



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR – 16C, DWARKA, NEW DELHI – 110 078
PERSONNEL BRANCH

F.No.GGSIPU/Pers./ROT/Medical/2021-22/055/ 2776

Dated the 28th July, 2021

CIRCULAR-III

Subject: Inviting applications from Non-Teaching Specialists/Medical Officers of Medical Colleges/Institutions affiliated to GGSIP University who have been previously granted equated teaching designation by GGSIP University, for consideration of grant of next higher teaching designation under Statute 18 of the First Statutes of GGSIP University Act No. 09 of 1998 and other applicable University Regulations.

The applications are invited from Non Teaching Specialists/Medical Officers of of Medical Colleges/Institutions affiliated to GGSIP University previously granted equated teaching designation by GGSIP University for consideration of grant of next higher teaching designation, in the attached Form II, from,

- (i) All those working as Non-Teaching Specialists/Medical Officers in Medical Colleges/Institutions affiliated to GGSIP University, who have been previously granted equated teaching designation by GGSIP University for consideration of grant of next higher teaching designation.
- (ii) All the candidates seeking recognition are required to apply afresh through their respective Head of the Institution (i.e. Principal/Dean/Director/Medical Superintendent as the case may be). All candidates, who may have applied earlier, should apply afresh with all relevant documents.
- (iii) The dully filled applications in the prescribed proforma alongwith all the relevant documents, duly considered and forwarded by the Head of the Institution (i.e. Principal/Dean/Director/Medical Superintendent as the case may be) of the affiliated Medical Colleges/ Institutions, shall be submitted in the University **latest by 30.08.2021 upto 3:00 P.M** at Personnel Branch, Room No. 115, Administrative Block, GGSIP University, Sector-16C, Dwarka, New Delhi-110078.

The University shall not entertain any direct application from the candidate or application not duly considered and forwarded by the Head of the Institution (i.e. Principal/Dean/Director/ Medical Superintendent as the case may be) of the concerned Medical Colleges/Institutions.

Encl.

Copy of Application Form II

(Sushil Kumar)

Joint Registrar (Personnel)

Copy to:

1. Dean, USM&PMHS, GGSIP University.
2. AR, VC Secretariat for kind information to Hon'ble Vice Chancellor, GGSIP University
3. AR, Office of Registrar, GGSIP University.
4. Principal/Dean/Director/Medical Superintendent of concerned Medical Colleges /Institutions affiliated to GGSIP University.
5. In-charge, UITS for uploading on University web site

(Ajay Kumar)

Assistant Registrar (Personnel)



Guru Gobind Singh Indraprastha University
Sector-16c Dwarka, New Delhi-110078

Personnel Branch
Form II

Application form for those working as Non-Teaching Specialists/Medical Officers in medical colleges/ Institutions affiliated to GGSIP University who stand recognized by the university and are eligible for upgradation

Designation applied for: _____

1. Name of Applicant : _____

2. Name of Medical Institution: _____

3. Date of joining present Medical Institution: _____

as _____

4. Department: _____

5. Contact Details Tel. (Office) _____

Tel. (Residence) _____

E-mail address _____

Mobile Number _____

6. Posts held in GGSIP University affiliate institutions: (Attach copy of order(s))

(i) _____ from _____ to _____

(ii) _____ from _____ to _____

(iii) _____ from _____ to _____

(iv) _____ from _____ to _____

7. Present post held under parent cadre in CHS/ESIC/Other Govt. Service :

Post: _____

Name of Institution: _____

8. Teaching Designations previously granted to the applicant by GGSIP University (Attach a copy of the order)

(i) Assistant Professor on _____

(ii) Associate Professor on _____

9. Designation applied for: _____

10. Details of Research Publications

Affix a recent passport size photograph of the employee duly signed by the Principal/Director/Dean of the College/Institute

Only list those publications which are acceptable under the NMC regulations applicable on the date the works were published.

S. No.	Title of research paper	Type of paper: Original research/ Review/Case report/ Case Series/ Meta-analysis/Letter to Editor	Authorship First / second/ third and/or corresponding	Name of the journal and Name of the indexing database service with which it is indexed	If published, date of publication*	If accepted, date of acceptance*
1.						
2.						
3.						
4.						

*The same NMC publication regulations will apply which were applicable on the date of publication (detailed under annexure).

** Please provide the reprints and photocopies of acceptance letters / all research publications stated above. Append two eligible publications if applying for associate professor; and four eligible publications on a cumulative basis if applying for professor, of which minimum of two publications must be published during the tenure as associate professor.

