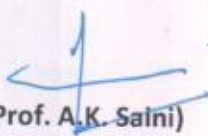
- a) A need was felt that University should review the Research and Consultancy Promotion Policy Guidelines for enhancing the research and consultancy culture among University stakeholders and make it more attractive.
- b) All the members were of the unanimous opinion that University should set adequate benchmarks for:
 - the assessment and award of Ph.D. degrees, FRGS, and CAS to adopt an attractive research system
 - Undertaking consultancy and patent filing. The university should also extend the support for the undertaking the patent filing by any faculty.
 - To periodically assess the research impact of the initiatives to review its policies
 - To encourage consultancy and industry participation for high-impact applied research
 - To further motivate students to undertake more field and industry based projects through curriculum review.
 - To encourage faculty to take up collaborative projects with industry and academia as well as international agencies/institutions.

Agenda-8: Any other agenda with the permission of the Chair.

- a) The following activities are planned to be undertaken by IIQAC:
 - Understanding health risk of Covid-19 and their Mitigation.
 - Conference on Emerging Challenges in the Global Higher Education.
 - Conference on Gender Sensitisation and Women Empowerment.
 - IPR and Patent filing.
- b) To report the action taken report of the stakeholders feedback for curriculum revision.
- c) To undertake Administrative and Academic Audit for analysis for the previous years.
- d) To review the Environmental Sustainability Policy for the University in the light of the Green and Environmental Audit Report.
- e) To take necessary actions as per Energy Audit Report for Energy Conservation.

No additional agenda was placed.

The meeting ended with a vote of thanks to the Chair.


(Prof. A.K. Saini)
Member Secretary, IIQAC

Copy to: Chairperson and All Members of IIQAC

ACTION TAKEN REPORT OF IIQAC MEETING HELD ON 17.05.2021 (IN ONLINE MODE)

Agenda-wise Action Taken Report

1. To confirm the minutes of the meeting held on 17.05.2021 am in the online mode.	The minutes of the meeting as circulated to members were approved as no comments were received
2. To review the Action Taken Report for the points emerging from last meeting	Action Taken Report based on IIQAC meeting held on 17.05.2021 is Annexed as Annexure-'A'
3. To discuss the setting up of Employee Welfare Fund in the university	<p>The report of the committee constituted for the purpose and comprising of the following members has been submitted. The report has been taken up for consideration and assessing the feasibility of adoption and implementation of the recommendations.</p> <ol style="list-style-type: none">1. Prof. Anuj Vaksha, USLLS, GGSIPU - Chairperson2. Dr. Anjali Shokeen, USE, GGSIPU3. Dr. Dinesh, USCT, GGSIPU4. Ms. Shikha Aggarwal, DR, GGSIPU5. Sh. Naveen Bhardwaj, Section Officer, Legal & RTI, GGSIPU6. COF or nominee <p>A brief report to be presented.</p>
4. To discuss the strengthening of the healthcare infrastructure such as Healthcare manpower, beds, consultants, more hospitals on panel with cash and non-cash basis, ambulances, etc.	<p>The Hon'ble Vice Chancellor has constituted the following committee for strengthening and augmentation of the health care infrastructure in the University:-</p> <ol style="list-style-type: none">1. Prof. Manpreet Kang, DSW, GGSIPU - Chairperson2. Prof. Yatish Aggarwal, Dean, USMPHS, GGSIPU3. Dr. J. L. Jain, Former CMO, DU WUSHC- Nominated by Hon'ble VC, GGSIPU4. Dr. N. P. Singh, Prof. and HOD Medicine, SGT Medical College - Nominated by Hon'ble VC, GGSIPU5. Prof. Neena Sinha, USMS, GGSIPU6. Dr. Ashish Payal, USICT, GGSIPU7. Dr. Pankaj Aggarwal, DR, GGSIPU8. Sh. Hridesh Gaur, AR Personnel, GGSIPU9. COF or nominee <p>The recommendations of the committee are being finalized.</p>
5. To discuss the recommendations of the committee for School of Liberal Arts in the University	The recommendations were sent to the Competent Authority and have been sent to Director-Academic Affairs for further action in the matter.