Declaration by the Applicant

1. I, Dr. _____ am working as (current CHS/ESIC/Government post) _____ and (teaching designation granted by GGSIPU) _____ in the Department of _____ at _____ Medical Institution and do hereby give an undertaking that I am a full-time teacher and working from _____ A.M. to _____ P.M. daily at this Institute/College.

2. I have provided complete details of my work experience and I have not concealed any information.

3. I hereby declare that each statement in the application form and the contents of declaration and the documents and certificates submitted by me are true and correct. If any statement given in this declaration form is found to be false or incorrect, it will constitute as gross misconduct on the applicant's part and render him/her liable to punitive disciplinary action.

Date:

Place:

Signature of the Applicant

with official stamp

Endorsement

1. This endorsement is a certification that the undersigned have satisfied themselves about the correctness and veracity of the facts submitted in the application and that the declarations given by the applicant are true and correct. The copies of the certificates/documents submitted by the candidate have been verified by comparing them with the original certificates/documents as existing on record and they have been found to be correct and authentic.
2. We also confirm that Dr. _____ is not practicing or carrying out any other activity during college working hours i.e. from _____ A.M. to _____ P.M. since the date he/she has joined the Institute.
3. In the event any declarations given by the applicant turn out to be incorrect or false, it is understood and accepted that the undersigned shall also be responsible for any such misdeclaration or misstatement besides the applicant.

Date:

Signature of the Head of Department

Signature of the Principal/Director

Place:

with official stamp

with official stamp

Enclosures

S. No.	Documents	Submitted
1.	True copy of the certificate issued by the GGSIP University/Office Order of GGSIP University certifying previously held recognition as teacher (self attested)	Yes/No
2.	True photocopies of the published research papers (self attested)	Yes/No
3.	True copy of the present and previous posting orders as non-teaching specialist/ medical officer to the institution/organization and the department the applicant has served in the past and is currently serving	Yes/No

Signature of the applicant

Official stamp

Date:

Signature of the Head of Department

Official stamp

Date:

Signature of the Principal/Director/Head of Institution

Official stamp

Date:

Please note: This Application Form will not be accepted and the applicant will not be considered for any upgradation of teaching designation if any of the above listed documents are not found attached with the application form.

Annexure
Summary of MCI/NMC Regulations applicable on Publications

Please note that the following MCI/NMC regulations effective on the date of publication will apply:

Regulations effective between 6th August 2012 and 4th August 2015

For upgrade to Associate Professor from Assistant Professor: At least Two Research Publications as 1st or corresponding author

For upgrade to Professor from Associate Professor: At least Four Research Publications as 1st or corresponding author

Regulations effective between 5th August 2015 and 4th June 2017

For upgrade to Associate Professor from Assistant Professor: At least Two Research Publications as First or Second author in Indexed Journals as detailed in the regulation (with at least two papers as Assistant Professor)

For upgrade to Professor from Associate Professor: At least Four Original Research articles/papers as First or Second author in Indexed Journals as detailed in the regulation (with at least two papers as Associate Professor)

Regulations effective between 5th June 2017 and 11th February 2020

For upgrade to Associate Professor from Assistant Professor: At least Two Research Publications as 1st or corresponding author in Indexed Journals (with at least two papers as Assistant Professor)

For upgrade to Professor from Associate Professor: At least Four Research Publications as 1st or corresponding author in Indexed Journals (with at least two papers as Associate Professor)

Regulations effective w.e.f. 12th February 2020

For upgrade to Associate Professor from Assistant Professor:

- (i) One Research publication (only original papers, meta-analysis, systematic reviews, and case series that are published in journals included in Medline, Pubmed Central, Citation index, Sciences Citation index, Expanded Embase, Scopus, Directory of Open access journals (DoAJ) will be considered). The author must be amongst the first three or should be the Corresponding author.
- (ii) Should have completed the Basic course in Medical Education Technology from Institution(s) designated by NMC/MCI.
- (iii) Should have completed the Basic course in biomedical research from Institution(s) designated by NMC/MCI.

For upgrade to Professor from Associate Professor:

- (i) Three Research publications (at least two as Associate Professor) (only original papers, meta-analysis, systematic reviews, and case series that are published in journals included in Medline, Pubmed Central, Citation index, Sciences Citation index, Expanded Embase, Scopus, Directory of Open access journals (DoAJ) will be considered). The author must be amongst the first three authors or should be the Corresponding author.
- (ii) Should have completed the Basic course in Medical Education Technology from Institution(s) designated by NMC/MCI.
- (iii) Should have completed the Basic course in biomedical research from Institution(s) designated by NMC/MCI.