6. To review the progress of AQAR preparation for the year 2019-20	<p>AQAR preparation work is in progress and about 90% of it has been completed. However due to the lockdown as well as health issues of the staff, the work could not be completed.</p> <p>The last date of submission of pending AQAR for the year 2019-20 is 31st August 2021 due to covid-19 pandemic.</p>
7. To review and revise the progress for 3 rd Cycle of NAAC's Assessment and Accreditation of the University	<p>A full time dedicated team comprising of Prof. Neena Sinha and Prof Manoj Taleja have been assigned the task of preparation of SSR and DVV. The seven criteria team will finish their task and shall submit the files alongwith the required data and the supporting documents from each section in a time bound manner which shall be coordinated by Director-Development.</p> <p>The work for preparation of SSR and DVV for the 3rd cycle of NAAC was underway till the lockdown began.</p> <p>It was agreed that all efforts shall be made to complete the process of submission of SSR and DVV at the earliest. A brief to be presented by the team.</p>
8. Any other agenda with the permission of the Chair	<p style="text-align: center;">—</p>



ACTION TAKEN REPORT OF THE IIQAC MEETING
HELD ON 23.07.2021

Annexure – A

Agenda-wise Action Taken Report:

1.	To consider and approve the minutes of the last meeting held on 17.5.2021	The minutes of the meeting as circulated to members were approved as no comments were received
2.	To review the Action Taken Report for the points emerging from last meeting	Action Taken Report based on IIQAC Meeting held on 23.07.2021 is Annexure-'A' to minutes.
3.	To review the progress of AQAR preparation for the year 2019-20	The AWAR for the year 2019-20 has been filed on 10.12.2021
4.	To review the progress for 3 rd Cycle of NAAC's Assessment and accreditation of the University	Preparations are underway on urgent basis. Data Collected in DVV & SSR is being refined with the help of all Schools & Sections & Sections/Branch Heads in proper format as required by NAAC. Tentative plan is to initiate the process of applying for 3 rd Cycle of NAAC Accreditation in December, 2021.
5.	To discuss the setting up of Idea bank for efficiency improvements and innovation in various activities	The University has setup an Incubation Cell in the University. Application for funding the Atal Incubation Scheme has been approved. The seed money has been allocated under the budget for the Cell. In addition, students are being sensitized to submit their proposals for formal grant of Rs.5000/- from Delhi Government for entrepreneurial activities.
6.	To plan events and activities on awareness about NEP 2020 and its adoption in the curriculum and other related domains.	A number of Webinar on NEP 2020 and its key provisions is being offered by all the schools. Some of the schools have already adopted the NEP 2020 provision in the revised scheme of study w.e.f. 2021-22. Other will follow the same in subsequent years. Some of these are B.Tech., BBA, B.Com, MBA, MCA, BCA, M.Sc. (EM), MJ (MC) Ph.D. etc.
7.	To discuss the measures to promote, improve the research, consultancy and Patent filing with high impact by the University.	<p>Research and Consultancy Promotion Policy was revised and approved by the Competent Authority for communication to all.</p> <p>The constituted committee has submitted its recommendations for supporting the patent filing process by faculty including the support of services of Attorney by the Competent authority. FRGS norms are being reviewed by constituted committee for 2021-22.</p> <p>Field project have been added in the scheme of all new programme.</p> <p>Exercise on study of Impact of funding on research has been undertaken by DRC. The report has been listed for placing before the University Court.</p> <p>The collaboration with various institutions and</p>

		<p>industries has been strengthened through formal tie-ups (MOUs) as per the recommendation of the stakeholders and their relevance to support research, training, placements and consultancy. These have been shared with the concerned Schools and shall be uploaded on the Website using the same.</p>
8.	<p>Any other agenda with the permission of the Chair.</p>	<p>8b) Action taken report of the stakeholders feedback for curriculum revision The online feedback on curriculum design received from various stakeholders i.e. Students, Alumni, Teachers, Parents and Employers was compiled, analyzed and shared with the respective Schools of studies. The Action Taken report is being prepared by the IIQAC and shall be shared with all the members.</p> <p>8c) Administrative and Academic Audit for analysis for the previous years. The Academic Audit of USS was completed for the years 2018-19. The process of 2019-20 could not be carried out due to Covid 19. The reports are placed for review by the competent authority. The report of the year 2020-21 is under preparation and shall be shared shortly. The Administrative Audit for the administrative branches was carried out for year 2019-20 in following branches: Admission, Affiliation, Store, Purchase, Examination, General Administration, Library, Legal and RTI, Directorate of Student Welfare, University Works Department, Coordination, Personnel.</p> <p>8d) To review the Environmental Sustainability Policy for the University in the light of the Green and Environmental Audit Report. The Policy has been reviewed and approved for implementation by all stakeholders.</p> <p>8e) To take necessary actions as per Energy Audit Report for Energy Conservation. The University through its UWD branch has initiated measures such as: LED bulbs in replacement in the University, Sensor based electric system for energy conservation, etc. The solar energy is already being used.</p>

(Prof. A.K. Saini)
Member Secretary, IIQAC